

WINGERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on 12 May 2015

P Cllr Diana Ruff – Chair	P Cllr Cecilia Harper
P Cllr Dawn Hart – Vice Chair	P Cllr Chris Hutchings
P Cllr Pat Antcliff	P Cllr Anne Knyhynyckyj
P Cllr Colin Berry	P Cllr Linda Myronko
P Cllr Kevin Broughton	A Cllr Pam Robinson
P Cllr Stuart Ellis	P Mike Taylor - Clerk

P = Present; A = Absent

1. Election of Chairperson

Cllr Diana Ruff was elected as Chairperson of the Council.

2. Election of Vice Chairperson

Cllr Dawn Hart was elected as Vice Chairperson of the Council.

3. Declaration of Acceptance of Office

The newly elected Chairperson and Vice Chairperson accepted the posts and together with all other Members present signed the Council's Declaration of Acceptance of Office forms. It was agreed that arrangements be made for Cllr Pam Robinson to be able to sign her personal declaration prior to the next meeting of the Council.

4. Apologies for Absence

There were apologies for absence from Cllr Pam Robinson as well as from County Councillor Barry Lewis and PCSO Mike Coates.

5. Variation of Order of Business

There was no request for a variation of order of business

6. Declarations of Members' Interest

There were declarations of interest from Cllr Pat Antcliff in respect of agenda item 9 on planning

7. Public Forum

A query was raised about the likely commencement of the building of the new medical centre and concerns were expressed about the problems resulting from so many cars being parked on New Road near the school.

PCSO Mike Coates had forwarded a report covering the previous month when there had been no reported incidents of anti-social behaviour and only four reported crimes which were theft of a motor cycle, burglary of a non dwelling building, damage to a vehicle and possession of an illegal substance.

His report contained details of advice being given against investment fraudsters and the arrest in connection with a Land Rover that had been stolen from a drive in Nethermoor Road..

8. Confirmation of Minutes of Previous Meetings

The minutes of the meetings held on 31 March, 1 and 20 April 2015 were confirmed as a true and correct record of the meetings..

9. Chair's Announcements

Cllr Diana Ruff made mention of a very productive Neighbourhood Plan meeting and the recent Annual Meeting of Electors when the formal reports had been delivered in spite of the absence of any members of the public. Earlier in the day and in company with the Clerk she had toured various points in the Parish with County Councillor Barry Lewis and a manager from Highways to look at potholes, damaged pavements, overgrown roadside vegetation and the old ford on Malthouse Lane. The broken concrete slabs at the base of the ford were due to be replaced with a steel reinforced concrete base to make passage safer but the old stone slabbed pedestrian crossing would remain. She reminded Members of the annual Fun Day on Saturday when any offers from cake makers and volunteers were welcome.

10. Clerk's Report

a) Items for Information

1. Parishioner – Complaint about hens and fowl on NEDDC land by Longedge Lane
2. Parishioner – Concern over DCC intention to replace historic ford on Malthouse Lane
3. Former Councillor – Reason for not continuing in office and future of Focus Group
4. DCC – Inspection report on overgrown vegetation on Longedge Lane
5. Footpath Volunteer – Frustration at lack of DCC action re various outstanding issues
6. Footpath Volunteer – Appreciation for hedgecutter which is doing sterling service
7. Conversation Officer – Request for details of the Pumphouse Pond

b) Items for Decision

1. Section 1 Statement of Accounts for Year Ending 31 March 2015 – approved and agreed unanimously
2. Section 2 Annual Governance Statement for Year Ending 31 March 2015 – approved and agreed unanimously
3. Income and Expenditure Account for Year Ending 31 March 2015 - noted
4. Balance Sheet at Year End 2014/15 – approved and agreed unanimously
5. Analysis of Significant Variations on Statement of Accounts - noted
6. Explanation of Variation between Box 7 and Box 8 - noted
7. Bank Reconciliation for Year Ending 31 March 2015 - noted
8. Annual Internal Audit Report for Year Ending 31 March 2015 - noted
9. DCC – Derbyshire and Derby Minerals Local Plan – Early comments invited - noted
10. Neighbourhood Consultation Event – decision on date
11. Purchase of mower for Churchyard – approved at a cost of up to £600
12. Maintenance of Setts Path – agreed to undertake periodic maintenance over the summer
13. Watersafe issues at bowling green – approved as necessary work but the Clerk to investigate alternative quotations before issuing an order
14. Replacement swing seat at Adlington – approved for replacement by NEDDC
15. New bus shelter on Derby Road – agreed that the Council would take responsibility for maintenance and repairs if the County Council met the purchase and installation costs
16. DCC – Invitation to apply for the Rights of Way Minor Maintenance Agreement 2015/16 – agreed to participate

