

Wingerworth Parish Council

Minutes of meeting of Council on 3 July 2019

Present:

Councillor Diana Ruff (Chair)
Councillor Pat Coleman
Councillor Pat Antcliff
Councillor Craig Hodgson
Councillor Trevor Collins
Councillor Helen Nelms

Councillor Michael Hardman
Councillor Cecilia Harper
Councillor Colin Berry
Councillor Kevin Broughton
Councillor Eric Gilson

Charlotte Taylor (Clerk)

8 members of the public

1. Apologies for absence – apologies for absence were received from Cllrs David Hancock, Ian Eames and Anne Knyhynyckyj.
2. Variation of order of business – there were no requests received.
3. Declaration of interests – there were declarations of interest received in respect of agenda item 12 (Planning) from Cllrs Diana Ruff and Pat Antcliff.
4. Public Forum

There was a query raised regarding the stile at footpath 21. It was confirmed that the stile had been checked by an officer from Derbyshire County Council Rights Of Way and it does conform to current British Standards. It was agreed that the Council would write to the British Standards to query the changes.

Thanks were offered for the work carried out on the island pond, it was confirmed the next stage is pending a certificate to complete the treatment on the bulrushes.

A member of the footpath advisory group raised a concern regarding the length of grass and hedges around the village, particularly around the land to the rear of the shops on Allendale Road. It was confirmed that the landowners have already been contacted regarding this.

There was a request for an update on the Derbyshire County Council Community Managed Libraries, it was reported that the Parish Council had met with representatives today for an information sharing session and that further details and timescales will be shared once available.

Finally there was a question raised regarding the Community Engagement meeting held in June. It was confirmed that a letter had gone out to all groups who attended the event and points raised will be addressed at the next committee meeting.

5. Minutes of the previous minutes – approved and noted.
6. Chair's announcements

The Chair reported on a quiet month, with only a few external meetings.

25 June – along with the Clerk and grounds maintenance contractor, met with representatives from tennis club to look at options to reduce the run off of silt onto the courts. It was reported that the drainage is adequate but needs regular maintenance to keep it clear. The trees in the area require some maintenance which the Facilities Committee will discuss at their next meeting.

27 June – attended a meeting with the Vice Chair and the Chief Officer at Derbyshire Association of Local Councils to discuss the loan application process. Once the application has been submitted it takes 6-8 weeks for approval, the importance of a solid evidence base was confirmed.

28 June – visited a local Men in Sheds group at Grassmoor with Cllr Ian Eames and Pat Coleman. The group showed Cllrs round their set up and provided an overview of annual costs, in the region of £1,500. Residents are holding their first meeting on 10 July to look at options for forming a group in Wingerworth.

3 July – met with 4 representatives from Derbyshire County Council to discuss the brief and next steps for taking over the management of Wingerworth Library. The County Council will send further information following the meeting for the Parish Council to review.

7. Review of Action Plan – the action plan was reviewed.
8. Correspondence received – noted.
9. Clerk's Report – the following items of information were noted
 - 9.1 Correction to August 2018 payments – noted.
 - 9.2 HS2 Phase 2b - Design Refinement Consultation.
 - 9.3 Confirmation of 2019-20 Council meeting dates.
 - 9.4 Session with Bowls Club booked for Sunday 21 July at 1:30pm.
 - 9.5 DCC Smoke Free Spaces Consultation.
 - 9.6 List of upcoming community events for NEDDC Digital Media Officer.
 - 9.7 Confirmation of date of next Village Litter Pick – Saturday 20 July 2019.
10. Clerk's Report – Matters for Decision
 - 10.1 Request to carry out work on tennis club edging: £545 – it was agreed that the Clerk organise a meeting with the club and members of the Facilities Committee to discuss options.
 - 10.2 Request to carry out additional works at Island Pond to treat bulrushes: £825.00 – approved.
 - 10.3 It was resolved to adopt the Complaints Policy.
 - 10.4 It was resolved to adopt the Safeguarding Policy.
 - 10.5 It was resolved to adopt the Standing Orders 2019.
 - 10.6 It was resolved to adopt the Scheme of Delegation.
 - 10.7 Adoption of Business Plan/Council Aims and Objectives 2020-2025 – deferred to September Council meeting.
 - 10.8 Request to support Community Bonfire and Firework Display on 2 November 2019 – agreed to support with a donation of £350.
 - 10.9 Proposal from Tupton Parish Council: Clay Cross Railway Station – it was agreed to share via the Council website and Wings to see if there is any interest to support the proposal.

10.10 Proposal: Weed killer Damage Remediation – the images of damage were reviewed, with reports that in excess of 50% of grass had been damaged. The Chair reported that an officer from North East Derbyshire District Council had attended to inspect and look at how to address the issue. A follow up meeting with members of the Council will be organised.

11. Derbyshire Association of Local Councils

11.1 DALC Circular 08/2019:

- 11.1.1 DALC AGM & Excellence Awards – 22 October 2019 – Chesterfield
- 11.1.2 Call for Councillors to sit on the DALC Executive Committee
- 11.1.3 Finance – Exercise of Public Rights
- 11.1.4 Permitted development rights - change to the law
- 11.1.5 Plunkett Foundation ‘More than a pub’ Campaign relaunch
- 11.1.6 Updated legal briefing on Councillor Data Protection fees payment
- 11.1.7 Success for Hathersage Parish Council
- 11.1.8 Increase to cost of Certificate in Local Council Administration Training Course

11.2 Call for Executive Members for DALC for period - 2019-2023 – it was resolved to propose Cllr Cecilia Harper to stand as an Executive Member.

