

Wingerworth Parish Council

Clerk: Charlotte Taylor
36 Hawksley Avenue
Chesterfield S40 4TW



WINGERWORTH
PARISH COUNCIL

28 May 2019

Dear Councillor

**Notice of meeting of the Meeting of the Parish Council on Wednesday 5 June 2019 –
7:00pm at the Parish Hall.**

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in cursive script that reads 'cm Taylor'.

Charlotte Taylor
Clerk to the Council

Wingerworth Parish Council – Meeting of the Council on Wednesday 5 June 2019.

1. Apologies for absence
2. Variation of order of business
3. Declaration of interests
4. Public forum
5. Confirmation of previous minutes
6. Chair's announcements
7. Clerk's report – information
- 7.1. Review of Action Plan (enclosed)
- 7.2. Correspondence (enclosed)
- 7.3. VAT return for £29,233.06 submitted
- 7.4. Dates for quarterly Council Working Group meetings; 16 September 2019, 15 January 2020
- 7.5. Feedback from Council Questionnaire (enclosed)
- 7.6. DCC Climate Change Manifesto (circulated)
- 7.7. RBL Derbyshire 'Lamp Post Poppies 2019' (circulated)
- 7.8. 2018/19 AGAR submitted to external auditors – intermediate review due to income/expenditure
- 7.9. Letter of thanks received Wingerworth Community Fun Day (circulated)
- 7.10. DCC Community Managed Library EOI approved – next stage meeting with DCC
- 7.11. Chartwell Park – LEADER grant submitted by end of May deadline
- 7.12. Testing of lamp posts for hanging baskets completed by contractors
- 7.13. Bowls Club invitation to attend for a session Council to suggest suitable date (Sunday pm)
8. Clerk's report – decisions
- 8.1. Review of Committees and Advisory Groups (enclosed)
- 8.2. Hire charges 2019
- 8.3. Adoption of Standing Orders 2019 (enclosed)
- 8.4. Adoption of Financial Regulations 2019 (enclosed)
- 8.5. Adoption of Risk Management Schedule 2019/20 (enclosed)
- 8.6. Approval of expenditure for annual CPRE renewal, £36.00
- 8.7. Request to install a dog waste bin at Mill Lane from NEDDC, £262.31
9. Derbyshire Association of Local Councils
- 9.1. DALC Circular 07/2019:
 - 9.1.1. DALC Excellence Awards – Year 2
 - 9.1.2. Community Organising Training – change of date
 - 9.1.3. Summary of House of Lords Select Committee Report on the Rural Economy
 - 9.1.4. Town and Parish Council VE Day 75 – 8 May 2020
 - 9.1.5. Use of the Council Seal
 - 9.1.6. Councillor Essential Training Course – 3 July 2019
- 9.2. TOWN & PARISH COUNCILS - VE DAY 75
10. Planning Applications (page 4)
11. Planning Decisions (page 5)
12. Accounts (page 7)
13. Budget (page 8)
14. Bank Reconciliation (page 10)
15. Reports from Council Committees, Advisory Groups and Workshops
 - 15.1. Allotment Association
 - 15.2. Produce Show
 - 15.3. Community Engagement Committee
 - 15.4. Footpath Advisory Group
 - 15.5. Friends of Wingerworth Parks
16. Date of next meeting – Wednesday 3 July 2019

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

WINGERWORTH PARISH COUNCIL

10. Planning Applications

Full details of the application can be viewed by following the link below and then inputting the application reference number: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/>

10.1

Application No: NED 19/00409/LDC
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Mr Nigel Bryan

Application for Lawful Development Certificate for water storage tank, diesel tank, stand-by electrical generator and associated concrete base at 1 Swathwick Lane Wingerworth Chesterfield for Mr Peter Rhodes

10.2

Application No: NED 19/00418/FLH
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Miss Emily Roper

Application for first floor front extension. at 12 Hockley Lane Wingerworth Chesterfield for Mr Foster

10.3

Application No: NED 19/00456/DISCON
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Mr Nigel Bryan

Application to discharge conditions 5 (Energy Statement), 9 (Boundary Treatments), 10 (Materials), 15 (Landscaping drawings), and 20 (Street lighting) pursuant of 16/00656/OL at Telecommunications Mast At Hanging Banks Derby Road Wingerworth for Mr Liam Edwards - Bellway Homes Limited (East Midlands)

