

Wingerworth Parish Council

Minutes of meeting the Annual Meeting of the Council on 9 May 2018

Present:

Cllr Diana Ruff (Chair)	Cllr Chris Hutchings
Cllr Dawn Hart (Vice Chair)	Cllr Anne Knyhynyckyj
Cllr Pat Antcliff	Cllr Nick Knyhynyckyj
Cllr Colin Berry	Cllr Margaret Millar
Cllr Kevin Broughton	Cllr Andy Pashley
Cllr Michael Hardman	Cllr Geoff Ruff
	Charlotte Taylor (Clerk)

District Councillor David Hancock and 11 members of the public

The Chair commenced the meeting by responding to some of the comments made recently on in the media and on social media.

The Chair advised that members of the Council don't receive any payment or financial gain from their positions, and are held responsible and accountable for their actions.

The Council have sought advice on the comments made and while no action is to be taken at this time, there is a potential for legal action if further statements are made.

The Council are active in supporting residents, opposing developments and seeking areas to improve the services and facilities for the village; including options for a new community building.

Members of the public are welcome to attend meetings and raise concerns during the public forum, or can request an appointment via the Clerk.

Finally the Chair reported that the current Council consists of just 5 co-opted members. In the 10 years since the Chair joined the Council there have been two elections and at both of these Councillors have been elected as uncontested members.

1. Election of Office of Chair of the Council

Cllr Diana Ruff was voted in as Chair for the succeeding year.

2. Election of Office of Vice Chair of the Council

There were two nominations for Vice Chair; Cllr Dawn Hart and Cllr Cecilia Harper, it was agreed to appoint two Vice Chairs for the succeeding year.

Councillors were asked to consider membership of committees to be reviewed at the next meeting.

3. Apologies for absence were received and noted from Cllr Cecilia Harper.

4. Variation of order of business – there were no requests received.

5. Declaration of interests – there were declarations of interest from Cllr Pat Antcliff in respect of agenda item 12 (Planning) and Cllr Geoff Ruff in respect of agenda item 13.

6. Public Forum

There was a report from a member of the public in respect of planning application NED/18/00402/LDC.

There were questions raised regarding the parish hall, including the costs, business plans and proposed facilities.

There was a query regarding the removal of evening buses, it was confirmed the 55A service is due to cease at the end of May. The Chair advised that the service provider may be willing to meet with residents and members of the Council to look at options.

Finally one of the regular user groups enquired about the future of the hall with regard to their schedules for the next year. It was confirmed that the club will be able to continue to use the hall for the next 12 months.

7. Minutes of the previous minutes – approved and noted

8. Chair's announcements

The Chair reported on another very busy month and provided updated from the following meetings that took place during the month:

9 April – attended a site visit to Hill Houses/New Road development with the Clerk, District Cllr Pat Antcliff, and two members of the Planning Committee. In the afternoon it was the quarterly walk around with Rykneld with Cllr Geoff Ruff in attendance. It was noted that the Adlington play area continues to be well maintained, there were also concerns raised regarding the poor state of some footpaths and roads.

Following reports to DCC, the majority of pot holes have now been repaired, the footpaths are still outstanding.

10 April – attended and spoke at NEDDC Planning Committee to object to the Hill Houses/New Road development; the planning for this site was refused.

14 April – along with 20 residents, 4 children, 1 dog, District Cllr David Hancock and MP Lee Rowley, participated in the village litter pick.

24 April – met with the Council working group to discuss the financial implications of a new parish hall and refurbishing the existing hall.

1 May – attended a LEADER session at Mill Lane.

2 May – attended the DALC Executive meeting, topics included; GDPR and the training programme for 2019. It was reported that the association now has 146 members across the county.

3 May – attended NEDDC Standards, where again GDPR was on the agenda, along with the improper use of social media platforms. Part of the constitution was reviewed and information regarding members of the public attending Council meetings was shared.

