

Wingerworth Parish Council

Clerk: Charlotte Taylor
36 Hawksley Avenue
Chesterfield S40 4TW



WINGERWORTH
PARISH COUNCIL

26 February 2019

Dear Councillor

Notice of meeting of the Parish Council on Wednesday 6 March 2019 – 7:00pm at the Parish Hall.

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in black ink that reads 'cm Taylor'.

Charlotte Taylor
Clerk to the Council

Wingerworth Parish Council - Meeting of the Council on Wednesday 6 March 2019.

1. Apologies for absence
2. Variation of order of business
3. Declaration of interests
4. Public forum
5. Confirmation of previous minutes
6. Chair's announcements
7. Clerk's report – information
 - 7.1. NEDDC - Standing as a District Councillor in North East Derbyshire document (circulated)
 - 7.2. Summary of Councillor document and key dates for elections (enclosed)
 - 7.3. Litter Pick – 23 March 2019, commencing at 9:00am in the Parish Hall car park
 - 7.4. Parish and Town Council Liaison Forum Revision to Date of Meeting 3 April 2019 6:00pm (circulated)
 - 7.5. Watersafe contractors reports following disinfection of tanks at three sites (circulated)
 - 7.6. Comments received – New Build/Remodelling (enclosed)
 - 7.7. Report on Parish consultation (enclosed)
 - 7.8. Reports from residents of incidents in Hardwick Wood, including felling of TPO trees
 - 7.9. Communication from resident regarding state of verges and footpath parking
8. Clerk's report – decisions
 - 8.1. Appoint internal auditor
 - 8.2. Insurance renewal report (enclosed)
 - 8.3. Review of NEDDC grounds maintenance contract (enclosed)
 - 8.4. Request for Clerk to attend training
 - 8.5. Review of Direct Debits and Standing Orders
9. Derbyshire Association of Local Councils
 - 9.1. DALC Circular 03/2019 circulated:
 - 9.1.1. Spring Seminar – “Achieving more for your Community”
 - 9.1.2. Preparations for a no-deal Brexit and local elections
 - 9.1.3. Final local government finance settlement
 - 9.1.4. Parliamentary Inquiry into ethical standards in local government published
 - 9.1.5. HR Advice on Short Service Contracts and Dismissals
 - 9.1.6. Open letter to Councillors from NALC Chair
 - 9.1.7. Great British Spring Clean 2019
 - 9.1.8. Arnold-Baker on Local Council Administration 11th Edition
 - 9.1.9. Clerk Tips
10. Planning Applications (page 4)
11. Planning Decisions (page 5)
12. Accounts (page 6)
13. Budget (page 7)
14. Bank Reconciliation (page 9)
15. Reports from Council Committees, Advisory Groups and Workshops
 - 15.1. Allotment Association
 - 15.2. Produce Show
 - 15.3. Community Engagement Committee
 - 15.4. Footpath Advisory Group
 - 15.5. Churchyard Committee
 - 15.6. Joint Finance & General Purposes and Churchyard Committee
 - 15.7. Meeting with Bellway Homes
16. Date of next meeting – Wednesday 3 April 2019

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

WINGERWORTH PARISH COUNCIL

10. Planning Applications

Full details of the application can be viewed by following the link below and then inputting the application reference number: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/>

10.1

Application No: NED 19/00048/FL
Parish: Wingerworth
Ward: Wingerworth
Officer: Mr Graeme Cooper

Application for a single storey dwelling at Land To The Rear 40 And 42 Nethermoor Road Wingerworth for Mr J Marples

10.2

Application No: NED 19/00075/DISCON
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Application to discharge condition 3 (samples/materials), 8 (Discharge of water), 9 (Site investigation works) and 10 (Geo-technical and geo-environmental report) pursuant of application 17/00643/FL at Land Between 47 And 51 Central Drive Wingerworth for John Stockton

