

Wingerworth Parish Council

Clerk: Charlotte Taylor
36 Hawksley Avenue
Chesterfield S40 4TW



WINGERWORTH
PARISH COUNCIL

26 March 2019

Dear Councillor

Notice of meeting of the Parish Council on Wednesday 3 April 2019 – 7:00pm at the Parish Hall.

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in black ink that reads 'cm Taylor'.

Charlotte Taylor
Clerk to the Council

Wingerworth Parish Council - Meeting of the Council on Wednesday 3 April 2019.

The meeting will commence with a presentation from Stancliffe Homes on the development at Hockley Lane.

1. Apologies for absence
2. Variation of order of business – request for agenda item 8.1 to be considered as an exempt item at the end of the meeting due to personnel confidentiality
3. Declaration of interests
4. Public forum
5. Confirmation of previous minutes
6. Chair's announcements
7. Clerk's report – information
- 7.1. Verification and Count Procedure for Parish Consultation (enclosed)
- 7.2. Wingerworth Village Litter Pick
- 7.3. NEDDC District and Parish Election Timetable of Proceedings (circulated)
- 7.4. Friends of Wingerworth Parks – Celebration at Allendale Park, Friday 5 April 2019
- 7.5. Update regarding Trade Waste at Church (enclosed)
- 7.6. PCSO report on evidence of drug use in village
- 7.7. North East Derbyshire Local Plan Examination Follow Up to Hearing Sessions – Traveller Provision (circulated)
8. Clerk's report – decisions
- 8.1. Report on NJC salaries from Finance & General Purposes Committee (to be provided at the meeting due to personnel confidentiality)
- 8.2. Approval of Record of Working Time form (enclosed)
- 8.3. Derbyshire County Council Community Managed Library (EOI, Community Managed Libraries Information Pack and Wingerworth Library Information Pack circulated)
9. Derbyshire Association of Local Councils
- 9.1. DALC Circular 04/2019 circulated:
 - 9.1.1. VAT: Making Tax Digital Update
 - 9.1.2. Purdah Guidance
 - 9.1.3. External Audit News
 - 9.1.4. Report from the Committee on Standards in Public Life
 - 9.1.5. BREXIT: Government Guidance on Community Engagement
 - 9.1.6. Rural England's State of Rural Services 2018 Report
 - 9.1.7. Persimmon Homes - £1 million giveaway
10. Planning Applications (page 4)
11. Planning Decisions (page 6)
12. Accounts (page 8)
13. Budget (page 9)
14. Bank Reconciliation (page 11)
15. Reports from Council Committees, Advisory Groups and Workshops
 - 15.1. Allotment Association
 - 15.2. Produce Show
 - 15.3. Community Engagement Committee
16. Date of next meeting – Wednesday 8 May 2019

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

WINGERWORTH PARISH COUNCIL

10. Planning Applications

Full details of the application can be viewed by following the link below and then inputting the application reference number: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/>

10.1

Application No: NED 19/00260/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Proposed two storey side and single storey rear extensions with single storey front store at 3 Parkland Drive Wingerworth Chesterfield for Mr Jamie Challenger

10.2

Application No: NED 19/00264/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Application to extend over garage on side of existing elevation at 10 Setts Way Wingerworth Chesterfield for Mr Joe Bestwick

10.3

Application No: NED 19/00267/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Application for two storey side extension at 81 Nottingham Drive Wingerworth Chesterfield for Mr Andrew Smith

10.4

Application No: NED 19/00277/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Proposed raising of roof height over existing garage to create larger first floor with canopy over garage and Juliet balcony to rear at 76 Chartwell Avenue Wingerworth Chesterfield for Mr And Mrs Hywel Griffiths

10.5

Application No: NED 19/00233/FLH
Parish: Wingerworth
Ward: Brampton And Walton
Officer: Miss Emily Roper

Demolition of side/front elevation and construction of two storey side extension, alterations to openings and timber cladding at High Mount Malthouse Lane Wingerworth for Mr & Mrs Stephen & Madeline Large

10.6

Application No: NED 19/00249/DISCON
Parish: Wingerworth
Ward: Tupton
Officer: Mr Philip Slater

Application to discharge condition 44 (Hard and Soft Landscaping) of planning application 16/00525/OL at The Former Avenue Site Derby Road Wingerworth for Anastasija Clayton - Homes England

10.7

Application No: NED 19/00256/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Application for two storey side extensions to each side elevation, two storey rear extension and single storey wraparound rear extension at 21 Longedge Lane Wingerworth Chesterfield for Mrs Jennie Sim

