

WINGERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on 4 February 2015

Present: Cllr Diana Ruff (Chairwoman)

Cllr Vince Causey

Cllr Lindsey Edwards

Cllr Stuart Ellis

Cllr Cecilia Harper

Cllr Dawn Hart

Cllr Chris Hutchings

Cllr Anne Knyhynyckyj

Cllr Peter O'Neill

Cllr Pam Robinson

with Mike Taylor (Clerk)

1. Apologies for Absence

There were apologies for absence from Cllr Kevin Broughton and Cllr Pat Antcliff and also from County Councillor Barry Lewis.

2. Variation of Order of Business

It was agreed to vary the order of business to allow Ms Allison Westray-Chapman to speak on agenda item 6.a.1.

3. Declarations of Members' Interest

There were no declarations of interest other than those already registered with the Elections Office.

4. Public Forum

Concerns were expressed about the poor state of parts of Malthouse Lane where the pot-holed surface was dangerous to vehicles and horse riders and being made worse by the frequent passage of heavy lorries accessing the construction work at Gorsey Place. The Clerk offered to report these concerns to Highways. The concerns included the use of Steep Lane by some of the construction vehicles which endangered other road users given the narrowness of the lane. It was believed that this was contrary to a planning condition stipulating that such vehicles should use Malthouse Lane and the Clerk offered to notify Planning of the issue. Further comments related to the damage to Malthouse Lane caused by the construction traffic which included damage to verges, a wall and the old ford. It was suggested that the cost of the repairs should be met by the developer or their contractors rather than the public purse and the Clerk was asked to make this point to Highways.

5. Confirmation of Minutes of Previous Meeting

The minutes of the meeting on 7 January and 12 January were confirmed as true and correct records of the meetings.

6. Chairperson's Announcements

Cllr Diana Ruff reported on a meeting of the Standards Committee when it had been agreed to accept the offer from Cllr Chris Hutchings to undertake work on the draft of a business plan for the Council with the intention that the revised draft be available as an agenda item for the March meeting of the Council. She had been to a meeting of the Friends of Wingerworth Parks when there was discussion on plans for a new play area on the Allendale land and had also been to a meeting with a planning officer, along with Cllr Pam Robinson and the Clerk, when points had been raised about options for the outside of the proposed new Parish Hall and for parking spaces. The Finance Committee had met and considered the precept for 2015/16 as well as income and expenditure budgets with the resulting recommendations on the current agenda. More recently Cllr Ruff had met with the Managing Director of Rippon Homes, accompanied by Cllr Stuart Ellis and the Clerk, about the press article claiming that £1.5 million was available for the Parish. Finally, she reported on the suggestion from some parishioners that the Council purchase some of the plots of Walton Woods that were available for sale and it was agreed that this should be an agenda item at the next meeting of the Council.

7. Clerk's Report

a) Items for Information

1. NEDDC - Allison Westray-Chapman with response to Parish Council concerns about The Avenue – Ms Westray-Chapman outlined the current state of the site aided by large aerial photographs and referred to access points to the site as well as a number of issues relating to ownership of and responsibility for some of the sections. She linked all this into connectivity issues and stressed that there was an absolute commitment to the reinstatement of the cross-site footpath even if it had to be rerouted and it was hoped that there would be a pedestrian crossing over the A61 towards this footpath. A connectivity group met every six weeks and officer groups were working up detailed plans for various aspects of the site. Some of the ideas were being widely promoted in an endeavour to attract funding other than that from the HCA and it was intended to commence a consultative exercise on 13 March in the Learning Centre to promote to the LEPs and others the work of the work streams. There were various matters raised by Members including concerns over the resulting increase in road traffic and the desirability of a bypass to the A617 dual carriageway. Questions were raised over health facilities and the need for local CCGs to be able to take up the extra load and over the Section 106 monies which were apparently almost exclusively reserved for the new primary school planned on the site. The Chair thanked Ms Westray-Chapman for the presentation and for answering the points raised.
2. DCC – damage to bus shelter on Allendale Road – the Council was due to be invoiced the sum of £110 by the County Council to cover the cost of the emergency repairs.
3. Parishioner – complaint about empty grit bin on A61 – this was a Highways bin serving the A61 but the Parish Council had arranged for it to be refilled as it was also used by local residents.
4. Parishioners – appreciation for provision of grit.
5. Holymoorside & Walton Parish Council – decision to prepare a Neighbourhood Plan.

