

Wingerworth Parish Council

Clerk: Mike Taylor MBA, BSc, Cert Ed, CiLCA

36 Hawksley Avenue

Chesterfield S40 4TW



WINGERWORTH
PARISH COUNCIL

27 December 2016

Dear Councillor

Notice of meeting of Council on Wednesday 4 January 2017 - 7pm at the Parish Hall

The next meeting of the Council will take place as detailed above. The agenda and supporting papers for this meeting are attached.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mike Taylor', with a stylized flourish at the end.

Mike Taylor

Clerk to the Council

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Wingerworth Parish Council

Meeting of the Council on Wednesday 4 January 2017

7pm at the Parish Hall

AGENDA

Part One – Open Items

1. Apologies for absence
2. Variation of order of business
3. Declaration of interests
4. Public forum
5. Confirmation of previous minutes (page 4)
6. Chair's announcements
7. Clerk's report – information (page 7)
8. Clerk's report – decisions (page 7)
9. Derbyshire Association of Local Councils (page 7)
10. Planning applications (page 8)
11. Planning decisions (page 9)
12. Accounts – receipts, payments and profiled budgets (page 10)
13. Finance – bank reconciliation and balances (page 14)
14. Reports from Council committees
15. Date of next meeting – Wednesday 1 February 2017

Part Two – Exempt Items

There are no exempt items

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for items in Part Two of the agenda

Wingerworth Parish Council

Minutes of meeting of Council on 7 December 2016

Present:

P	Cllr Diana Ruff (Chair)	A	Cllr Chris Hutchings
P	Cllr Dawn Hart (Vice Chair)	P	Cllr Anne Knyhynyckyj (<i>from 6</i>)
P	Cllr Pat Antcliff	A	Cllr Nick Knyhynyckyj
P	Cllr Colin Berry (<i>until 16</i>)	P	Cllr Margaret Millar
P	Cllr Kevin Broughton	P	Cllr Geoff Ruff
P	Cllr Michael Hardman	P	Cllr John Windle
A	Cllr Cecilia Harper	P	Mike Taylor (Clerk)

Also District Councillor David Hancock and 13 members of the public

Apologies for absence were received from Cllr Cecilia Harper, Cllr Chris Hutchings and Cllr Nick Knyhynyckyj, as well as County Councillor Barry Lewis.

2. Variation of order of business – no request.
3. Declaration of interests – there was one declaration of interest from Cllr Pat Antcliff in respect of agenda item 10 (Planning)
4. Public Forum

Concerns were raised about the future of the Parish Hall with an assertion that the extra cost of a new building was not justified, questions about why the current building was in such a poor state of repair and whether the Council was pre-disposed to opt for a new building. There were also questions about the estimates over the renovation costs of the current building, the changes in plans for any new building since the initial draft plans, the extent to which revenues from a Parish Hall would cover costs and the extent to which current users were being considered in any changes going forward.

Concerns were also expressed about overgrown vegetation with disappointment that Highways were unable to remedy the problems where these made passage difficult with attendant safety issues.

5. Confirmation of previous minutes – the previous minutes were approved
6. Chair's announcements

The Chair reported on a series of cancelled meetings during the past month although other events had been successful including the Craft Fair, the Remembrance Day Commemoration Service and the Remembrance Service at the Parish Church. She expressed thanks to the many Members who had helped at the first two and attended the third.

7. Clerk's report – the following items of information were noted:
 1. BCN Consultancy – 6 & 8 Adlington Avenue
 2. BCN Consultancy – Wingerworth Medical Centre, Allendale Road
 3. Derby and Derbyshire Modern Slavery Partnership Newsletter
 4. Resident – concern over connectivity and broadband speed – a representative from Digital Derbyshire had offered to attend the January meeting of the Council to make a short presentation on issues to do with connectivity
 5. Atkinson Construction – tree planting ceremony for new surgery – the Chair and Clerk at attended a site meeting which was abandoned as the contractor failed to attend