10.8

Application No: NED 19/00257/FLH
Parish: Wingerworth
Ward: Brampton And Walton
Officer: Miss Emily Roper

Application for extensions and alterations to dwelling at Sycamores Top Road Hardwick Wood for Mr & Mrs Manning

10.9

Application No: NED 19/00259/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Application for single story rear extension to previously extended dwelling at 69 Windsor Drive Wingerworth Chesterfield for Mrs Maggie Ratcliff

10.10

Application No: NED 19/00123/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Proposed single storey rear extension and loft conversion at 4 Hilltop Road Wingerworth Chesterfield for J Clarke

10.11

Application No: NED 19/00212/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Demolition of existing rear extension and erection of new single storey rear extension and new side facing dormer and roof lights to create rooms in the roof space at 36 Longedge Lane Wingerworth Chesterfield for Mr And Mrs Flint

10.12

Application No: NED 19/00102/FLH
Parish: Wingerworth
Ward: Brampton And Walton
Officer: Miss Emily Roper

Application for retention of car port at Tatters Hall Middle Road Hardwick Wood for Mr Tattersall

10.13

Application No: NED 19/00150/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Application for first floor extension over existing bungalow and two storey side extension at 81 Longedge Lane Wingerworth Chesterfield for Mr Phil Evans

11. Planning Decisions

11.1

Application No: NED19/00080/RM
Parish: Wingerworth
Officer: Mr Philip Slater
Responsibility: Delegated
Agent: Mr Lee Barnes

Submission of reserved matters for means of access in relation to outline approval NED/17/00227/OL (Major Development) at Land Opposite The Avenue Visitor Centre On The South Side Of Mill Lane Wingerworth for Mr David Burton

CONDITIONALLY APPROVED - 18 March 2019

11.2

Application No: NED19/00091/AD
Parish: Wingerworth
Officer: Mr Philip Slater
Responsibility: Delegated
Agent:

Application for advertisement consent for advertisement and promotional apparatus for new site 'The Avenue' on the carriageway of the Derby Road. at Site Office The Former Avenue Site Derby Road Wingerworth for Mr Ben Sharp

CONDITIONALLY APPROVED - 22 March 2019

11.3

Application No: NED19/00101/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr Francis Collumbine

Application for ground floor rear extension and conversion of existing integral garage to a habitable room. Construction of an external double garage at 243 Longedge Lane Wingerworth Chesterfield S42 6PS for Mr Kevin Broughton

CONDITIONALLY APPROVED - 22 March 2019

11.4

Application No: NED19/00122/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr Ian Goodwin

Two storey side and single storey side and rear extensions at 42 Windsor Drive Wingerworth Chesterfield S42 6TJ for Mr And Mrs O'Connor

CONDITIONALLY APPROVED - 22 March 2019

11.5

Application No: NED18/01233/FL
Parish: Wingerworth
Officer: Mr Graeme Cooper
Responsibility: Delegated
Agent:

Application for a new dormer bungalow (Amended Plans) at Land To The Rear Of 34 To 36 Nethermoor Road Wingerworth for Mr & Mrs Chris ioannides

CONDITIONALLY APPROVED/P.D. REMOVED - 14 March 2019

11.6

Application No: NED18/00200/DISCON
Parish: Wingerworth
Officer: Mr Philip Slater
Responsibility: Delegated
Agent:

Application to discharge conditions 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13, 14, 17, 18 and 20 pursuant of 16/00526/RM at The Former Avenue Site Derby Road Wingerworth Chesterfield for Mr J Huckerby - Kier Living Central

CONDITIONS DISCHARGED - 8 March 2019

11.7

Application No: NED19/00033/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr Martin Dennis

Proposed raising of ridge height with front and rear dormers to create first floor accomodation and single storey side extension (Amended Title) at 45A Ridd Way Wingerworth Chesterfield S42 6UX for Mr & Mrs Steve Donovan

CONDITIONALLY APPROVED - 8 March 2019

11.8

Application No: NED19/00083/TPO
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent:

Application for tree works to a number of trees including one dead tree within A4 and G5 of TPO number 45 at Stubbing Court Stubbing Wingerworth Chesterfield for Mr Michael Rudge

CONDITIONALLY APPROVED - 7 March 2019

11.9

Application No: NED18/01264/FL
Parish: Wingerworth
Officer: Mr Graeme Cooper
Responsibility: Delegated
Agent:

