

Wingerworth Parish Council

Minutes of meeting of Council on 2 January 2019

Present:

Councillor Diana Ruff (Chair)
Councillor Kevin Broughton
Councillor Margaret Millar
Councillor Pat Antcliff
Councillor Andy Pashley
Councillor Craig Hodgson

Councillor Geoff Ruff
Councillor Michael Hardman
Councillor Cecilia Harper
Councillor Anne Knyhynyckyj
Councillor Trevor Collins

Charlotte Taylor (Clerk)

District Councillor Stephen Peters and 4 members of the public

1. Apologies for absence were received from Councillors Colin Berry, Nick Knyhynyckyj and Chris Hutchings and District Councillor David Hancock.
2. Variation of order of business – there was a request to deal with agenda item 7.1 at the start of the meeting.
3. Declaration of interests – there was a declaration of interest from Councillor Pat Antcliff in respect of agenda item 10 (Planning).
4. Public Forum

There was one question raised in the public forum regarding the wording and process for the parish survey. It was confirmed this would be covered with the two working groups at their meetings next week.

5. Minutes of the previous minutes – approved and noted.
6. Chair's announcements

The Chair reported that December had been a quiet month with only three meetings.

7 December – the annual switching on of the Christmas tree lights and carol concert had a good turnout, the Chair thanked all who supported the event.

10 December – the new build group met to review the business plan.

11 December – the appeal for Hockley Lane commenced, North East Derbyshire District Council decided not to defend the application, but did defend the volume of properties planned for the site. A decision on this is pending.

21 December – along with Councillor Pat Antcliff, met with Lee Rowley MP and Councillor Barry Lewis to discuss various issues, including transport and planning. Lee Rowley MP is hoping to hold a public forum in February, with representatives from Stagecoach and TM Travel to discuss some of the hurdles and options.

It was confirmed that the Local Plan is currently with the Inspectorate Team.

The Chair reported that the first stage of the clearance of the copse on the Deer Park is due to commence in January. This stage is to clear the weeds out, no trees are due to be removed yet.

Finally the Chair reported on an issue that had been brought to her attention; reports of rising crime rates on social media. The Chair is going to try to organise a public meeting with police officials to discuss this.

7. Clerk's report – the following items of information were noted:

7.1 Co-option Vacancy – Declaration of Acceptance of Office forms signed by two co-opted members; Councillors Craig Hodgson and Trevor Collins.

7.2 Deer Park upgrade – Claims submitted to the LEADER programme and NEDDC for S106 funding.

7.3 Derbyshire County Council Public Library Service Strategy – Cabinet papers circulated.

7.4 NALC election campaign - <https://www.nalc.gov.uk/our-work/elections>

7.5 Update from Yorkshire Water – lining of sewers on Central Drive and Lakeside Drive complete. Works on New Street to commence on 7 January 2019.

7.6 Replacing wall at Parish Hall – work due to commence on the week commencing 14 January 2019, including mitigation measures to protect the fence from vehicles.

7.7 Meeting with HS2 representatives – meeting took place on 11 December 2018, including engagement, an overview of the scheme and to identify key assets, impact and mitigation.

7.8 Late item – reports of numerous attempted burglaries throughout December – police have confirmed that they are aware of the attempted burglaries and officers have been assigned to the jobs, these are ongoing. They are trying to patrol at key times and have also advised residents to be vigilant and security conscious checking that property and sheds are secure.

8. Clerk's Report – Matters for Decision

8.1 Approval of updated weekly Play Equipment Audit forms to include new play equipment on the Deer Park – approved.

8.2 Approval to adopt NALC salary award 2019-20 (enclosed) National Joint Council has agreed to new pay scales to be implemented from 1 April 2019 – approved.

8.3 Approval of expenditure for a new trolley for chairs - £69.90 including delivery – approved.

8.4 Consider additional charges for groups staying beyond allotted time – approved. Charge for each additional quarter hour, over allotted time. Clerk to write to all user groups to notify with an explanation regarding the change.

8.5 Proposed wording for parish survey – options considered, and changes proposed included; highlighting that only one option to be selected, remove email option and increase number of sites for drop boxes for surveys.

The importance of communicating to as many parishioners was discussed and it was agreed to share information in as many locations as possible, including; Wings, website, social media, notice boards, Rykneld and Bellway offices and letter box drops.

It agreed to review the wording with the two working groups for the remodeling and new build.

8.6 Proposal from Councillor Craig Hodgson to set up a Community Engagement Committee – approved.

It was agreed that the remit of the Committee would be to re-engage with the community and look at ways to communicate and engage with a wider audience.

Some ideas discussed included; organising public meetings, holding open meetings, inviting groups to work with the Council, holding monthly surgeries and drop in sessions, updating communications (Wings, press releases, website and social media), engaging with a youth forum and working with local businesses.

It was agreed members of the Committee would be; Councillors Diana Ruff, Craig Hodgson, Anne Knyhynyckyj, Margaret Millar, Pat Antcliff and Cecilia Harper.

8.7 Approval of expenditure for an external auditor of Business Plans, cost £30 per hour - approved.

8.8 Approval of changes to bank mandate (add Charlotte Taylor and remove Philip M Taylor and Stuart Ellis) – approved, paperwork signed.

