

Wingerworth Parish Council

Clerk: Mike Taylor MBA, BSc, Cert Ed, CiLCA

36 Hawksley Avenue

Chesterfield S40 4TW



WINGERWORTH
PARISH COUNCIL

28 March 2017

Dear Councillor

Notice of meeting of Council on Wednesday 5 April 2017 - 7pm at the Parish Hall

You are summoned to the next meeting of the Council will take place as detailed above. The agenda and some supporting papers for this meeting are attached. The minutes and any other pertinent papers will be enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mike Taylor', with a stylized flourish at the end.

Mike Taylor

Clerk to the Council

Wingerworth Parish Council

Meeting of the Council on Wednesday 5 April 2017

Immediately after the Annual Meeting of Electors which commences at 7pm

AGENDA

1. Apologies for absence
2. Variation of order of business – request for item 8.6 to be deferred to the end of the meeting if agreed as an exempt item
3. Declaration of interests and Declaration of Acceptance of Office for new Member
4. Public forum
5. Confirmation of previous minutes (enclosed)
6. Chair's announcements
7. Clerk's report – information (page3)
8. Clerk's report – decisions (page 3)
9. Derbyshire Association of Local Councils (page 3)
10. Planning applications (page4)
11. Planning decisions (page 6)
12. Accounts – receipts, payments and profiled budgets (page 8)
13. Finance – bank reconciliation and balances (page 12)
14. Reports from Council committees
15. Date of next meeting – Tuesday 9 May 2017

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

WINGERWORTH PARISH COUNCIL

Clerk's Report – Matters of Information

1. Shared Access – confirmation of a modifications to contract
2. Residents – two letters of objection to the installation of a 4G mast on the Deer Park
3. Hulley's of Baslow – reply to request for a re-routed service
4. Derbyshire County Council – footpath closure extension of FP35
5. DCC Cllr Barry Lewis – progress with concerns raised over stile height
6. Wingerworth Community Festival Committee – thanks for donation
7. BNED LEADER programme – offer to promote opportunities in the Parish
8. NEDDC – Small Business Rate Relief concession
9. Wingerworth Tennis Club – letters of appreciation for work on the courts

Clerk's Report – Matters for Decision

1. NEDDC – authority to increase monthly standing order for salaries, employment costs and expenses to £7,800 a month with effect from April 2017
2. British Gas – authority to issue direct debit mandates for accounts relating to Parish Hall and Deer Park Pavilion
3. Bank mandate – authority to update and include new signatories for Council account
4. Standing orders – reversion to DALC recommended version
5. Financial regulations – adoption of NALC model financial regulations
6. Negotiations on purchase or lease of land in Parish
7. Volunteering Policy – consideration with a view to adoption
8. Complaints Policy – consideration of an updated policy with a view to adoption
9. Derbyshire County Council – surface coal mining scheme at Hilltop Farm, Clay Cross
10. Derbyshire Children's Holiday Centre – request for donation

DALC

1. 2017/04 – General

Planning Applications

Application No: NED 17/00227/OL
Parish: Wingerworth
Ward: Tupton
Officer: Philip Slater

Outline application (all matters reserved) for up to 95 dwellings (Major development/ departure from the development plan) at Land Opposite The Avenue Visitor Centre On The South Side Of Mill Lane Wingerworth for Mr David Burton

Application No: NED 17/00268/OL
Parish: Wingerworth
Ward: Wingerworth
Officer: Mr Nigel Bryan

Outline application (with all matters except access and scale reserved) for a residential development of up to 180 houses, public open space, landscaping, highway and drainage works and associated infrastructure with access taken from Deerlands Road (Major Development)(Departure from Development Plan) at Land North Of Spindle Drive And East Of Deerlands Road Wingerworth for Ms Linda Bradley - Rippon Homes Ltd

Application No: NED 17/00278/EIA
Parish: Wingerworth
Ward: Wingerworth
Officer: Mr Nigel Bryan

Screening opinion for 180 dwellings at Land North Of Spindle Drive And East Of Deerlands Road Wingerworth for Rippon Homes Ltd

Application No: NED 17/00077/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Ms Emily Roper