4 May – met with the Chief Planning Officer at NEDDC

8 May – attended the Friends of Wingerworth Parks meeting, the group continue to work hard to enhance the play areas in Wingerworth. Their AGM has been rescheduled to 10 July 2018.

9 May – met with the Electoral Officer at NEDDC to discuss the feasibility of a referendum regarding the options for the parish hall.

9. Clerk's report – the following items of information were noted:

1. Pot holes and pavements – reported issues on Adlington Avenue, Halcyon Approach and Greenway to DCC.
2. Successful Litter Pick – 20-30 bags of rubbish collected.
3. Update on DCC Libraries Service (circulated).
4. Wingerworth Neighbourhood Plan referendum date set for 14 June 2018.
5. DALC Spring Seminar – theme; maximising impact.
6. Local Council Award Scheme – achieved Foundation Award in the scheme.
7. Communication regarding parking around Deer Park primary school.
8. Update regarding bus services (DCC confirmed that following approval at Cabinet the 55A weekday evening service will cease after 26 May 2018).
9. Resident raised concerns over safety of pedestrians on Malthouse Lane.

10. Clerk's report – the following resolutions were made:

1. Section 1 Annual Governance Statement 2017/18 – approved
2. Section 2 – Accounting Statements 2017/18 – approved
3. Income and Expenditure Account for Year Ending 31 March 2018 – noted
4. Balance Sheet at Year End 2017/18 - approved
5. Analysis of Significant Variations on Statement of Accounts – noted
6. Explanation of Variation between Box 7 and Box 8 – noted
7. Bank Reconciliation for Year Ending 31 March 2018 – noted
8. Annual Internal Audit Report for Year Ending 31 March 2018 – noted
9. Adopted Data Protection Policy
10. Request to purchase additional cutlery for use at Parish Hall – approved expenditure of £60.
11. Approval to proceed with essential building works at Parish Hall – agreed to proceed with estimated costs of £1,250.
12. Decision on second boiler at Parish Hall – deferred.
13. Request from The Avenue Washlands Nature Reserve to support Open Day event on 30 June 2018 – approved donation of £50.
14. Decision on referendum regarding new build – it was agreed to look at options for a parish poll with NEDDC, Business Plans will be prepared for each option (new build/refurbishment) and interested parties will be invited to participate in the process. Costs in region of £7,000, to be confirmed with NEDDC.
15. Request from local charity to use Parish Hall – it was agreed to introduce a Chair's charity event, inviting one group to use the hall and its facility each year at no cost.
16. Request to purchase replacement stepladders for caretakers – approved expenditure of £150.
17. Replacement bench for one damaged on Deer Park – agreed to purchase and approved expenditure of £240 plus VAT and fixing costs.
18. Derbyshire Lamp Post Poppy Campaign 2018 – agreed to purchase eight poppies at £3, to reflect the names listed on the war memorial.

19. Bowls Club, replacement gulley's in progress, issue with water draining from the path onto the green – approved expenditure of £485 to resolve the drainage issue.

11. Derbyshire Association of Local Councils

DALC Circular 05/2018 circulated

- General Data Protection Regulations
- DALC Spring Seminar – 17 April 2018
- Review of Local Government Ethical Standards
- Internal and External Audit 2017/18
- DALC Survey
- MP's Lobby Day

DALC Circular 06/2018 circulated

- External audit news
- Section 137 allowance for 2018-19 (£7.86)
- GDPR update
- Updated Model Standing Orders (NALC)
- Training – Community Organising webinar, Project Management and Councillor Essential

12. Planning applications – the applications were noted.

The Council agreed to put in a request regarding application 18/00379 to have the landscaping and appearance reinstated as per the original application.