b) Items for Decision

1. Proposed budgets for 2015/16 – the proposed budgets as recommended by the Finance Committee were agreed as follows:

INCOME	(£'s)	EXPENDITURE CONTINUED	(£'s)
Grants	400		
Parish Hall - General Lettings less Refunds	15,000	FACILITIES	
Parish Hall - Contract Rents	2,050	Allotment Expenses	200
Allotments Rent	585	Bowling Green Maintenance	5,400
Bowling Rent	2,752	Bowling Green Pavilion	500
Tennis Rent	930	Bowling Green Other Expenses	400
Angling Fees	240	Tennis Courts - Maintenance	500
Other Income	2,200	Tennis Courts - Other Expenses	200
Bank Interest	100	Deer Park Pavilion - Electricity	600
TOTAL INCOME	174,316	Deer Park Pavilion - Water Testing	800
		Deer Park Pavilion - Cleaning	1,400
EXPENDITURE		Deer Park Pavilion - Repairs & Renewals	900
ADMINISTRATION		Deer Park - Cricket Field	6,000
Salaries and Expenses	31,171	Deer Park - Football Pitch	2,000
Chairperson's Allowance	600	Deer Park - Other Costs	2,000
Election Expenses	5,500	Deer Park - Wall Pond	1,000
Printing, Photocopying and Stationery	700	Deer Park - Play Area	1,000
Computers, Software and Internet Costs	1,320	Chartwell Fields - Grass Cutting	2,700
Audit Fees	510	Chartwell Fields - Play Area	750
Subscriptions	1,500	Adlington - Football Pitch	2,000
Advertising inc Annual Report	1,200	Adlington - Other Costs	200
Recruitment and Training	935	Adlington - Play Area	500
Special Events	150	FACILITIES TOTAL	29,050
Other Costs	600		
Contingency	0	ENVIRONMENT	
ADMINISTRATION TOTAL	44,186	Salary	23,455
		Planting Schemes	3,500
GRANTS AND DONATIONS TOTAL	1,000	Grounds Maintenance	1,000

		Footpaths	1,000
PARISH HALL		Litter Bins	500
Salaries and Expenses	36,281	Dog Waste Bins	3,350
Business Rates	1,620	Grit Bins	1,200
Electricity Supply	3,500	Bus Shelters	500
Gas Supply	5,000	ENVIRONMENT TOTAL	34,505
Gas Service	450	CHURCH	
Water Supply	1,100	Machinery Repairs and Maintenance	150
Water Testing	600	Trade Refuse	280
Phone	275	Other Costs	600
Fire Alarm	750	CHURCH TOTAL	1,030
Trade Refuse	781		
Window Cleaning	340		
Hygiene Contract	700	TOTAL EXPENDITURE	173,761
Cleaning Materials	993		
Insurance	8,350		
Grounds Maintenance	250		
Other Costs	1,000		
Repairs and Renewals	2,000		
PARISH HALL TOTAL	63,990		

2. Proposed precept for 2015/16

It was agreed that there should be no increase in the precept for 2015/16 other than an allowance for the growth in the size of the Parish which was 1.56%. This made for a precept of £136,108 which along with a reduced level of Council Tax Support Grant of £5,591 and an £8,000 carried forward sum totalled £150,059 and which together with the other income budgets agreed made for an budgeted net surplus of £555 on the year after taking into account the agreed recurrent expenditure budgets.