10.4

Application No: NED 19/00417/FL
Parish: Wingerworth Parish
Ward: Brampton And Walton Ward
Officer: Mr Graeme Cooper

Installation of ground source heat pumps in steel shipping containers and underground pipework at Gorsey Place Wingerworth Chesterfield for Mr Jonathan Hay

10.5

Application No: NED 19/00441/FL
Parish: Wingerworth Parish
Ward: Tupton Ward
Officer: Mr Philip Slater

Creation of a spine road extending east from the proposed roundabout junction on the A61 consented within the Phase 1 scheme (approved under NED/18/00125/FL). The spine road will provide direct access to the NEDDC and Rykneld Homes offices. The new spine road will result in the existing Mill Lane joining the new road as a T-Junction (Major Development) at Roundabout Junction Nottingham Drive Derby Road Wingerworth for Mr Dave Massingham - Derbyshire County Council

10.5

Application No: NED 19/00443/RM
Parish: Wingerworth Parish
Ward: Wingerworth Ward
Officer: Ms Susan Wraith

Erection of 25 dwellings pursuant to outline permission 18/00188/OL (Major Development) at Land To The Rear Of Hockley House Hockley Lane Wingerworth for Mr Steve Jones - Stancliffe Homes Ltd

11. Planning Decisions

11.1

Application No: NED19/00123/FLH
Parish: Wingerworth Parish
Officer: Miss Emily Roper
Responsibility: Delegated
Agent:

Proposed single storey rear extension and loft conversion at 4 Hilltop Road Wingerworth Chesterfield S42 6RY for J Clarke

CONDITIONALLY APPROVED - 30 April 2019

11.2

Application No: NED19/00256/FLH
Parish: Wingerworth Parish
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Miss Catherine Shipham

Application for two storey side extensions to each side elevation, two storey rear extension and single storey wraparound rear extension at 21 Longedge Lane Wingerworth Chesterfield S42 6PB for Mrs Jennie Sim

CONDITIONALLY APPROVED - 1 May 2019

11.3

Application No: NED19/00257/FLH
Parish: Wingerworth Parish
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr James Probert

Application for two storey side extensions on either side elevation, alterations to first floor, removal of conservatory, alterations to terrace and patio and removal of utility room at Sycamores Top Road Hardwick Wood Wingerworth for Mr & Mrs Manning

CONDITIONALLY APPROVED - 30 April 2019

11.4

Application No: NED19/00259/FLH
Parish: Wingerworth Parish
Officer: Miss Emily Roper
Responsibility: Delegated
Agent:

Application for single story rear extension to previously extended dwelling at 69 Windsor Drive Wingerworth Chesterfield S42 6TQ for Mrs Maggie Ratcliff

CONDITIONALLY APPROVED - 30 April 2019

11.5

Application No: NED19/00277/FLH
Parish: Wingerworth Parish
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr Paul Goudge

Proposed raising of roof height over existing garage to create larger first floor with canopy over garage and Juliet balcony to rear at 76 Chartwell Avenue Wingerworth Chesterfield S42 6SP for Mr And Mrs Hywel Griffiths

CONDITIONALLY APPROVED - 3 May 2019

11.6

Application No: NED19/00360/CM
Parish: Wingerworth Parish
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr D Bloor

CD4/0319/105 for installation of security fencing and gates at Hunloke Park Primary School Lodge Drive Wingerworth Chesterfield for Derbyshire County Council

NO OBJECTION - 26 April 2019

11.7

Application No: NED19/00260/FLH
Parish: Wingerworth Parish
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr Joshua Botham

Proposed two storey side and single storey rear extensions with single storey front store at 3 Parkland Drive Wingerworth Chesterfield S42 6UU for Mr Jamie Challenger

CONDITIONALLY APPROVED - 10 May 2019

11.8

Application No: NED19/00233/FLH
Parish: Wingerworth Parish
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr Dan Lancaster

Demolition of side/front elevation and construction of two storey side extension, alterations to openings and timber cladding at High Mount Malthouse Lane Wingerworth Chesterfield for Mr & Mrs Stephen & Madeline Large