Alterations and Extensions to include new garage, conversion of existing garage to incorporate existing dwelling and new link between house and garage (Affecting the setting of a Listed Building)(Amended Plan) at 2 Barn Cottages Wingerworth Hall Estate Wingerworth for Miss Sam Yeomans

Application No: NED 17/00293/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Ms Emily Roper

Two storey side extension and alterations to existing dwelling including new detached double garage with utility and storage with home office over at 21 Longedge Lane Wingerworth Chesterfield for Mr A Ball

Application No: NED 17/00271/LDC
Parish: Wingerworth
Ward: Tupton
Officer: Ms Katie Spelman

Rear extension to semi-detached house. Access through current dining room. Dimension of extension are 4m x 6.1m at 49 Adlington Avenue Wingerworth Chesterfield for Lucy Coughlan

Application No: NED 17/00118/DISCON
Parish: Wingerworth
Ward: Brampton And Walton
Officer: Colin Wilson

Application to discharge conditions 3 (Materials), 4 (Mortar Mix), 5 (Colour finish) and 6 (Boundary Treatment) relating to planning approval 15/00305/FL for the removal of condition 6 at Swathwick Cottage Swathwick Lane Wingerworth for Mr P Thorpe

Application No: NED 17/00326/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Ms Emily Roper

Application for replacement roof, two storey side, front and rear extensions at 7 Hockley Lane Wingerworth Chesterfield for Mr J Pembery

Planning Decisions

Application No: NED16/01300/RM
Parish: Wingerworth
Officer: Graeme Cooper
Responsibility: Delegated
Agent: Alan Hill

Application for approval of reserved matters relating to 16/00176/OL for one dwelling (Amended Plans) at 20 Hockley Lane Wingerworth Chesterfield S42 6QG for Mr Lee Rees
CONDITIONALLY APPROVED - 21 February 2017

Application No: NED17/00069/FLH
Parish: Wingerworth
Officer: Ms Emily Roper
Responsibility: Delegated
Agent: Matt Gridale

Application for first floor side extension at 88 Chartwell Avenue Wingerworth Chesterfield S42 6SP for Mr & Mrs Gascoigne
CONDITIONALLY APPROVED - 20 February 2017

Application No: NED17/00074/FLH
Parish: Wingerworth
Officer: Ms Emily Roper
Responsibility: Delegated
Agent: Mr A Pearson

Application for first floor side extension at 21 Windsor Drive Wingerworth Chesterfield S42 6TG for Mr Goodridge
CONDITIONALLY APPROVED - 24 February 2017

Application No: NED16/00842/FL
Parish: Wingerworth
Officer: Graeme Cooper
Responsibility: Delegated
Agent:

Demolition of existing bungalow and construction of a new dormer bungalow (resubmission of 16/00397/FL) (Amended Plans) at 249 Nethermoor Road Wingerworth Chesterfield S42 6LW for Dawn & Ian Tighe
CONDITIONALLY APPROVED - 28 February 2017

Application No: NED17/00148/FLH
Parish: Wingerworth
Officer: Ms Emily Roper
Responsibility: Delegated
Agent: Mr Ian Goodwin

Dormers to roof to provide rooms in roofspace and extension to car hardstanding at 11 Welbeck Drive Wingerworth Chesterfield S42 6SN for Janet Carter
CONDITIONALLY APPROVED - 17 March 2017

Application No: NED17/00183/FLH
Parish: Wingerworth
Officer: Ms Emily Roper
Responsibility: Delegated
Agent: Mr A Lockwood

Application for single storey rear extension at 11 Bradbury Drive Wingerworth Chesterfield S42 6SL for Mrs K McElvaney

CONDITIONALLY APPROVED - 15 March 2017

Application No: NED16/01262/FLH
Parish: Wingerworth
Officer: Ms Emily Roper
Responsibility: Delegated
Agent:

Application to finish single storey extension built under permitted development in render, single storey garage to be built facing Hazel Drive

at 748 Derby Road Wingerworth Chesterfield S42 6LZ for Mr Matthew Lister

CONDITIONALLY APPROVED - 24 March 2017

Application No: NED17/00278/EIA
Parish: Wingerworth
Officer: Mr Nigel Bryan
Responsibility: Delegated
Agent: Joe Murphy