10.3

Application No: NED 19/00080/RM
Parish: Wingerworth
Ward: Tupton
Officer: Mr Philip Slater

Submission of reserved matters for means of access in relation to outline approval NED/17/00227/OL (Major Development) at Land Opposite The Avenue Visitor Centre On The South Side Of Mill Lane Wingerworth for Mr David Burton

10.4

Application No: NED 19/00083/TPO
Parish: Wingerworth
Ward: Brampton And Walton
Officer: Miss Emily Roper

Application for tree works to a number of trees including one dead tree within A4 and G5 of TPO number 45 at Stubbing Court Stubbing Wingerworth for Mr Michael Rudge

10.5

Application No: NED 19/00069/FL
Parish: Wingerworth
Ward: Wingerworth
Officer: Aspbury Planning

Construction of two detached dwellings (Revised scheme of 18/00559/FL) at Land North East Of Cherry Tree Cottage Hockley Lane Wingerworth for Mr Campbell

10.6

Application No: NED 19/00101/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Application for ground floor rear extension and conversion of existing integral garage to a habitable room. Construction of an external double garage at 243 Longedge Lane Wingerworth Chesterfield for Mr Kevin Broughton

10.7

Application No: NED 19/00108/FL
Parish: Wingerworth
Ward: Wingerworth
Officer: Mr Nigel Bryan

Proposed detached house in lieu of previous application 17/00451/FL at Land To The Rear Of 34 To 36 Nethermoor Road Wingerworth for Mr A Troth

10.8

Application No: NED 19/00122/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Two storey side and single storey side and rear extensions at 42 Windsor Drive Wingerworth Chesterfield for Mr And Mrs O'Connor

10.9

Application No: NED 19/00091/AD
Parish: Wingerworth
Ward: Tupton
Officer: Mr Philip Slater

Application for advertisement consent for advertisement and promotional apparatus for new site 'The Avenue' on the carriageway of the Derby Road. at Site Office The Former Avenue Site Derby Road for Mr Ben Sharp

10.10

Application No: NED 19/00118/FL
Parish: Wingerworth
Ward: Wingerworth
Officer: Mr Nigel Bryan

Retention of front porch, covered new patio area, removal of chimney, creation of privacy screen in curtilage, alteration of openings in front side and rear elevations (Revised scheme of 17/00985/FL) at Land To The East Of 20 Pond Lane Wingerworth for Mr And Mrs Hooper

10.11

Application No: NED 19/00123/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Mr Kenneth Huckle

Proposed single storey rear extension and loft conversion at 4 Hilltop Road Wingerworth Chesterfield for J Clarke

11. Planning Decisions

11.1

Application No: NED18/01063/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr John Botham

Construction of additional parking and turning area with associated drive; Construction of residential annex building (revised design to application 18/00222/FLH). at 574 Derby Road Wingerworth Chesterfield S42 6LY for Mr & Mrs Shaun Smithson

CONDITIONALLY APPROVED - 25 January 2019

11.2

Application No: NED18/01194/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr Simon Dunne

Side and rear single storey extension to form garage and sun lounge at 14 Windsor Drive Wingerworth Chesterfield S42 6TH for Miss Margaret Watkinson

CONDITIONALLY APPROVED - 23 January 2019

11.3

Application No: NED18/01220/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent:

Proposed front dormer window at 18 Wheatcroft Close Wingerworth Chesterfield S42 6PE for L Barnett
CONDITIONALLY APPROVED - 24 January 2019

11.4

Application No: NED18/01181/RM
Parish: Wingerworth
Officer: Mr Graeme Cooper
Responsibility: Delegated
Agent: Mr Robin Duffy

Reserved matters application pursuant of 16/00176/OL to change internal arrangement of rooms and location of roof window (revised scheme of 17/00994/RM) at 20 Hockley Lane Wingerworth Chesterfield S42 6QG for Ms Sally Lawton

CONDITIONALLY APPROVED/P.D. REMOVED - 1 February 2019

11.5

Application No: NED18/01213/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr Gavin Holmwood