13. Planning decisions – the listed decisions were noted.

14. Accounts - receipts noted and the payments below were approved. Profiled budgets were noted.

Receipts and Payments for March 2018

Date	Ref	Payer	Receipts	
			Amount (£s)	Detail
05-Mar-18	BAC	Chilled Pubs	134.75	Lettings
08-Mar-18	BAC	Table Tennis Rent	233.55	Lettings
15-Mar-18	BAC	J Gascoigne	216.00	Lettings
16-Mar-18	BAC	Mother & Toddler	34.80	Lettings
16-Mar-18	857	J Hutchings	201.56	Lettings
21-Mar-18	BAC	DCC Maintenance	430.00	Grant
22-Mar-18	BAC	I M Stead	64.70	Lettings
22-Mar-18	BAC	C & S Mann	49.80	Lettings
26-Mar-18	BAC	NS & JLN Baker	149.10	Lettings
29-Mar-18	INT	RBS	7.93	Interest

Total for the month 1,522.19

Payments

Date	Ref	Payee	Amount (£s)	Detail
03-Mar-18	6556	Jacksons Builders	88.78	Aggregate for footpaths
06-Mar-18	6570	Paul Smart	699.60	Grit run and repair to nets
07-Mar-18	6571	Zurich Municipal	6,957.31	Insurance
08-Mar-18	6572	DALC	888.51	Annual subscription
14-Mar-18	6573	Andrew Towleron	2,442.00	Consultation and promotion NP
14-Mar-18	6574	British Gas	207.46	Electricity at P.Hall
14-Mar-18	6575	3rd W Scout Group	250.00	Donation towards trip
14-Mar-18	6576	British Gas	724.08	Electricity at pavilion
16-Mar-18	6577	Eurooffice	35.27	Stationery
16-Mar-18	6578	Yellow Publications	2.66	Maps of Wingerworth
20-Mar-18	6579	Town & Country UK	78.12	Window cleaning at P Hall
26-Mar-18	6580	British Gas	222.31	Electricity at pavilion
26-Mar-18	6581	Torne Valley Ltd	1,620.00	Mowers for allotments
26-Mar-18	6582	DALC	40.00	Training - one delegate
26-Mar-18	6583	Eurooffice	167.72	Toners
27-Mar-18	6584	Yellow Publications	106.41	Maps of Wingerworth
27-Mar-18	6585	S D Builders	67.50	Repair to cold water tank at P.Hall
27-Mar-18	6586	Paul Smart	787.20	Grit runs x 3
30-Mar-18	6587	NEDDC	1,337.70	Emptying dog bins
19-Mar-18	SO	NEDDC	7,550.00	Salaries and expenses
21-Mar-18	CHG	RBS	15.40	Bank charges
21-Mar-18	SO	Mr D Robins	450.00	Bowling green maintenance
22-Mar-18	SO	Personnel Advice	120.00	HR services
26-Mar-18	DD	Interserve FS (UK) Ltd	575.82	Watersafe contract
		Total for month	25,433.85	

15. Finance - the bank balances and bank reconciliation were noted.

16. Reports from Council committees and advisory groups

Cllr Kevin Broughton reported on the Footpath Advisory Group meeting, thanking Mike, David and the team for their tremendous hard work. As well as organising the recent successful litter pick, the group have sold 100 maps and have been working hard to improve the pavement at Birkin Lane and repair the footpath in Hardwick Wood.

There continue to be technical issues with a couple of footpaths, but DCC are assisting to try to resolve these.

Cllr Kevin Broughton also reported on the Health and Safety Committee meeting, one reported issue was regarding a boat on the lido. The angling association were not aware of this, but have advised that there will be a boat in the near future to assist with the clean-up.

Cllr Colin Berry reported on the Allotment Association meeting, the group are continuing to review health and safety measures with support from an officer. The problem with rats on the site is continuing but the Secretary is co-ordinating the response to this.

Cllr Colin Berry reported on the Produce Show, due to take place on 1 September. The procedures have been reviewed and systems put in place to avoid some of the issues experienced last year. These include having stewards monitoring the room on the day of the show and recruiting more scribes to assist with the preparations on Friday evening.

17. Date of next meeting – Wednesday 6 June 2018

The Chair thanked members of the public for their attendance at the meeting.

The Chair closed the meeting at 8:30pm.