Screening opinion for 180 dwellings at Land North Of Spindle Drive And East Of Deerlands Road Wingerworth for Rippon Homes Ltd

NO EIA REQUIRED - 23 March 2017

Receipts and Payments for February 2017

Receipts

Date	Reference	Payer	Amount (£s)	Detail
03-Feb-17	BACS	W Table Tennis Club	220.35	Lettings
06-Feb-17	BACS	Jacqueline Davis	72.00	Lettings
06-Feb-17	830	Derbyshire CC	875.00	Library fees
09-Feb-17	BACS	Chesterfield Child Care	619.35	Lettings
10-Feb-17	BACS	J Gascoigne	60.00	Lettings
13-Feb-17	789	Jan Hutchings	162.46	Lettings
20-Feb-17	BACS	Chesterfield Child Care	1,000.00	Lettings
24-Feb-17	831	W Bowling Club	688.00	Fees
27-Feb-17	BACS	C Martial Arts	194.00	Lettings
			3,891.16	

Payments

Date	Reference	Payee	Amount (£s)	Detail
01-Feb-17	6362	Paul Smart	576.00	Footpaths and new sign
01-Feb-17	6363	Cllr Diana Ruff	200.00	Chair's allowance
01-Feb-17	6364	Derbyshire County Council	36.74	Hunloke School room hire
01-Feb-17	6365	DALC	325.00	Training course
10-Feb-17	6366	Heron Publications Ltd	468.00	Council pages in Wings
14-Feb-17	6367	Post Office Ltd	119.00	Postage stamps
15-Feb-17	6368	NEDDC	53.11	Bird deterrence measures
21-Feb-17	6369	Zurich Municipal	6,753.19	Annual insurance
21-Feb-17	6370	DALC	871.94	Annual subscription
20-Feb-17	SO	NEDDC	7,550.00	Salaries and staff costs
21-Feb-17	CHG	Royal Bank of Scotland	22.33	Bank charges
			16,975.31	

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2016/17	to Date	to Date	to Date
end February	(£'s)	(£'s)	(£'s)	% age
INCOME				
NEDDC Precept & CTSG Funding	144,527	144,527	145,977	101%
Grants	430	430	430	100%
Parish Hall - General Lettings less Refunds	18,000	16,500	25,901	157%
Parish Hall - Contract Rents	1,050	963	1,750	182%
Allotments Rent	591	591	545	92%
Bowling Rent	2,780	2,780	2,752	99%
Tennis Rent	940	940	990	105%
Angling Fees	242	242	242	100%
Other Income	4,000	3,667	2,023	55%
TOTAL INCOME	172,559	170,638	180,609	106%
EXPENDITURE				
ADMINISTRATION				
Salaries and Expenses	31,483	28,859	27,495	95%
Chairperson's Allowance	800	800	800	100%
Election Expenses	0	0	400	n/a
Printing, Photocopying and Stationery	700	642	719	112%
Computers, Software and Internet Costs	1,320	1,210	100	8%
Audit Fees	510	510	482	94%
Subscriptions	1,100	1,008	1,026	102%
Advertising inc Annual Report	1,800	1,800	1,560	87%
Recruitment and Training	935	857	700	82%
Special Events	150	150	1,019	679%
Other Costs	600	550	720	131%
ADMINISTRATION TOTAL	39,398	36,386	35,020	96%
GRANTS AND DONATIONS TOTAL	1,000	917	857	93%
PARISH HALL				
Salaries and Expenses	36,644	33,590	33,635	100%
Business Rates	1,620	1,620	50	3%
Electricity Supply	3,500	3,208	3,195	100%
Gas Supply	5,000	5,000	4,634	93%
Gas Service	450	450	428	95%
Water Supply	1,100	1,100	1,001	91%
Water Testing	620	620	621	100%
Phone	275	275	281	102%
Fire Alarm	750	750	671	89%
Trade Refuse	850	850	920	108%
Window Cleaning	360	330	260	79%
Hygiene Contract	750	750	724	97%
Cleaning Materials	1,000	917	612	67%
Insurance	8,350	8,350	6,703	80%
Grounds Maintenance	350	321	0	0%
Other Costs	1,000	917	165	18%
Repairs and Renewals	2,000	1,833	289	16%
PARISH HALL TOTAL	64,619	60,881	54,190	89%