Construction of a first floor rear extension with a new pitched roof over existing bungalow including raising of ridge height to create rooms in the roof space, new dormer windows to the front and Juliette balcony to the rear at 80 Davids Drive Wingerworth Chesterfield S42 6TS for Mr And Mrs Anderson

CONDITIONALLY APPROVED - 30 January 2019

11.6

Application No: NED18/01237/DISCON
Parish: Wingerworth
Officer: Mr Philip Slater
Responsibility: Delegated
Agent:

Application to discharge condition 31 (Validation report) of planning application 12/00072/OL at Bellway Homes Development Site Mill Lane Wingerworth S42 6NG for Mr Carl Lawrence - Bellway Homes East Midlands

FURTHER DISCHARGE REQUIRED - 31 January 2019

11.7

Application No: NED18/01242/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Matt Grisdale

Proposed first floor extension with new dormer windows to the front and rear and demolition of existing garage with construction of new replacement garage (Revised scheme of 18/00887/FLH) (Amended Title/Amended Plans) at 22 Hockley Lane Wingerworth Chesterfield S42 6QG for Mr White

CONDITIONALLY APPROVED - 30 January 2019

11.8

Application No: NED18/00189/DISCON
Parish: Wingerworth
Officer: Mr Philip Slater
Responsibility: Delegated
Agent:

Application to discharge conditions 2-10, 12-14, 17, 20, 24-30, 33, 35, 37 and 39 pursuant of 16/00525/OL (Amended Title) at The Former Avenue Site Derby Road Wingerworth Chesterfield for Mr J Huckerby - Kier Living Central

CONDITIONS DISCHARGED - 5 February 2019

11.9

Application No: NED18/00496/DISCON
Parish: Wingerworth
Officer: Mr Philip Slater
Responsibility: Delegated
Agent:

Application to discharge conditions 31 (Remedial Works), 32 (Contaminated Land Assessment), 33 (Occupation before remedial works) and 34 (Gas Risk Assessment) pursuant of 15/00867/FL at Cottagehill Farm And Land Between Avenue Access Road And Mill Lane Derby Road Wingerworth for Taylor Wimpey Yorkshire

FURTHER DISCHARGE REQUIRED - 8 February 2019

11.10

Application No: NED18/01249/FLH
Parish: Wingerworth
Officer: Mr Kevin Figg
Responsibility: Delegated
Agent: Mr Martin Tucker

Alterations to existing bungalow including rear extensions, front extension, creation of first floor accommodation within the enlarged roof space , front porch and an integral garage (amended title) at 16 Nethermoor Road Wingerworth Chesterfield S42 6LJ for Mr G Adams

