

WINGERWORTH PARISH COUNCIL

Application for the Hire of the Parish Hall

I Of

..... Tel: having attained the age of 21 years

acting on behalf of hereby apply for the use of the room(s) and equipment below on the date(s) and for the purpose stated:- (Delete items not required)

Large Hall

Committee Room

Stage

Small Hall

Kitchen

Crockery & Cutlery

Hours: from to

Date(s):

Purpose:

I undertake to make myself acquainted with the Hiring Conditions and regulations, a copy of which is attached, and ensure that they are observed during the period of the hiring and I accept the hiring of the hall and equipment on such terms and conditions. I further undertake to pay the Council the appropriate charges.

I enclose herewith the booking deposit of £

Signed **Dated**

I hereby confirm that your application set out above (as amended) has been accepted by the Council subject to the terms, conditions and regulations laid down by them.

The hiring charge will be £ payable

Subject to the Council to vary charges in accordance with the hiring conditions and regulations.

Your receipt of £ is hereby acknowledged. Signed Dated

NOTES: 1. Application forms should be completed in duplicate and forwarded to The Secretary of The Parish Hall, 24 Ridd Way, Wingerworth, Chesterfield, Derbyshire S42 6UX. Tel: (01246) 206097

2. Applications should not be regarded as having been accepted by the Council until confirmed in writing by the Secretary.

3. At least 14 days notice must be given to the Secretary of any proposed cancellation otherwise the hiring charges will be payable.

4. Payments should be made to the Secretary and cheques should be made payable to WINGERWORTH PARISH COUNCIL and crossed.