

Wingerworth Parish Council – Publication Scheme

Information	Source	Cost
The Council and its function	Website	No cost
Members of the Council and contact details	Website	No cost
The Clerk and contact details	Website	No cost
Council office and contact details	Website	No cost
Council staff	Website	No cost
Council standing orders	Website	No cost
Council meetings and agendas	Website	No cost
Council minutes	Website	No cost
Council Committees	Website	No cost
Council Committee minutes	Website	No cost
Council Advisory Groups	Website	No cost
Financial regulations	Website	No cost
Budget and annual precept	Website	No cost
Grants awarded	Website	No cost
Payments made	Website	No cost
Annual Return and audit opinions	Website	No cost
Annual report	Website	No cost
Quality status	Website	No cost
Parish plans	Website	No cost
Information	Source	Cost
Responses to planning applications	Website	No cost
Council policies	Website	No cost

Members' Code of Conduct	Website	No cost
Register of Members' Interests	Website	No cost
Complaints procedure	Website	No cost
Asset register	Website	No cost
Register of gifts and hospitality	Website	No cost
Council services	Website	No cost
Parish Hall letting rates	Website	No cost
Enquiries about Parish Hall bookings	Website	No cost
Use of Council facilities	Website	No cost
Charges for the publication of information	Website	No cost

All the above are available on the Council's website at www.wingerworth.org.uk at no cost.

The material is also available in printed form on application to the Council when the charges below will apply – the applicant will be informed of the cost and the information will be produced on the safe receipt and clearance of a cheque payment.

Description	Basis of Charge
Photocopying @ 20p per sheet (black & white)	Cost incurred
Photocopying @ 40p per sheet (colour)	Cost incurred
Postage (if applicable)	Actual cost of Royal Mail 2 nd class
Statutory Fee (if applicable)	In accordance with relevant legislation