

Wingerworth Parish Council

Joint meeting of Health& Safety and Premises Committee

Minutes of the meeting held on Tuesday 28 November at 7pm Parish Hall

Present: Cllrs Kevin Broughton, Margaret Millar, Cecilia Harper and Diana Ruff with the Clerk

1. Apologies for absence were received from Cllrs Geoff Ruff, Dawn Hart, Pat Antcliff and Anne Knyhynyckyj

2. General discussion on H&S and Premises

3. Review Health & Safety audit reports

Review of General Health & Safety Risk Audit and Play Area Inspection Reports, with immediate areas for action identified.

The Bowls Club and Allotment Association have been notified of the audits and the committee are waiting for confirmation of available dates to meet and discuss.

The only area not covered by the audit is Footpaths, it was agreed that they follow guidance, for example, using equipment provided by the Council, but further actions include induction of volunteers and a log of qualified members.

It was resolved that all audits should come to the Health & Safety Committee quarterly; including Play Area Checks, Legionnaire Reports, Ladder Checks and First Aid Box Audits.

Areas highlighted from the report that don't relate to the Council directly will be picked up by the Clerk who will contact relevant user groups.

4. Any other business

There was a report of a tree down on Chartwell Park, it was agreed the Clerk would contact the owner to advise.

5. Date of next meeting

To be confirmed.

Charlotte Taylor

Clerk