6. Wingerworth Barley Mow B FC – letter of thanks for new footballs
 7. Derbyshire County Council – summary of blocks with licences for hydraulic fracturing in Chesterfield and North East Derbyshire
 8. North Derbyshire District Council – Position Statement on Local Plan
 9. Footpath Volunteers – appreciation was expressed for the work of the volunteers in producing the detailed footpaths survey as well as their work over the past year which maintained the footpaths in such a good state
 10. Ramblers Association – Pride in Parish Paths Award
 11. DALC – concerns over increases in Business Rates for 2017/18
8. Clerk's report – the following resolutions were made:
1. New Road Nursery – agreed to take new bookings to replace the Nursery who had informed the Council that they would be breaking their letting agreement
 2. Wingerworth Parish Church – request for contribution to transport service – suggested that the Church meet with CT4TC about the provision of community transport
 3. Precept for 2017/18 – agreed to have the same precept total as current year inflated by 2.5% to cover anticipated rate of inflation and increased by 1.83% to allow for the growth in the size of the Parish
 4. Shared Access – proposal to improve digital connectivity – agreed that the Chair and Clerk meet with Shared Access
 5. Confirmation of Quality Submission to include Register of Assets, Staff Contracts, New Staff Induction, New Councillor Induction, Training Records for Staff and Councillors and Register of CPD Points for Clerk – agreed
 6. Future of public payphones in North East Derbyshire – consultation on BT plans to remove 45 public payphones – on the basis that none of the three payphones in the Parish were the traditional red boxes it was agreed that no comments be submitted unless there were found to be residents disadvantaged by the removals
 7. Allotment Holders' Association – request for two commemorative brass plaques on seats near the entrance gate – agreed
 8. Allotment Holders' Association – request for permanent road surface at entrance with appropriate drainage – Clerk asked to seek more details on what is envisaged
 9. Wingerworth Tennis Club – it was agreed that the club should investigate grant funding towards the cost a major refurbishment of the courts but that the Council consider contributing to the deep cleaning element of the work given that there may be safety issues
 10. Revitalise – request for a donation – in the absence of any further information as had been requested by the Clerk it was agreed not to make a donation

9. Derbyshire Association of Local Councils

The two circulars received during the past month were notes.

10. Planning applications – the applications were noted and the Clerk was asked to contact planning about NED 16/00891/FL where it was understood that a site visit had been requested to stress the importance of retaining the nearby bus shelter and about NED 16/01088/FLH with a request that light readings be taken on site rather than being assessed

off plan given the staggered configuration of the houses and the fears of a major loss of light to a neighbouring dwelling.

11. Planning decisions – the listed decisions were noted.

12. Accounts – receipts and profiled budgets were noted and the following payments were approved:

Date	Reference	Payee	Amount £	Detail
06-Sep-16	6297	Blakemoor Retail	20.01	Fuel for Churchyard
06-Sep-16	6298	Paul Smart	1,518.00	Grounds maintenance
06-Sep-16	6299	S Johnson & Son Ltd	35.51	Environment items
06-Sep-16	6300	Canx	0.00	Cancelled cheque
06-Sep-16	6301	Abel Alarm Company Ltd	804.84	Annual alarm contract
06-Sep-16	6302	EuroGarages	10.99	Fuel for Footpaths
06-Sep-16	6302	GMS	25.00	Strimmer head
06-Sep-16	6302	B&Q	12.57	Woodstain for Sheepwash
06-Sep-16	6302	B&Q	16.20	Strimmer line for F'paths
06-Sep-16	6303	Blakemoor Retail	26.99	Fuel for Churchyard
06-Sep-16	6304	Printshack	30.00	Dog fouling signs
06-Sep-16	6305	British Gas	513.78	Annual service contract
06-Sep-16	6306	Post Office Ltd	119.00	Postage stamps
06-Sep-16	6307	Garden Furniture Centre Ltd	349.99	Seat for Swathwick Lane
06-Sep-16	6308	Produce Show (CB)	426.00	Prize money
06-Sep-16	6309	Cllr Diana Ruff	300.00	Chair's allowance
06-Sep-16	6310	Chesterfield BC	60.00	Removal of wasps' nest
13-Sep-16	6311	Grant Thornton	480.00	External audit fees
19-Sep-16	SO	NEDDC	7,550.00	Salaries and staff costs
27-Sep-16	DD	PHI Ltd	88.08	Sanitary disposal contract
27-Sep-16	CHG	Royal Bank of Scotland	18.57	Bank charges
27-Sep-16	DD	British Gas Business	88.65	Supply of electricity
27-Sep-16	DD	British Gas Business	71.02	Supply of electricity
27-Sep-16	DD	British Gas Business	226.70	Supply of electricity
			12,791.90	

13. Finance – the bank reconciliation and balances were noted.

14. Reports from Council committees and advisory groups - there were no reports..

15. Date of next meeting – Wednesday 4 January 2017

The Chair thanked members of the public for their attendance at the meeting.

16. An exempt item concerning negotiations over the transfer of land

There was an update on discussions over the transfer of land.