9. Derbyshire Association of Local Councils

9.1 DALC Circular 16/2018 circulated:

9.1.1 National Salary Award 2019-2020

9.1.2 Training Courses – 2019

It was agreed that Councillors Craig Hodgson and Trevor Collins would attend the Councillor Essentials training sessions and that Councillors Diana Ruff, Cecilia Harper, Margaret Millar, Pat Antcliff, Craig Hodgson and Anne Knyhynyckyj would attend the Community Engagement training session.

9.1.3 Spring Seminar 2019

It was agreed that the Clerk, along with Councillors Diana Ruff, Cecilia Harper, Anne Knyhynyckyj and Margaret Millar would attend.

9.1.4 Christmas & New Year Office Closure

10. Planning applications – the listed applications were noted.

11. Planning decisions – the listed decisions were noted.

12. Accounts - receipts noted and the payments below were approved.

Receipts and Payments for November 2018

				Receipts	
Date	Reference	Payer	Amount	(£s)	Detail
01-Nov-18	867	J Hutchings	91.00		Lettings
07-Nov-18	BAC	Table Tennis	276.75		Lettings
09-Nov-18	BAC	J Gascoigne	228.00		Lettings
21-Nov-18	BAC	L Barnsley	49.00		Lettings

22-Nov-18	BAC	L Barnsley	13.00	Lettings
22-Nov-18	BAC	J Gascoigne	114.00	Lettings
22-Nov-18	868	J Hutchings	253.00	Lettings
30-Nov-18	869	J Hutchings	143.00	Lettings
30-Nov-18	INT	RBS	39.47	Interest
		Total for the month	1,207.22	

Payments

Date	Reference	Payee	Amount	Detail
07-Nov-18	6714	NEDDC	1,339.80	Emptying dog bins
07-Nov-18	6715	Grafton Merchanting	50.40	Lights for P Hall
07-Nov-18	6716	Dave Robins	200.00	Bowling Green maintenance
07-Nov-18	6717	Paul Smart	715.20	Grounds maintenance
07-Nov-18	6718	Blakemore Retail	6.01	Fuel for Churchyard
13-Nov-18	6719	Hags SMP	345.00	Repairs to Adlington play equip
13-Nov-18	6720	Woolley Moor Nurseries	1,458.00	Winter planting and maintenance
13-Nov-18	6721	DALC	90.00	Two delegate places
13-Nov-18	6722	NEDDC	79.20	Annual playground inspection
14-Nov-18	6723	Richards Joinery Ltd	1,457.00	Repairs to existing and two new boards
14-Nov-18	6724	Cancelled	0.00	Cancelled
14-Nov-18	6725	Paul Colley	112.50	H&S reports
14-Nov-18	6726	Hags SMP	36,276.64	Upgrade to play equipment - Deer Park
26-Nov-18	6727	Marks & Spencer	40.50	Mulled wine for Christmas event
26-Nov-18	6728	Yorkshire Water	129.07	Sewerage and water CHGS
26-Nov-18	6729	Project Logistics Architecture	7,716.00	Scheme for remodelling P Hall
26-Nov-18	6730	Timpson Ltd	55.00	Keys for P Hall and boards
26-Nov-18	6731	Yorkshire Water	21.63	Sewerage and water CHGS
30-Nov-18	6732	Max Spielman	6.00	Photos for LEADER claim
30-Nov-18	6733	Sainsburys	19.45	Refreshments for Christmas event
30-Nov-18	6734	Eurooffice Ltd	239.03	Stationery
30-Nov-18	6735	NGS Gritting Services Ltd	288.00	Grit
30-Nov-18	6736	Trent Furniture	3,036.00	Chairs for P Hall
19-Nov-18	SO	NEDDC	7,550.00	Salaries and expenses
21-Nov-18	CHG	RBS	23.53	Bank charges
21-Nov-18	SO	Dave Robins	475.00	Bowling Green maintenance
22-Nov-18	SO	Personnel Advice	120.00	Personnel services
29-Nov-18	DD	Water Plus	15.33	Water charges
29-Nov-18	DD	Water Plus	56.54	Water charges
		Total for the month	61,920.83	

13. Budget – profiled budgets were noted.

14. Bank Reconciliation - the bank balances and bank reconciliation were approved and signed by the Chair.

15. Reports from Council committees, advisory groups and workshops.

Councillors Kevin Broughton and Anne Knyhynyckyj reported on the success of the Tree Festival in December. The event, supported by local businesses was well attended, and an example of how the community can work together effectively.

15.1 Allotment Association - Councillor Trevor Collins reported that due to a high turnover of plot holders the association had welcomed a number of younger people taking plots on the site. One current concern is with the volume of petty thefts, the association are looking into measures to reduce these.

15.2 Produce Show - Councillor Colin Berry was not present to provide an update.

15.3 Remodelling Group – Councillor Kevin Broughton reported that the group are due to meet next week to finalise all the information for the business plan. Two concerns of the group remain around the implications of VAT and the sharing of information with parishioners regarding the survey.

15.4 New Build Group - Councillor Diana Ruff reported that the group are at a similar stage, with a meeting due to take place to complete the business plan and review the article for Wings.

It was reported that the Chairs on both groups are due to meet with the Clerk next week to discuss some of the outstanding issues.

16. Date of next meeting – Wednesday 6 February 2019 at 7:00pm.

The Chair thanked members of the public for their attendance at the meeting.

The Chair closed the meeting at 7:50pm.