

Wingerworth Parish Council

Health & Safety Committee

Minutes of the meeting of Tuesday 5 September at 7pm Parish Hall

Present: Cllrs Kevin Broughton, Geoff Ruff, Margaret Millar with the Clerk

1. Apologies for absence were received from Cllr Anne Knyhynckj and Cllr Cecilia Harper
2. General discussion on H&S

Play area Health & Safety checks were reviewed. It was reported that a faulty toddler swing is pending a repair.

The Clerk reported on a meeting with the bowls club where the procedure for watersafe testing was discussed.

3. Production of a draft H&S policy and associated documents

Amendments made to the Health & Policy Statement and documentation were reviewed, these are due to go to full Council on Wednesday 6 September, minuted and signed by the Chair. Any new Councillors should receive the documents as part of induction.

Respond to any issues raised in regard to H&S – no issues reported.

4. Update on commissioning a report

It was proposed that an independent audit of the previous H&S inspection is completed to assess any actions still to achieve.

As highlighted in Health & Safety inspection carried out in 2015, the Council should complete a review of external areas; bowls club, pavilion, allotments.

5. Any other business

It was confirmed that play equipment checks are carried out weekly and annual independent audits – and that these should come to the H&S Committee.

It was requested that other committees report back to H&S on any issues

6. Date of next meeting

TBC

The meeting was closed at 7:55pm

Charlotte Taylor
Clerk