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2016/17	to Date	to Date	to Date
end February	(£'s)	(£'s)	(£'s)	% age
FACILITIES				
Allotment Expenses	200	183	0	0%
Bowling Green Maintenance	5,400	5,400	7,222	134%
Bowling Green Pavilion	500	458	46	10%
Bowling Green Other Expenses	400	367	91	25%
Tennis Courts - Maintenance	500	500	650	130%
Tennis Courts - Other Expenses	200	183	0	0%
Deer Park Pavilion - Electricity	600	550	144	26%
Deer Park Pavilion - Water Testing	900	675	1,067	158%
Deer Park Pavilion - Cleaning	1,414	1,296	1,246	96%
Deer Park Pavilion - Repairs & Renewals	900	825	323	39%
Deer Park - Cricket Field	7,400	7,400	7,831	106%
Deer Park - Football Pitch	2,200	2,200	2,200	100%
Deer Park - Other Costs	2,000	2,000	1,026	51%
Deer Park - Wall Pond	1,000	1,000	360	36%
Deer Park - Play Area	1,000	917	304	33%
Chartwell Fields - Grass Cutting	2,400	2,400	2,708	113%
Chartwell Fields - Play Area	750	688	30	4%
Adlington - Football Pitch	2,400	2,400	2,708	113%
Adlington - Other Costs	200	183	0	0%
Adlington - Play Area	800	733	113	15%
FACILITIES TOTAL	31,164	30,359	28,067	92%
ENVIRONMENT				
Salary	23,689	21,715	21,178	98%
Planting Schemes	3,500	3,500	2,940	84%
Grounds Maintenance	1,000	917	962	105%
Footpaths	1,000	917	927	101%
Litter Bins	500	458	0	0%
Dog Waste Bins	3,600	3,600	4,203	117%
Grit Bins	900	900	120	13%
Bus Shelters	500	458	0	0%
ENVIRONMENT TOTAL	34,689	32,465	30,329	93%
CHURCH				
Machinery Repairs and Maintenance	150	138	0	0%
Trade Refuse	400	400	635	159%
Other Costs	600	550	1,923	350%
CHURCH TOTAL	1,150	1,088	2,559	235%
TOTAL EXPENDITURE	172,020	162,095	151,022	93%
NET SURPLUS/(DEFECIT)	539	8,543	29,587	346%

WINGERWORTH PARISH COUNCIL Capital Reserve for 2016/17	Budget 2015/16 (£'s)	Credits to Date (£'s)	Spend to Date (£'s)	Net Change to Date (£'s)
Parish Hall New Build/Renovation Fund	156,749	0	0	0
General Reserve	20,353	39,050	49,324	-10,274
Total	177,102	39,050	49,324	-10,274

WINGERWORTH PARISH COUNCIL Combined Recurrent and Capital Position	2016/17 to Date (£'s)
NET SURPLUS/(DEFECIT)	19,313

Bank Reconciliation end February 2017

	£s	£s
Cash Book Balance Brought Forward		188,742.59
Total Receipts for the Month		3,891.16
Total Payments for the Month		16,975.31
Cash Book Balance Carried Forward		175,658.44
Wingerworth Parish Council Bank Statements		
Current	988.00	
Deposit	175,595.49	
Fund	0.00	
Total Bank Balances		176,583.49
Receipts Not Yet Cleared		
Total Receipts Not Yet Cleared		0.00
Payments Not Yet Presented		
6368 NEDDC	53.11	
6370 DALC	871.94	
Total Payments Not Yet Presented		925.05
Closing Bank Balances		175,658.44
Difference Between Closing Cash Book Balance and Closing Bank Balances		
	0.00	
Adjustments to Reconciliation	0.00	
Unreconciled Difference	0.00	