Application to vary conditions 2 (Aproved plans), 4 (Landscaping) and 9 (Lighting) pursuant of 17/00998/FL (Listed Building) at The Hunloke Arms Derby Road Wingerworth Chesterfield for Mrs Loren Pope

CONDITIONALLY APPROVED - 18 February 2019

11.10

Application No: NED19/00045/DISCON
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr Joe Brownhill

Application to discharge conditions 5.1 and 5.2 (Contamination study and Remediation Strategy) pursuant of 17/00077/FL at 2 Barn Cottages Wingerworth Hall Estate Wingerworth Chesterfield for Ms Samantha Yeomans

CONDITIONS DISCHARGED - 22 February 2019

12. Accounts

Receipts and Payments for February 2019

Receipts

Date	Reference	Payer	Amount (£s)	Detail
04-Feb-19	BAC	C Auld	228.00	Lettings
06-Feb-19	BAC	Badminton	72.00	Lettings
06-Feb-19	BAC	C Auld	57.00	Lettings
06-Feb-19	965	Bowling Club	688.00	Rent
07-Feb-19	BAC	Table Tennis	275.25	Lettings
07-Feb-19	BAC	Rhodes	500.00	Christmas Tree
18-Feb-19	874	J Hutchings	413.63	Lettings
28-Feb-19	INT	RBS	27.35	Interest
		Total for the month	2,261.23	

Date	Reference	Payee	Amount	Detail
06-Feb-19	6762	Richards Joinery Ltd	120.00	Repair to notice board
06-Feb-19	6763	Paul Smart	312.00	Grit runs
06-Feb-19	6764	Eurooffice Ltd	40.65	Stationery
06-Feb-19	6765	NEDDC	1,281.00	Charges for emptying dog bins
18-Feb-19	6766	Gregory & Sons Ltd	26.40	Boards for fpaths
18-Feb-19	6767	Eurooffice Ltd	104.60	Toners for printer
18-Feb-19	6768	Wingerworth Comm. Assoc	350.00	Donation - Fun Day
18-Feb-19	6769	Patrick Meeds & Assoc.	1,080.00	P hall proposal
18-Feb-19	6770	Heron Publications	780.00	5 page advert in Wings
18-Feb-19	6771	Copy & Print Centre	590.00	12,000 copies - consultation
18-Feb-19	6772	Eurooffice Ltd	35.99	Toners for printer
18-Feb-19	6773	Gregory & Sons Ltd	10.56	FP31
08-Feb-19	DD	British Gas	1,206.63	Gas at P Hall
12-Feb-19	DD	British Gas	368.45	Elec at P Hall
19-Feb-19	SO	NEDDC	6,000.00	Salaries and expenses
21-Feb-19	CHG	RBS	23.04	Bank charges
21-Feb-19	SO	Dave Robins	475.00	Bowling Green maintenance
22-Feb-19	SO	Personnel Advice	120.00	Personnel services
		Total for the month	12,924.32	

13. Budget

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2018/19	to Date	to Date	to Date
end February 2019	(£'s)	(£'s)	(£'s)	%age
INCOME				
NEDDC Precept	154,103	154,103	154,103	100%
Grants (including CTSG Funding 2018/19)	2,678	2,678	58,660	2190%
Parish Hall - General Lettings less Refunds	9,000	8,250	11,390	138%
Parish Hall - Contract Rents	875	802	875	109%
Allotments Rent	621	621	273	44%
Bowling Rent	2,920	2,920	3,139	108%
Tennis Rent	987	987	1,000	101%
Angling Fees	254	254	254	100%
Other Income	2,500	2,292	2,172	95%
TOTAL INCOME	173,938	172,907	231,865	134%
EXPENDITURE				
ADMINISTRATION				
Salaries and Expenses	30,807	28,240	25,480	90%
Chairperson's Allowance	800	800	800	100%
Election Expenses	2,000	2,000	0	0%
Printing, Photocopying and Stationery	1,000	917	1,009	110%
Computers, Software and Internet Costs	1,500	1,375	390	28%
Audit Fees	700	700	487	70%
Subscriptions	1,500	1,375	191	14%
Advertising inc Annual Report	2,300	2,300	2,471	107%
Recruitment and Training	1,500	1,375	1,035	75%
External Consultancy	3,500	3,500	1,247	36%
Other Costs	700	642	552	86%
ADMINISTRATION TOTAL	46,307	43,223	33,661	78%
GRANTS AND DONATIONS TOTAL	1,000	917	450	49%
PARISH HALL				
Salaries and Expenses	32,000	29,333	31,752	108%
Business Rates	1,620	1,620	0	0%
Electricity Supply	3,500	3,208	1,737	54%
Gas Supply	4,500	4,500	4,005	89%
Gas Service	450	450	469	104%
Water Supply	900	900	864	96%
Water Testing	1,000	1,000	542	54%
Phone	270	270	354	131%
Fire Alarm	705	705	750	106%
Trade Refuse	1,289	1,289	1,018	79%
Window Cleaning	292	268	234	88%
Hygiene Contract	1,014	1,014	1,092	108%
Cleaning Materials	750	688	430	62%
Insurance	7,000	7,000	0	0%
Grounds Maintenance	359	329	0	0%
Other Costs	1,000	917	3,101	338%
Repairs and Renewals	2,200	2,017	659	33%
PARISH HALL TOTAL	58,849	55,507	47,007	85%