CONDITIONALLY APPROVED - 13 May 2019

11.9

Application No: NED19/00264/FLH
Parish: Wingerworth Parish
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr John Hinchliffe

Application to extend over garage on side of existing elevation at 10 Setts Way Wingerworth Chesterfield S42 6NZ for Mr Joe Bestwick

CONDITIONALLY APPROVED - 14 May 2019

12. Accounts

Receipts and Payments for April 2019

Date	Reference	Payer	Amount	Detail
01-Apr-19	877	J Hutchings	89.50	Lettings
05-Apr-19	BAC	NEDDC	83,463.01	Precept and CTSG
05-Apr-19	BAC	Badminton	72.00	Lettings
09-Apr-19	BAC	Table Tennis	299.25	Lettings
09-Apr-19	BAC	Mother & Toddler	91.00	Lettings
15-Apr-19	878	J Hutchings	127.00	Lettings
23-Apr-19	BAC	J Gascoigne	285.00	Lettings
25-Apr-19	BAC	L & S Nuttall	49.00	Lettings
25-Apr-19	967	Bowls Club	775.00	Rent
26-Apr-19	879	J Hutchings	130.50	Lettings
29-Apr-19	BAC	Baker	72.00	Lettings
30-Apr-19	INT	RBS	38.45	Interest
		Total for the month	85,491.71	

Date	Reference	Payee	Amount	Detail
03-Apr-19	6795	Bitz n PCz Ltd	500.00	Annual website hosting and maint
03-Apr-19	6796	NEDDC	534.56	26 wks trade waste P Hall
03-Apr-19	6797	Eurooffice Ltd	45.54	Stationery
03-Apr-19	6798	Hydro-X Ltd	298.80	Qtr water hygiene contract
03-Apr-19	6799	Blakermore	10.00	Fuel for Churchyard
03-Apr-19	6800	NEDDC	1,402.80	Qtr charge - emptying dog waste bins
10-Apr-19	6801	Buildbase	46.73	Lights for P Hall
10-Apr-19	6802	Heron Publications	312.00	2 page adv in Wings - issue 129
10-Apr-19	6803	Amazon	12.80	Torx tools
10-Apr-19	6804	Boston Seeds	43.99	Lawn seed for FP 24 and 31
18-Apr-19	6805	JST Electrics	200.00	Rep smoke detectors - Bowls Club
18-Apr-19	6806	NEDDC	367.90	26 wks trade waste Church
24-Apr-19	6807	NEDDC	94.36	Ins of bin at Chartwell
16-Apr-19	DD	BT Group PLC	94.02	Phone at P Hall
23-Apr-19	CHG	RBS	26.25	Bank charges
23-Apr-19	SO	Mr D Robins	500.00	Bowling green maintenance
23-Apr-19	SO	Personnel Advice	120.00	Personnel services
23-Apr-19	SO	NEDDC	6,000.00	Salaries and expenses
		Total for the month	10,609.75	

13. Budget

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison end April 2019	2019/20 (£'s)	to Date (£'s)	to Date (£'s)	to Date %age
INCOME				
NEDDC Precept	165,587	82,793	83,463	101%
Grants (including CTSG Funding 2019/20)	1,339	1,339	0	0%
Parish Hall - General Lettings less Refunds	7,500	625	1,215	194%
Parish Hall - Contract Rents	500	42	0	0%
Allotments Rent	636	0	0	0%
Bowling Rent	2,993	0	775	0%
Tennis Rent	1,012	0	0	0%
Angling Fees	261	261	0	0%
Other Income	3,500	292	38	13%
TOTAL INCOME	183,327	85,351	85,492	100%
EXPENDITURE				
ADMINISTRATION				
Salaries and Expenses	31,115	2,593	1,950	75%
Chairperson's Allowance	800	0	0	0%
Election Expenses	5,000	2,500	0	0%
Printing, Photocopying and Stationery	1,000	83	38	46%
Computers, Software and Internet Costs	1,500	125	0	0%
Audit Fees	750	0	0	0%
Subscriptions	1,000	83	0	0%
Advertising inc Annual Report	2,300	192	260	136%
Recruitment and Training	1,800	150	0	0%
External Consultancy	2,500	208	600	288%
Other Costs	700	58	26	45%
ADMINISTRATION TOTAL	48,465	5,785	2,874	50%
GRANTS AND DONATIONS TOTAL	1,000	83	0	0%
PARISH HALL				
Salaries and Expenses	32,320	2,693	2,430	90%
Business Rates	1,620	162	0	0%
Electricity Supply	3,500	292	0	0%
Gas Supply	4,200	2,100	-571	-27%
Gas Service	475	0	0	0%
Water Supply	1,100	0	0	0%
Water Testing	1,000	0	249	0%
Phone	300	0	78	0%
Fire Alarm	750	0	0	0%
Trade Refuse	1,322	330	535	162%
Window Cleaning	299	25	0	0%
Hygiene Contract	1,040	1,040	0	0%
Cleaning Materials	750	63	0	0%
Insurance	7,000	0	0	0%
Grounds Maintenance	368	31	0	0%
Other Costs	1,100	92	0	0%
Repairs and Renewals	1,500	125	39	31%
PARISH HALL TOTAL	58,643	6,952	2,760	40%