12. Planning Applications – it was resolved to submit an objection to planning application 19/00483/FL in respect of vehicle access and over development.

13. Planning decisions – the listed decisions were noted.

14. Accounts - receipts noted and the payments below were approved.

Payments for May 2019					
Date	Reference	Payee	Amount	VAT	Detail
08-May-19	6808	DALC	124.00	0.00	Training
08-May-19	6809	J Barnes	84.00	14.00	Generator repair
08-May-19	6810	Yorkshire Water	70.19	0.00	Water charges
08-May-19	6811	Paul Smart	2,058.00	343.00	Grounds maintenance
08-May-19	6812	S D Builders	225.00	0.00	Work at pavilion
08-May-19	6813	B Wood	87.00	0.00	Internal audit
08-May-19	6814	Timpson	10.00	0.00	Keys for tennis
08-May-19	6815	British Gas	1,823.84	303.97	Gas at P Hall
08-May-19	6816	NEDDC	9,803.64	1,633.94	Grounds maintenance
08-May-19	6817	Eurooffice Ltd	125.72	20.96	Flipchart stand
08-May-19	6818	Arden Winch	56.44	9.41	Cleaning materials
08-May-19	6819	Geosphere Ltd	234.00	39.00	Parish online
08-May-19	6820	NEDDC	641.12	106.85	Payroll services 19-20
08-May-19	6821	Blakermore	15.00	2.50	Fuel for Churchyard
08-May-19	6822	Post Office	27.00	0.00	Postage - May papers
08-May-19	6823	Morrisons	6.00	0.00	Batteries for P Hall
08-May-19	6824	Gregory & Sons Ltd	14.64	2.44	Fpath posts
18-May-19	6825	Wickes	12.80	2.13	Mortar for Fpaths

18-May-19	6826	Eurooffice Ltd	197.32	32.90	HP toners
21-May-19	CHG	RBS	22.05	0.00	Bank charges
08-May-19	DD	British Gas	1,252.57	208.76	Electricity at P Hall
15-May-19	DD	Personnel Hygiene	1,012.27	168.71	Sanitary disposal 2019
20-May-19	SO	NEDDC	6,000.00	0.00	Salaries and expenses
21-May-19	SO	D Robins	500.00	0.00	Bowling green maint.
22-May-19	SO	Personnel Advice	120.00	20.00	HR Services
		Total for month	24,522.60		

15. Budget – profiled budgets were noted.

16. Bank Reconciliation - the bank balances and bank reconciliation were approved and signed by the Chair.

17. Reports from District and County Councillors – there were no reports from District or County Councillors.

18. Reports from Council committees, advisory groups and workshops.

18.1 Allotment Association: Site Visit and Health & Safety Audit – Cllrs Eric Gilson, Colin Berry and Craig Hodgson attended the site visit, along with the Clerk who completed the annual health and safety audit. The majority of plots are occupied, with a couple waiting to be let to people on the waiting list.

18.2 Produce Show – Cllr Colin Berry requested support for the event.

Scribes on Friday 30 August at 5:30pm; Cllrs Kevin Broughton and Eric Gilson, plus one resident.

Stewards on Saturday 31 August at 10:15am; Cllrs Trevor Collins, Kevin Broughton and Ian Eames.

18.3 Community Engagement Committee – Cllr Craig Hodgson reported on a good response to the group event held in June, actions will be reviewed at the next committee meeting. Dates for open surgeries have been booked for September and October and will be shared via the usual channels.

18.4 VE Day 75 – Cllr Cecilia Harper reported that the piper and vocal choir have been booked for the 2020 celebrations.

18.5 Facilities Committee – meeting to be scheduled.

18.6 Premises Committee – meeting due to take place on 16 July 2019.

18.7 Standards & Governance Committee – Cllr Diana Ruff reported that the committee met to review the Standing Orders and the Aims and Objectives to run from 2020.

18.8 Finance Committee – the Clerk reported that the committee reviewed finances and will look at the reports shared at full Council at the next meeting. Cllrs Eric Gilson and Ian Eames are investigating the implications VAT on the remodelling project.

18.9 Churchyard Committee – Cllr Cecilia Harper reported on the committee meeting, which included the annual churchyard inspection. It was reported that the headstones are tested

annually and maintenance due to take place includes topping up the graves and pruning the trees.

18.10 Remodelling Group – Cllr Kevin Broughton reported on the inaugural meeting of the group. The protocols and brief were discussed and four architects have been invited to a meeting due to take place on 16 July 2019 to share the brief.

Cllr Eric Gilson is preparing communications to keep residents informed, these will be shared on the information boards, on the website and on social media.

Cllr Trevor Collins reminded those in attendance that the Friends of Wingerworth Parks AGM is due to take place on Tuesday 9 July at 7:30pm.

19. Date of next meeting – Wednesday 4 September 2019 at 7:00pm.

The Chair thanked members of the public for their attendance at the meeting.

The Chair closed the meeting at 9:00pm.