CONDITIONALLY APPROVED - 7 February 2019

12. Accounts

Receipts and Payments for January 2019

Receipts				
Date	Reference	Payer	Amount (£s)	Detail
02-Jan-19	BAC	Badminton	54.00	Lettings
09-Jan-19	BAC	Table Tennis	174.00	Lettings
10-Jan-19	BAC	C Auld	228.00	Lettings
10-Jan-19	BAC	C Auld	171.00	Lettings
11-Jan-19	871	J Hutchings	112.50	Lettings
21-Jan-19	872	J Hutchings	118.00	Lettings
21-Jan-19	BAC	DCC Library Service	875.00	Lettings
22-Jan-19	BAC	RPA	29,731.93	LEADER grant Deer Park
24-Jan-19	BAC	Mother & Toddler	39.00	Lettings
30-Jan-19	873	J Hutchings	132.50	Lettings
31-Jan-19	INT	RBS	30.84	Interest
		Total for the month	31,666.77	
Date	Reference	Payee	Amount	Detail
02-Jan-19	6744	Arden Winch	224.09	Cleaning consumables P Hall
02-Jan-19	6745	Woolley Moor Nurseries	600.00	Christmas tree (inc erection and disp)
02-Jan-19	6746	Hydro X Ltd	298.80	Qtr Water hygiene contract
02-Jan-19	6747	RBL Poppy Appeal	51.00	3 wreaths
07-Jan-19	6748	D Ruff	200.00	Chairs allowance (Q4)
07-Jan-19	6749	Town & Country Cleaning	78.12	Window cleaning at P Hall
07-Jan-19	6750	NEDDC	311.45	Installation of dog bin at FP21
15-Jan-19	6751	Trent Furniture	83.88	Trolley for chairs at P Hall
15-Jan-19	6752	DALC	315.00	Training for 3 delegates (Com Eng)
15-Jan-19	6753	JST Electrical	150.00	Replace emergency lights at P Hall
15-Jan-19	6754	B&Q	14.37	Multimort and concrete Malthouse Ln
23-Jan-19	6755	DALC	90.00	Training for 2 delegates (Cllr Ess)
23-Jan-19	6756	British Gas	2,096.34	Gas at P Hall
23-Jan-19	6757	Eurooffice Ltd	291.31	Envelopes
23-Jan-19	6758	Gregory & Sons Ltd	7.32	Materials for fpaths
23-Jan-19	6758	Wickes	4.94	Materials for fpaths
30-Jan-19	6759	Yellow Publications Ltd	53.20	Walking maps
30-Jan-19	6760	Acorn Fencing	1,800.00	Fence at P Hall
30-Jan-19	6761	Eurooffice Ltd	40.65	Stationery
17-Jan-19	DD	BT	96.90	Phone P Hall
21-Jan-19	CHG	RBS	16.10	Bank charges
21-Jan-19	SO	Dave Robins	475.00	Bowling Green maintenance
21-Jan-19	SO	NEDDC	6,000.00	Salaries and expenses
22-Jan-19	SO	Personnel Advice	120.00	Personnel services
		Total for the month	13,418.47	

13. Budget

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison end January 2019	2018/19 (£'s)	to Date (£'s)	to Date (£'s)	to Date %age
INCOME				
NEDDC Precept	154,103	154,103	154,103	100%
Grants (including CTSG Funding 2018/19)	2,678	2,678	58,660	2190%
Parish Hall - General Lettings less Refunds	9,000	7,500	10,344	138%
Parish Hall - Contract Rents	875	729	875	120%
Allotments Rent	621	466	273	59%
Bowling Rent	2,920	2,190	2,451	112%
Tennis Rent	987	740	1,000	135%
Angling Fees	254	254	254	100%
Other Income	2,500	2,083	2,144	103%
TOTAL INCOME	173,938	170,743	230,104	135%
EXPENDITURE				
ADMINISTRATION				
Salaries and Expenses	30,807	25,673	23,530	92%
Chairperson's Allowance	800	800	800	100%
Election Expenses	2,000	2,000	0	0%
Printing, Photocopying and Stationery	1,000	833	858	103%
Computers, Software and Internet Costs	1,500	1,250	390	31%
Audit Fees	700	700	487	70%
Subscriptions	1,500	1,250	191	15%
Advertising inc Annual Report	2,300	2,108	1,821	86%
Recruitment and Training	1,500	1,250	1,035	83%
External Consultancy	3,500	3,500	1,147	33%
Other Costs	700	583	529	91%
ADMINISTRATION TOTAL	46,307	39,948	30,787	77%
GRANTS AND DONATIONS TOTAL	1,000	833	100	12%
PARISH HALL				
Salaries and Expenses	32,000	26,667	29,322	110%
Business Rates	1,620	1,620	0	0%
Electricity Supply	3,500	2,917	732	25%
Gas Supply	4,500	4,500	4,005	89%
Gas Service	450	450	469	104%
Water Supply	900	675	864	128%
Water Testing	1,000	750	542	72%
Phone	270	203	354	175%
Fire Alarm	705	705	750	106%
Trade Refuse	1,289	1,289	1,018	79%
Window Cleaning	292	243	234	96%
Hygiene Contract	1,014	1,014	1,092	108%
Cleaning Materials	750	625	430	69%
Insurance	7,000	0	0	0%
Grounds Maintenance	359	299	0	0%
Other Costs	1,000	833	2,981	358%
Repairs and Renewals	2,200	1,833	659	36%
PARISH HALL TOTAL	58,849	44,623	43,451	97%