11 Derbyshire Association of Local Councils

a) Circulars

1. 09/2015 – Local Government Ombudsman
2. 10/2015 – Government Transparency Fund; My Community; Audit briefing
3. 11/2015 – Councils that are inquorate; CiLCA 2015 and CPD Points; General Power of Competence; Connecting Derbyshire

The circulars were noted. It was agreed that the Council support the Chair in standing for election to the DALC Executive Committee.

12 .Planning Matters

a) Applications

1500265	7 Deerlands Road	Two storey front extension
1500285	Highcliffe, Matlock Road	New ground source heat pump plus ...
1500273	9 Hayfield Close	Retention of timber framed car port
1500305	Swathwick Cottage, Swathwick Lane	Removal of separation of dwellings cond'n
1500322	15 Hazel Drive	Single storey extension to front
1500381	25 Hazel Drive	Sun room to rear, new porch, dormer wind
1500408	Former Avenue Site, Derby Road	Variations of conditions to restore N part

The applications were noted and

b) Decisions

1500110	CA	Mill Close, Top Road, Hardwick Wood	Single storey side extension
1500135	CA	8 Hilltop Road	Pitched roof over garage + rear extension
1500152	PAPR	Land to rear of 59 Adlington Avenue	Discharging of conditions
1500183	CA	588 Derby Road	Two storey side and single rear ext
1500308	NEIR	Land to NE of Bradbury House, HH Lane	Solar Array
1500219	CA	604 Derby Road	Detached garage to front
1500222	CA	25 Longedge Rise	Retention of boundary fence

CA = Conditionally Approved PAPR = Part Approved Part Refused
NEIR = No Environmental Impact Assessment Required

The decisions were noted although some concern was expressed about 1500308 and it was agreed to await any planning application.

13 Accounts and Finance for March

a) Receipts and Payments – the payments for the month were detailed.

Date	Reference	Payee	Amount	Detail
04-Feb-15	6038	NEDDC	1,133.57	Servicing of dog bins
04-Feb-15	6039	Arden Winch & Co Ltd	371.15	Cleaning materials
04-Feb-15	6040	Zurich Municipal	8,092.40	Annual insurance policy
04-Feb-15	6041	Heron Publications Ltd	288.00	Council page in Wings
11-Feb-15	6042	Derbyshire County Coun	132.00	Repairs to bus shelter
11-Feb-15	6043	NEDDC	149.54	Payroll services
11-Feb-15	6044	Town & Country UK C Co	26.04	Window cleaning at PH
11-Feb-15	6045	PA Wibberley	60.00	Repairs to toilet at PH
11-Feb-15	6046	Bits 'n' PC's Ltd	400.00	IT and website servicing
25-Feb-15	6047	Torne Valley Limited	7.85	Spring for wicket gate
25-Feb-15	6048	Woolley Moor Nurseries	2,376.00	Planters
25-Feb-15	DD	British Gas Business	1,113.54	Supply of electricity to PH
25-Feb-15	DD	British Gas Business	91.04	Supply of electricity Pav
25-Feb-15	CHG	Royal Bank of Scotland	18.29	Bank charges
25-Feb-15	SO	David Robins	440.00	Maint of bowling green
25-Feb-15	SO	NEDDC	7,500.00	Salaries and pensions
			22,199.42	

b) Profiled Budgets and Current Surplus/(Deficit) as at the end of the month 2015

c) Bank Statements and Reconciliation as at the end of the month 2015

There was a query about the variation in fees paid from the tennis and bowling club. The tennis club variation was due to an agreed compensation against fees of the costs of basic maintenance of the courts which the club had taken on from NEDDC. The variation in the bowling club fees was down to a timing factor but all fees were being paid as agreed. The receipts and payments were approved and the profiled budgets, bank statements and reconciliation were all noted.