The Chair closed the meeting at 8.17pm.

WINGERWORTH PARISH COUNCIL

Clerk's Report – Matters of Information

1. Digital Derbyshire – short presentation by Kerry Bailey, DD Engagement Officer
2. Office for National Statistics – Quarterly Vacancy Survey
3. DCC PROW – response to queries raised by Footpath Volunteers
4. Co-option of Councillor – update on expressions of interest
5. Correction to quoted cost of £400,000 loan at equivalent to £7.50 if taken from precept rather than indicative cost of £50

Clerk's Report – Matters for Decision

1. Initial draft budget for 2017/18 – request to refer to Finance & General Purposes Committee
2. Appointment of Internal Auditor for 2016/17 – proposed Mr B Wood
3. Future provision of a community building for Wingerworth -
4. Continuation of Assistant Clerk's post – Charlotte Taylor given appointment runs only to end of January 2017
5. Government's electoral review of NEDDC warding arrangements – comments for submission
6. DCC – Minerals Local Plan – sites consultation – comments for submission
7. Shared Access – proposal to improve digital connectivity
8. Friends of Wingerworth Parks – request for granting of tenure on land of proposed toddler play area for application to Tesco for grant funding
9. Wingerworth Allotment Holders' Association – request for a hard standing section just inside the allotments from the entrance gate with associated drainage
10. Wingerworth Tennis Club – new measures to limit risk of playing on courts
11. Revisions to membership of Committees
 - a) Finance and General Purposes Committee – currently Cllr Dawn Hart, Cllr Cecelia Harper, Cllr Anne Knyhynyckyj and Cllr Diana Ruff with the Clerk
 - b) Standards and Governance Committee – currently Cllr Dawn Hart, Cllr Cecelia Harper and Cllr Diana Ruff with the Clerk
 - c) Premises Committee – currently Cllr Diana Ruff, Cllr Pat Antcliff, Cllr Dawn Hart, Cllr Cecelia Harper, Cllr Kevin Broughton and Cllr Anne Knyhynyckyj with the Clerk
 - d) Wingerworth Churchyard Committee – Cllr Pat Antcliff, Cllr Cecelia Harper and Cllr Chris Hutchings with the Clerk and PCC representatives

DALC

- 2016/18 – General
- 2016/19 – General

Planning Applications

Application No:	NED 16/01225 /LB
Parish:	Wingerworth
Ward:	Tupton
Officer:	Graeme Cooper

Application for Listed Building consent for additional business signs (Amended Plans) at The Wingerworth Derby Road Wingerworth for Mr Michael Glancy

Application No:	NED 16/01249 /FLHPD
Parish:	Wingerworth
Ward:	Wingerworth
Officer:	Ms Emily Roper

Application under the neighbour notification scheme for a single storey sunroom at 16 Lydgate Drive Wingerworth Chesterfield for Mr Mark Ward

Below reported to December meeting of the Council and is now the subject of a site visit at 11.10am on Monday 9 January – Members may attend as observers if names are notified to NEDDC Planning by the Clerk

Application No: NED 16/00891/FL
Parish: Wingerworth
Ward: Wingerworth
Officer: Colin Wilson

Proposed bungalow and garage at Belfit Hill Farm Birkin Lane Wingerworth for Mr Steve Byard

Planning Decisions

December 2016

Application No: NED16/01041/FL
Parish: Wingerworth
Officer: Graeme Cooper
Responsibility: Delegated
Agent: Mrs Susan Gaughan

Demolition of bungalow and construction of a two storey dwelling, demolition of garage and creation of new detached garage to front & summer house to the rear at 53 Longedge Lane Wingerworth Chesterfield S42 6PB for Mr Jeremy Hickenbotham

CONDITIONALLY APPROVED - 29 November 2016

Application No: NED16/01115/FLH
Parish: Wingerworth
Officer: Ms Emily Roper
Responsibility: Delegated
Agent:

Proposed conservatory to side at 16 Longedge Rise Wingerworth Chesterfield S42 6NX for Mr Gary Needham

CONDITIONALLY APPROVED - 2 December 2016

Application No: NED16/00784/FL
Parish: Wingerworth
Officer: Philip Slater
Responsibility: Delegated
Agent: Mr David Uhlar

Construction of new medical centre and pharmacy (Use Class D1 and A1) with 42 space car park cycle store and bin storage area at Site Of Former Wingerworth Youth And Community Centre Allendale Road Wingerworth for Dr Sid Chawla