3. Audit – re-appointment of Mr B Wood as internal auditor – it was agreed that Mr B Wood be re-appointed as internal auditor for the Council.
4. Neighbourhood Plan – approval for the expenditure of up to £3,000 on the production of a Neighbourhood Plan for Wingerworth – it was agreed that the Council authorise expenditure.
5. phs request for payments by direct debit – it was agreed that the Clerk be authorised to set up a direct debit for payments to phs which would save money for the Council.
6. Bad weather cancellations of bookings and charges – it was agreed, in line with current regulations, that payment was due to the Council for sessions when the Parish Hall was open for business but the cancellation was at the behest of the user although it was agreed that this aspect of the regulations be reviewed by the Standards Committee as part of a more general review of the letting regulations.

8 Derbyshire Association of Local Councils

a) Circulars

- 1 Circular 01/2015 – Summary of 2014 circulars
2. Circular 02/2015 – DALC banking details; abolition of Public Works Load Board, local council awards scheme; DALC Spring Seminar

The circulars were noted.

9 .Planning Matters

a) Applications

1400763	Hanging Banks, Derby Road	Major residential development
1401303	634 Derby Road	High hedge complaint
1400626	Land to rear of Nethermoor/Deerlands Rds	Discharging of Conditions
1400776	Land to rear of Nethermoor/Deerlands Rds	Discharging of Conditions
1401262	Land to rear of Nethermoor/Deerlands Rds	Changes to Plots 11 & 12
1500045	81 New Road	First floor side extension
1500048	10 Adlington Avenue	Construction of pair of semi-det houses

1500059 NC 4 Robincroft Road
 1500055 Pendolva, Millfield Park, Old Tupton
 The applications were noted.

Conversatory to rear
 Single storey rear extension, front porch +

b) Decisions

1401045	CA	CPL Distribution, Mill Lane	Change of use to new HQ for NEDDC
1401147	CA	10 Swathwick Close	Side extension over garage + kitchen ext
1401213	CA	32 Meadowside Close	Two storey side extension
1401231	CA	231 Longedge Lane	Single storey rear extension
1400763	CA	Hanging Banks, Derby Road	Major residential development
1400626	FD	Land to rear of N'moor/Deerlands Rds	Discharging of Conditions
1400776	FD	Land to rear of N'moor/Deerlands Rds	Discharging of Conditions
1401262	A	Land to rear of N'moor/Deerlands Rds	Changes to houses on Plots 11 and 12
1401175	CA	The Yews, Wingerworth Hall Estate	New stable and tack room and change use
1401189	CA	Slate Pit Dale Farm, Matlock Road	Two storey side and rear ext + roof profile
1401175	CA	The Yews, Wingerworth Hall Estate	New stable and tack room and change use

CA = Conditionally Approved FD = Further Discharge Required A = Approved

The decisions were noted although there was some concern about whether the Council had ever been notified about application 1401189.

10 Accounts and Finance

a) Receipts and Payments – the payments for December 2014 were detailed.

