

Wingerworth Parish Council

Clerk: Charlotte Taylor
36 Hawksley Avenue
Chesterfield S40 4TW



WINGERWORTH
PARISH COUNCIL

27 December 2018

Dear Councillor

Notice of meeting of the Parish Council on Wednesday 2 January 2019 – 7:00pm at the Parish Hall.

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in black ink that reads 'cm Taylor'.

Charlotte Taylor
Clerk to the Council

Wingerworth Parish Council - Meeting of the Council on Wednesday 2 January 2019.

1. Apologies for absence
2. Variation of order of business
3. Declaration of interests
4. Public forum
5. Confirmation of previous minutes
6. Chair's announcements
7. Clerk's report – information
 - 7.1. Co-option Vacancy – Declaration of Acceptance of Office for co-opted members
 - 7.2. Deer Park upgrade
 - 7.3. Derbyshire County Council Public Library Service Strategy – Cabinet papers circulated
 - 7.4. NALC election campaign - <https://www.nalc.gov.uk/our-work/elections>
 - 7.5. Update from Yorkshire Water
 - 7.6. Replacing wall at Parish Hall
 - 7.7. Meeting with HS2 representatives
8. Clerk's report – decisions
 - 8.1. Approval of updated Play Equipment Audit forms (enclosed)
 - 8.2. Approval to adopt NALC salary award 2019-20 (enclosed)
 - 8.3. Approval of expenditure for a new trolley for chairs - £69.90
 - 8.4. Consider additional charges for groups staying beyond allotted time
 - 8.5. Proposed wording for parish survey (enclosed)
 - 8.6. Proposal from Councillor Craig Hodgson to set up a Community Engagement Committee
 - 8.7. Approval of expenditure – external auditor for Business Plans, cost £30 per hour
 - 8.8. Approval of changes to bank mandate
9. Derbyshire Association of Local Councils
 - 9.1. DALC Circular 16/2018 circulated:
 - 9.1.1. National Salary Award 2019-2020
 - 9.1.2. Training Courses – 2019
 - 9.1.3. Spring Seminar 2019
 - 9.1.4. Christmas & New Year Office Closure
10. Planning Applications (page 4)
11. Planning Decisions (page 5)
12. Accounts (page 6)
13. Budget (page 7)
14. Bank Reconciliation (page 9)
15. Reports from Council Committees, Advisory Groups and Workshops
 - 15.1. Allotment Association
 - 15.2. Produce Show
 - 15.3. Remodelling Group
 - 15.4. New Build Group
16. Date of next meeting – Wednesday 6 February 2019

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

WINGERWORTH PARISH COUNCIL

10. Planning Applications

Full details of the application can be viewed by following the link below and then inputting the application reference number: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/>

10.1

Application No: NED 18/01213/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Construction of a new pitched roof over existing bungalow including raising of ridge height to create rooms in the roof space, new dormer windows to the front and juliette balcony to the rear at 80 Davids Drive Wingerworth Chesterfield for Mr And Mrs Anderson

10.2

Application No: NED 18/01241/EIA
Parish: Wingerworth
Ward: Wingerworth
Officer: Mr Nigel Bryan

EIA Screening opinion for residential development of up to 67 dwellings at Land At Rear Of 263 Nethermoor Road Wingerworth for Joe O'Sullivan - Senior Planning Consultant

10.3

Application No: NED 18/01237/DISCON
Parish: Wingerworth
Ward: Tupton
Officer: Mr Philip Slater

Application to discharge condition 31 (Validation report) of planning application 12/00072/OL at Bellway Homes Development Site Mill Lane Wingerworth for Mr Carl Lawrence - Bellway Homes East Midlands

10.4

Application No: NED 18/01071/RM
Parish: Wingerworth
Ward: Tupton
Officer: Mr Philip Slater

Application to vary condition 1 (approved plans) of planning permission NED/16/00526/RM to enable minor amendments to landscaping, highways, public open space and inclusion of brick substations (Major Development) at The Former Avenue Site Derby Road Wingerworth for Mr Ben Sharp - Kier Living LTD

10.5

Application No: NED 18/01181/RM
Parish: Wingerworth
Ward: Wingerworth
Officer: Mr Graeme Cooper

Reserved matters application pursuant of 16/00176/OL to change internal arrangement of rooms and location of roof window (revised scheme of 17/00994/RM) at 20 Hockley Lane Wingerworth Chesterfield for Ms Sally Lawton

10.6

Application No: NED 18/01194/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Side and rear single storey extension to form garage and sun lounge at 14 Windsor Drive Wingerworth Chesterfield for Miss Margaret Watkinson

10.7

Application No: NED 18/01173/FL
Parish: Wingerworth
Ward: Wingerworth
Officer: Aspbury Planning

Retention of 450mm mushroom cowl to existing kitchen roof and air vents to rear elevation at Barley Mow Inn Langer Lane Wingerworth for Enterprise Inns

10.8

Application No: NED 18/01148/DISCON
Parish: Wingerworth
Ward: Wingerworth
Officer: Mr Nigel Bryan

Application to discharge condition 40 (Affordable Housing) of planning application 14/00763/OL at Telecommunications Mast At Hanging Banks Derby Road Wingerworth for Mr Mitesh Rathod - Bellway Homes Limited (East Midlands)

11. Planning Decisions

11.1

Application No: NED18/00703/OL
Parish: Wingerworth
Officer: Mr Graeme Cooper
Responsibility: Delegated
Agent: Mr Stephen Bright

Outline application for a single storey dwelling (matters relating to access and layout not reserved) (Affecting Setting of Listed Building) (Amended Title) at Cedar End Wingerworth Hall Estate Wingerworth Chesterfield for Mr Stuart Armstrong