14 Items for Information

a) Appointments to Council Committees

- Finance and General Purposes Committee – Cllr Stuart Ellis, Cllr Dawn Hart, Cllr Cecelia Harper, Cllr Anne Knyhynyckyj and Cllr Diana Ruff with the Clerk
- Standards and Governance Committee – Cllr Dawn Hart, Cllr Cecelia Harper, Cllr Pam Robinson and Cllr Diana Ruff
- Planning Committee – Cllr Dawn Hart, Cllr Cecelia Harper, Cllr Anne Knyhynyckyj, Cllr Pam Robinson and Cllr Diana Ruff
- Premises Committee – Cllr Diana Ruff, Cllr Pat Antcliff, Cllr Dawn Hart, Cllr Cecelia Harper, Cllr Kevin Broughton, Cllr Anne Knyhynyckyj
- Youth Activities Committee – Cllr Anne Knyhynyckyj, Cllr Linda Myronko, Cllr Pam Robinson and Cllr Diana Ruff
- Playing Fields Committee – Cllr Dawn Hart, Cllr Anne Knyhynyckyj and Cllr Diana Ruff

- Footpaths Committee – Cllr Kevin Broughton, with Mr Mike Sims as well as the Clerk as requested
- Floral Group – Cllr Colin Berry, Cllr Diana Ruff, Cllr Dawn Hart and Cllr Cecelia Harper
- Wingerworth Churchyard Committee – Cllr Pat Antcliff, Cllr Cecelia Harper, Cllr Linda Myronko and Cllr Chris Hutchings with the Clerk and PCC representatives

It was also agreed that the Neighbourhood Plan groups involve the following Members with the option to co-opt members of the community as appropriate over the months ahead.

- Settlement and Development Group – Cllr Stuart Ellis, Cllr Pam Robinson and Cllr Diana Ruff
- Heritage Group – Cllr Dawn Hart, Cllr Cecelia Harper, Cllr Anne Knyhynyckyj and Cllr Diana Ruff
- Community Safety – Cllr Cecelia Harper and Cllr Pam Robinson
- Community Facilities – Cllr Anne Knyhynyckyj, Cllr Dawn Hart and Cllr Diana Ruff
- Highways/Transport/Parking/Traffic – Cllr Colin Berry and Cllr Kevin Broughton
- Environmental Assets – Cllr Anne Knyhynyckyj and Cllr Linda Myronko

b) Appointments as Council Representatives

Given the extra demands on Members with the Neighbourhood Planning groups and meetings it was agreed that the liaison with the various sporting clubs and societies using Council facilities away from the Parish Hall be left with the Clerk as had been the case for much of the previous year.

15 Date of Next Meeting

The date of the next monthly meeting was scheduled to take place on Wednesday 3 June 2015.

PART 2 – CONFIDENTIAL INFORMATION

16. To move the following resolution: “That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.”

17. The Clerk raised concerns about the situation with one of the regular users of the Small Hall where there had been issues about the number of cancelled sessions, sometimes as short notice, and the overall level of usage which meant that the Hall was not used on many occasions which both failed to generate lettings income and often in effect denied access to other potential users. In addition to this there was now a mix up with the accounts where some monies owed had allegedly been hand delivered in cash to the Bookings Secretary’s house although none had been received. After some discussion it was agreed that notice should be given to the user that the booking would continue to be honoured for the remainder of the booking period but that as of 1 September 2015 the Council would not accept any further booking and instead offer the facilities to other users.

18 To report on discussions with consultants regarding application for planning permission. There was a brief summary of progress to date with the discussions on the possibility of a new Parish Hall and it was agreed that the Clerk liaise with the Council’s consultant to submit a planning application. It was also agreed that the Council should hold a public consultation on the new build proposals to both outline intentions and to take views.

The Chair thanked everyone for their contributions and declared the meeting closed at 8.29pm.