Date	Reference	Payee	Amount	Detail
03-Dec-14	6001	Town & Country UK C Co	26.04	Window cleaning at PH
03-Dec-14	6002	Arden Winch & Co Ltd	250.04	Cleaning materials
03-Dec-14	6003	Severn Trent Water Ltd	182.50	Water and drainage at PH
03-Dec-14	6004	PA Wibberley	55.00	Repairs at DP Pavilion
03-Dec-14	6005	Woolley Moor Nurseries	540.00	Christmas Tree
05-Dec-14	6006	GMS Ltd	7.00	New spool for strimmer
05-Dec-14	6006	Clay Cross DIY	6.45	Footpath materials
05-Dec-14	6007	WH Smith	5.29	Receipt book for lettings
05-Dec-14	6008	Heron Publications Ltd	144.00	Council page in Wings
05-Dec-14	6009	Jacksons the Bakers	37.00	Mince pies
05-Dec-14	6009	Tesco Ltd	63.48	Mulled wine etc
05-Dec-14	6010	Ashover Brass Band	75.00	Christmas event
15-Dec-14	6011	Streetscape Ltd	16,530.00	Outdoor Exercise Circuit
15-Dec-14	6012	NEDDC	1,228.03	Servicing of dog bins
15-Dec-14	6013	PC World Buusiness	139.99	New fridge for Parish Hall
15-Dec-14	6014	Severn Trent Water Ltd	0.00	Replacement cheque 5998
15-Dec-14	6015	Town & Country UK C Co	26.04	Window cleaning at PH
15-Dec-14	6016	Printshack	25.00	Sign for exercise circuit
15-Dec-14	6017	Wickes Ltd	14.99	New handles for kitchen
23-Dec-14	6018	Sigma S&S Ltd	1,944.00	Architectural services
23-Dec-14	6019	Paul Smart	865.20	Grounds maintenance
23-Dec-14	6020	Interserve FS (UK) Ltd	171.65	Watersafe at Parish Hall
23-Dec-14	6020	Interserve FS (UK) Ltd	294.82	Watersafe at Pavilion
23-Dec-14	6021	Mrs Helen Spencer	200.00	Refund of deposit P Hall
29-Dec-15	6022	Eurooffice	77.24	Binders and files
31-Dec-15	CHG	Royal Bank of Scotland	20.76	Bank charges
31-Dec-15	SO	David Robins	440.00	Maint of bowling green
31-Dec-15	SO	NEDDC	7,500.00	Salaries and pensions
31-Dec-15	DD	Public Works Loan Board	1,543.99	Salaries and pensions
31-Dec-15	DD	British Gas Business	97.84	Supply of gas to Pavilion
			32,511.35	

b) Profiled Budgets and Current Surplus/(Deficit) as at the end of December 2014

c) Bank Statements and Reconciliation as at the end of December 2014

The receipts and payments had been circulated and were approved and the profiled budgets, bank statements and reconciliation were all noted.

11 Items for Information

Cllr Vince Causey reported of concerns at the allotments of a tall ash tree that may be in need of attention and a suggestion that there be a regular inspection of trees on the allotments. The Clerk would ask a contractor to undertake a visual inspection of the ash tree and other trees on the site but it was stressed that the difficulty of predicting problems with trees meant that the best way of proceeding would be to notify the Clerk of the first signs of a problem. He also reported concerns from the tennis club about the weeds encroaching onto the courts from the footpath adjacent to the football field and the dangers of damaging the surface of the courts.

Cllr Stuart Ellis reported on progress with the proposed combined authority for the whole of the Derbyshire where fears of a new level of bureaucracy had been allayed as it was intended to staff the new authority with secondments and possibly some support from D2N2 staff rather than taking on additional staffing. The overall proposal seemed attractive given that it would involve the transfer of funding from central to local government and there was full approval from the County Council to proceed. However it also needed the approval of all the second tier authorities and the unitary authority at Derby to proceed so it was a matter waiting for other responses. He also reported on precepts where the County Council had agreed a 1.98% increase but NEDDC had yet to set their precept for 2015/16.

12 Date of Next Meeting

The date of the next monthly meeting was scheduled to take place on Wednesday 4 March 2015.

13. It was resolved that in view of the confidential nature of the business about to be transacted it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw from the meeting.

14. Revised drawings and building costs for new Parish Hall.

The Chair gave a brief summary of developments although things were largely on hold pending the revised drawings from the architect that would incorporate the few points made in a meeting with a planning officer. It appeared that the Section 106 monies for the Rippon Homes development had already been allocated although a total of £51,000 for library and recreational facilities could possibly be routed towards the cost of the new Parish Hall.

The Chairwoman thanked everyone for their contributions and declared the meeting closed at 8.56pm.