SECTION 106 COMPLETED - 15 December 2016

Application No: NED16/01152/FLH
Parish: Wingerworth
Officer: Kevin Figg
Responsibility: Delegated
Agent:

Construction of a two-storey front extension (part revision of previously approved application 15/01091/FLH) and a pitched roof over existing garage/front extension (amended title) at 131 Longedge Lane Wingerworth Chesterfield S42 6PR for Mr A Greenfield

CONDITIONALLY APPROVED - 14 December 2016

Receipts and Payments for November 2016

Receipts

Date	Reference	Payer	Amount (£s)	Detail
08-Nov-16	BACS	Chesterfield Child Care	764.98	Lettings
09-Nov-16	BACS	W Table Tennis Club	242.35	Lettings
10-Nov-16	BACS	C Martial Arts	145.50	Lettings
10-Nov-16	785	Jan Hutchings	338.69	Lettings
18-Nov-16	BACS	Chesterfield Child Care	1,000.00	Lettings
24-Nov-16	BACS	W Mother & Toddler	33.90	Lettings
28-Nov-16	826		420.35	
			2,945.77	

Payments

Date	Reference	Payee	Amount (£s)	Detail
02-Nov-16	6327	Town & Country UK C Co	52.08	Window cleaning at PH
02-Nov-16	6328	Mitchell & Proctor	1,080.00	Costings Report
02-Nov-16	6329	Paul Smart	1,368.00	Grounds maintenance
02-Nov-16	6330	Woolley Moor Nurseries	1,008.00	Floral display
02-Nov-16	6331	John Barnes	322.83	Electrical work at PH
11-Nov-16	6332	S Johnson & Son Ltd	40.14	Environment items
11-Nov-16	6333	Canx	0.00	Cancelled cheque
11-Nov-16	6334	Arden Winch & Co Ltd	32.82	Cleaning materials
11-Nov-16	6335	Wingerworth Church Centre	214.50	Café WY room hire
11-Nov-16	6336	Canx	0.00	Cancelled cheque
11-Nov-16	6337	Pro Direct Warehouse	308.00	Footballs for Barley Mow
11-Nov-16	6338	David Robins	1,780.00	Bowling green maintenance
11-Nov-16	6339	Jacksons the Bakers	42.00	Mince pies for event
11-Nov-16	6340	Canx	0.00	Cancelled cheque
11-Nov-16	6341	RBL Poppy Appeal	51.00	Wreathes for Remb Day
21-Nov-16	6342	Blakemoor Retail	5.00	Fuel for Churchyard
21-Nov-16	SO	NEDDC	7,550.00	Salaries and staff costs
21-Nov-16	CHG	Royal Bank of Scotland	17.35	Bank charges
15-Nov-16	DD	British Gas Business	788.41	Supply of gas to PH
29-Nov-16	DD	British Gas Business	264.54	Supply of electricity to PH
30-Nov-16	DD	British Gas Business	29.10	Supply of electricity to Pav
			14,953.77	

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2016/17	to Date	to Date	to Date
end November	(£'s)	(£'s)	(£'s)	% age
INCOME				
NEDDC Precept & CTSG Funding	144,527	144,527	145,977	101%
Grants	430	430	430	100%
Parish Hall - General Lettings less Refunds	18,000	12,000	18,557	155%
Parish Hall - Contract Rents	1,050	700	875	125%
Allotments Rent	591	443	273	61%
Bowling Rent	2,780	2,085	2,064	99%
Tennis Rent	940	705	300	43%
Angling Fees	242	242	242	100%
Other Income	4,000	2,667	1,601	60%
TOTAL INCOME	172,559	163,798	170,318	104%
EXPENDITURE				
ADMINISTRATION				
Salaries and Expenses	31,483	20,988	20,133	96%
Chairperson's Allowance	800	600	600	100%
Election Expenses	0	0	400	n/a
Printing, Photocopying and Stationery	700	467	564	121%
Computers, Software and Internet Costs	1,320	880	100	11%
Audit Fees	510	510	482	94%
Subscriptions	1,100	733	154	21%
Advertising inc Annual Report	1,800	1,500	650	43%
Recruitment and Training	935	623	375	60%
Special Events	150	150	519	346%
Other Costs	600	400	456	114%
ADMINISTRATION TOTAL	39,398	26,852	24,433	91%
GRANTS AND DONATIONS TOTAL	1,000	667	857	129%
PARISH HALL				
Salaries and Expenses	36,644	24,429	24,462	100%
Business Rates	1,620	1,296	50	4%
Electricity Supply	3,500	2,333	2,448	105%
Gas Supply	5,000	3,750	1,769	47%
Gas Service	450	450	428	95%
Water Supply	1,100	825	405	49%
Water Testing	620	465	459	99%
Phone	275	206	208	101%
Fire Alarm	750	750	671	89%
Trade Refuse	850	638	920	144%
Window Cleaning	360	240	208	87%
Hygiene Contract	750	750	724	97%
Cleaning Materials	1,000	667	368	55%
Insurance	8,350	0	0	n/a
Grounds Maintenance	350	233	0	0%
Other Costs	1,000	667	73	11%
Repairs and Renewals	2,000	1,333	289	22%
PARISH HALL TOTAL	64,619	39,032	33,482	86%