FACILITIES				
Allotment Expenses	205	17	0	0%
Bowling Green Maintenance	6,300	0	500	0%
Bowling Green Pavilion	500	42	200	480%
Bowling Green Other Expenses	400	33	0	0%
Tennis Courts - Maintenance	750	375	0	0%
Tennis Courts - Other Expenses	200	17	0	0%
Deer Park Pavilion - Electricity	600	50	0	0%
Deer Park Pavilion - Water Testing	1,078	0	0	0%
Deer Park Pavilion - Cleaning	1,255	105	90	86%
Deer Park Pavilion - Repairs & Renewals	900	75	0	0%
Deer Park - Cricket Field	8,027	0	0	0%
Deer Park - Football Pitch	2,311	0	0	0%
Deer Park - Other Costs	2,000	0	0	0%
Deer Park - Wall Pond	1,500	0	0	0%
Deer Park - Play Area	750	63	0	0%
Chartwell Fields - Grass Cutting	2,775	463	0	0%
Chartwell Fields - Play Area	250	21	0	0%
Adlington - Football Pitch	500	83	0	0%
Adlington - Other Costs	205	17	0	0%
Adlington - Play Area	800	67	0	0%
FACILITIES TOTAL	31,306	1,426	790	55%
ENVIRONMENT				
Salary	20,000	1,667	1,530	92%
Planting Schemes	6,620	662	0	0%
Grounds Maintenance	1,000	83	13	15%
Footpaths	1,000	83	21	25%
Litter Bins	700	58	79	135%
Dog Waste Bins	4,500	1,125	1,169	104%
Grit Bins	900	0	0	0%
Bus Shelters	500	42	0	0%
ENVIRONMENT TOTAL	35,220	3,720	2,811	76%
CHURCH				
Machinery Repairs and Maintenance	150	13	0	0%
Trade Refuse	225	56	368	654%
Other Costs	100	8	8	100%
CHURCH TOTAL	475	0	376	0%
TOTAL EXPENDITURE	175,109	17,966	9,612	53%
NET SURPLUS/(DEFECIT)	8,218	62,939	75,880	121%

14. Bank Reconciliation

Bank Reconciliation end April 2019

	£s	£s
Cash Book Balance Brought Forward		153,596.29
Total Receipts for the Month		85,491.71
Total Payments for the Month		10,015.57
Cash Book Balance Carried Forward		229,072.43
Wingerworth Parish Council Bank Statements		
Current	300.00	
Deposit	230,242.35	
Fund	0.00	
Total Bank Balances		230,542.35
Receipts Not Yet Cleared	0.00	
Total Receipts Not Yet Cleared		34.19
Payments Not Yet Presented		
6768	Wingerworth Community Assoc	350.00
6794	P Taylor	279.13
6799	Blakermore	10.00
6801	Buildbase	46.73
6802	Heron Publications	312.00
6804	Boston Seeds	43.99
6806	NEDDC	367.90
6807	NEDDC	94.36
Total Payments Not Yet Presented		1,504.11
Closing Bank Balances		229,072.43
Difference Between Closing Cash Book Balance and Closing Bank Balances		0.00
Adjustments to Reconciliation		0.00
Unreconciled Difference		0.00