FACILITIES				
Allotment Expenses	205	188	0	0%
Bowling Green Maintenance	6,300	6,300	5,610	89%
Bowling Green Pavilion	500	458	40	9%
Bowling Green Other Expenses	400	367	50	14%
Tennis Courts - Maintenance	750	750	1,273	170%
Tennis Courts - Other Expenses	200	183	0	0%
Deer Park Pavilion - Electricity	600	550	655	119%
Deer Park Pavilion - Water Testing	1,078	809	240	30%
Deer Park Pavilion - Cleaning	1,242	1,139	1,176	103%
Deer Park Pavilion - Repairs & Renewals	1,000	917	0	0%
Deer Park - Cricket Field	8,027	8,027	6,496	81%
Deer Park - Football Pitch	500	500	500	100%
Deer Park - Other Costs	2,000	2,000	1,549	77%
Deer Park - Wall Pond	1,000	1,000	0	0%
Deer Park - Play Area	2,000	1,833	533	29%
Chartwell Fields - Grass Cutting	2,775	2,775	2,976	107%
Chartwell Fields - Play Area	750	688	0	0%
Adlington - Football Pitch	2,775	2,775	3,742	135%
Adlington - Other Costs	205	188	0	0%
Adlington - Play Area	800	733	321	44%
FACILITIES TOTAL	33,107	32,179	25,160	78%
ENVIRONMENT				
Salary	20,000	18,333	19,992	109%
Planting Schemes	3,500	3,500	3,315	95%
Grounds Maintenance	1,000	917	553	60%
Footpaths	1,000	917	577	63%
Litter Bins	700	642	0	0%
Dog Waste Bins	4,200	4,200	3,795	90%
Grit Bins	900	900	500	0%
Bus Shelters	500	458	0	0%
ENVIRONMENT TOTAL	31,800	29,867	28,732	96%
CHURCH				
Machinery Repairs and Maintenance	150	138	0	0%
Trade Refuse	900	900	701	78%
Other Costs	1,000	917	43	5%
CHURCH TOTAL	2,050	1,954	744	38%
TOTAL EXPENDITURE	173,113	163,647	135,754	83%

14. Bank Reconciliation

Bank Reconciliation end February 2019

	£s	£s
Cash Book Balance Brought Forward		179,826.22
Total Receipts for the Month		2,261.23
Total Payments for the Month		12,924.32
Cash Book Balance Carried Forward		169,163.13
Wingerworth Parish Council Bank Statements		
Current	300.00	
Deposit	172,447.12	
Fund	0.00	
Total Bank Balances		172,747.12
Receipts Not Yet Cleared		
Total Receipts Not Yet Cleared		0.00
Payments Not Yet Presented		
6503 British Gas	571.24	
6664 Ebay	22.94	
6758 Gregory & Sons Ltd	7.32	
6758 Wickes	4.94	
6766 Gregory & Sons Ltd	26.40	
6767 Eurooffice Ltd	104.60	
6768 Wingerworth Community Assoc	350.00	
6769 Patrick Meeds & Assoc.	1,080.00	
6770 Heron Publications	780.00	
6771 Copy & Print Centre	590.00	
6772 Eurooffice Ltd	35.99	
6773 Gregory & Sons Ltd	10.56	
Total Payments Not Yet Presented		3,583.99
Closing Bank Balances		169,163.13
Difference Between Closing Cash Book Balance and Closing Bank Balances		0.00
Adjustments to Reconciliation		0.00
Unreconciled Difference		0.00