FACILITIES				
Allotment Expenses	205	171	0	0%
Bowling Green Maintenance	6,300	6,300	5,135	82%
Bowling Green Pavilion	500	417	40	10%
Bowling Green Other Expenses	400	333	50	15%
Tennis Courts - Maintenance	750	750	1,273	170%
Tennis Courts - Other Expenses	200	167	0	0%
Deer Park Pavilion - Electricity	600	500	304	61%
Deer Park Pavilion - Water Testing	1,078	809	240	30%
Deer Park Pavilion - Cleaning	1,242	1,035	1,086	105%
Deer Park Pavilion - Repairs & Renewals	1,000	833	0	0%
Deer Park - Cricket Field	8,027	8,027	6,496	81%
Deer Park - Football Pitch	500	500	500	100%
Deer Park - Other Costs	2,000	2,000	1,549	77%
Deer Park - Wall Pond	1,000	1,000	0	0%
Deer Park - Play Area	2,000	1,667	533	32%
Chartwell Fields - Grass Cutting	2,775	2,775	2,976	107%
Chartwell Fields - Play Area	750	625	0	0%
Adlington - Football Pitch	2,775	2,775	3,742	135%
Adlington - Other Costs	205	171	0	0%
Adlington - Play Area	800	667	321	48%
FACILITIES TOTAL	33,107	31,521	24,244	77%
ENVIRONMENT				
Salary	20,000	16,667	18,462	111%
Planting Schemes	3,500	3,500	3,315	95%
Grounds Maintenance	1,000	833	553	66%
Footpaths	1,000	833	546	65%
Litter Bins	700	583	0	0%
Dog Waste Bins	4,200	4,200	2,728	65%
Grit Bins	900	750	240	0%
Bus Shelters	500	417	0	0%
ENVIRONMENT TOTAL	31,800	27,783	25,843	93%
CHURCH				
Machinery Repairs and Maintenance	150	125	0	0%
Trade Refuse	900	900	701	78%
Other Costs	1,000	833	43	5%
CHURCH TOTAL	2,050	1,858	744	40%
TOTAL EXPENDITURE	173,113	146,566	125,170	85%
NET SURPLUS/(DEFECIT)	825	24,177	104,934	434%

14. Bank Reconciliation

Bank Reconciliation end January 2019

	£s	£s
Cash Book Balance Brought Forward		161,577.62
Total Receipts for the Month		31,666.77
Total Payments for the Month		13,418.17
Cash Book Balance Carried Forward		179,826.22
Wingerworth Parish Council Bank Statements		
Current	390.00	
Deposit	182,374.83	
Fund	0.00	
Total Bank Balances		182,764.83
Receipts Not Yet Cleared		
Total Receipts Not Yet Cleared		0.00
Payments Not Yet Presented		
6503 British Gas	571.24	
6664 Ebay	22.94	
6718 Blakemore Retail	6.01	
6747 RBL Poppy Appeal	51.00	
6755 DALC	90.00	
6757 Eurooffice Ltd	291.31	
6758 Gregory & Sons Ltd	7.32	
6758 Wickes	4.94	
6759 Yellow Publications Ltd	53.20	
6760 Acorn Fencing	1,800.00	
6761 Eurooffice Ltd	40.65	
Total Payments Not Yet Presented		2,938.61
Closing Bank Balances		179,826.22
Difference Between Closing Cash Book Balance and Closing Bank Balances		
		0.00
Adjustments to Reconciliation		0.00
Unreconciled Difference		0.00