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2016/17	to Date	to Date	to Date
end November	(£'s)	(£'s)	(£'s)	% age
FACILITIES				
Allotment Expenses	200	133	0	0%
Bowling Green Maintenance	5,400	5,400	7,222	134%
Bowling Green Pavilion	500	333	46	14%
Bowling Green Other Expenses	400	267	46	17%
Tennis Courts - Maintenance	500	500	650	130%
Tennis Courts - Other Expenses	200	133	0	0%
Deer Park Pavilion - Electricity	600	400	130	32%
Deer Park Pavilion - Water Testing	900	450	789	175%
Deer Park Pavilion - Cleaning	1,414	943	906	96%
Deer Park Pavilion - Repairs & Renewals	900	600	323	54%
Deer Park - Cricket Field	7,400	7,400	7,831	106%
Deer Park - Football Pitch	2,200	2,200	2,200	100%
Deer Park - Other Costs	2,000	2,000	502	25%
Deer Park - Wall Pond	1,000	1,000	360	36%
Deer Park - Play Area	1,000	667	304	46%
Chartwell Fields - Grass Cutting	2,400	2,400	2,708	113%
Chartwell Fields - Play Area	750	500	30	6%
Adlington - Football Pitch	2,400	2,400	2,708	113%
Adlington - Other Costs	200	133	0	0%
Adlington - Play Area	800	533	113	21%
FACILITIES TOTAL	31,164	28,393	26,865	95%
ENVIRONMENT				
Salary	23,689	15,793	15,402	98%
Planting Schemes	3,500	3,500	2,940	84%
Grounds Maintenance	1,000	667	962	144%
Footpaths	1,000	667	899	135%
Litter Bins	500	333	0	0%
Dog Waste Bins	3,600	2,700	2,094	78%
Grit Bins	900	450	0	n/a
Bus Shelters	500	333	0	0%
ENVIRONMENT TOTAL	34,689	24,443	22,297	91%
CHURCH				
Machinery Repairs and Maintenance	150	100	0	0%
Trade Refuse	400	300	635	212%
Other Costs	600	400	1,923	481%
CHURCH TOTAL	1,150	800	2,559	320%
TOTAL EXPENDITURE	172,020	120,186	110,492	92%
NET SURPLUS/(DEFECIT)	539	43,612	59,826	137%

WINGERWORTH PARISH COUNCIL Capital Reserve for 2016/17	Budget 2015/16 (£'s)	Credits to Date (£'s)	Spend to Date (£'s)	Net Change to Date (£'s)
Parish Hall New Build/Renovation Fund	156,749	0	0	0
General Reserve	20,353	39,050	46,474	-7,424
Total	177,102	39,050	46,474	-7,424

WINGERWORTH PARISH COUNCIL Combined Recurrent and Capital Position	2016/17 to Date (£'s)
NET SURPLUS/(DEFECIT)	52,403

Bank Reconciliation end November 2016

	£s	£s
Cash Book Balance Brought Forward		222,250.56
Total Receipts for the Month		2,945.77
Total Payments for the Month		14,953.77
Cash Book Balance Carried Forward		210,242.56
Wingerworth Parish Council Bank Statements		
Current	720.00	
Deposit	209,630.56	
Fund	0.00	
Total Bank Balances		210,350.56
Receipts Not Yet Cleared		
Total Receipts Not Yet Cleared		0.00
Payments Not Yet Presented		
6319 Blakemoor Retail	10.00	
6339 Jacksons the Bakers	42.00	
6341 RBL Poppy Appeal	51.00	
6342 Blakemoor Retail	5.00	
Total Payments Not Yet Presented		108.00
Closing Bank Balances		210,242.56
Difference Between Closing Cash Book Balance and Closing Bank Balances		0.00
Adjustments to Reconciliation		0.00
Unreconciled Difference		0.00