CONDITIONALLY APPROVED/P.D. REMOVED - 4 December 2018

11.2

Application No: NED18/00967/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: AP Building Design

Retention of detached garage and store at 25 Central Drive Wingerworth Chesterfield S42 6QN for Mr Ruttie

CONDITIONALLY APPROVED/P.D. REMOVED - 21 November 2018

12. Accounts

Receipts and Payments for November 2018

Receipts

Date	Reference	Payer	Amount (£s)	Detail
01-Nov-18	867	J Hutchings	91.00	Lettings
07-Nov-18	BAC	Table Tennis	276.75	Lettings
09-Nov-18	BAC	J Gascoigne	228.00	Lettings
21-Nov-18	BAC	L Barnsley	49.00	Lettings
22-Nov-18	BAC	L Barnsley	13.00	Lettings
22-Nov-18	BAC	J Gascoigne	114.00	Lettings
22-Nov-18	868	J Hutchings	253.00	Lettings
30-Nov-18	869	J Hutchings	143.00	Lettings
30-Nov-18	INT	RBS	39.47	Interest
		Total for the month	1,207.22	

Payments

Date	Reference	Payee	Amount	Detail
07-Nov-18	6714	NEDDC	1,339.80	Emptying dog bins
07-Nov-18	6715	Grafton Merchanting	50.40	Lights for P Hall
07-Nov-18	6716	Dave Robins	200.00	Bowling Green maintenance
07-Nov-18	6717	Paul Smart	715.20	Grounds maintenance
07-Nov-18	6718	Blakemore Retail	6.01	Fuel for Churchyard
13-Nov-18	6719	Hags SMP	345.00	Repairs to Adlington play equip
13-Nov-18	6720	Woolley Moor Nurseries	1,458.00	Winter planting and maintenance
13-Nov-18	6721	DALC	90.00	Two delegate places
13-Nov-18	6722	NEDDC	79.20	Annual playground inspection
14-Nov-18	6723	Richards Joinery Ltd	1,457.00	Repairs to existing and two new boards
14-Nov-18	6724	Cancelled	0.00	Cancelled
14-Nov-18	6725	Paul Colley	112.50	H&S reports
14-Nov-18	6726	Hags SMP	36,276.64	Upgrade to play equipment - Deer Park
26-Nov-18	6727	Marks & Spencer	40.50	Mulled wine for Christmas event
26-Nov-18	6728	Yorkshire Water Project Logistics	129.07	Sewerage and water CHGS
26-Nov-18	6729	Architecture	7,716.00	Scheme for remodelling P Hall
26-Nov-18	6730	Timpson Ltd	55.00	Keys for P Hall and boards
26-Nov-18	6731	Yorkshire Water	21.63	Sewerage and water CHGS
30-Nov-18	6732	Max Spielman	6.00	Photos for LEADER claim
30-Nov-18	6733	Sainsburys	19.45	Refreshments for Christmas event
30-Nov-18	6734	Eurooffice Ltd	239.03	Stationery
30-Nov-18	6735	NGS Gritting Services Ltd	288.00	Grit
30-Nov-18	6736	Trent Furniture	3,036.00	Chairs for P Hall
19-Nov-18	SO	NEDDC	7,550.00	Salaries and expenses
21-Nov-18	CHG	RBS	23.53	Bank charges
21-Nov-18	SO	Dave Robins	475.00	Bowling Green maintenance
22-Nov-18	SO	Personnel Advice	120.00	Personnel services
29-Nov-18	DD	Water Plus	15.33	Water charges
29-Nov-18	DD	Water Plus	56.54	Water charges
		Total for the month	61,920.83	

13. Budget

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2018/19	to Date	to Date	to Date
end November 2018	(£'s)	(£'s)	(£'s)	% age
INCOME				
NEDDC Precept	154,103	154,103	154,103	100%
Grants (including CTSG Funding 2018/19)	2,678	2,678	2,678	100%
Parish Hall - General Lettings less Refunds	9,000	6,000	7,588	126%
Parish Hall - Contract Rents	875	583	875	150%
Allotments Rent	621	466	273	59%
Bowling Rent	2,920	2,190	2,451	112%
Tennis Rent	987	740	1,000	135%
Angling Fees	254	254	254	100%
Other Income	2,500	1,667	2,079	125%
TOTAL INCOME	173,938	168,681	171,300	102%
EXPENDITURE				
ADMINISTRATION				
Salaries and Expenses	30,807	20,538	19,630	96%
Chairperson's Allowance	800	600	600	100%
Election Expenses	2,000	2,000	0	0%
Printing, Photocopying and Stationery	1,000	667	581	87%
Computers, Software and Internet Costs	1,500	1,000	390	39%
Audit Fees	700	700	487	70%
Subscriptions	1,500	1,000	36	4%
Advertising inc Annual Report	2,300	1,917	1,301	68%
Recruitment and Training	1,500	1,000	630	63%
External Consultancy	3,500	3,500	1,047	0%
Other Costs	700	467	433	93%
ADMINISTRATION TOTAL	46,307	33,388	25,135	75%
GRANTS AND DONATIONS TOTAL	1,000	667	100	15%
PARISH HALL				
Salaries and Expenses	32,000	21,333	24,462	115%
Business Rates	1,620	1,296	0	0%
Electricity Supply	3,500	2,333	732	31%
Gas Supply	4,500	3,375	2,258	67%
Gas Service	450	450	469	104%
Water Supply	900	675	797	118%
Water Testing	1,000	750	342	46%
Phone	270	203	257	127%
Fire Alarm	705	705	750	0%
Trade Refuse	1,289	967	1,018	105%
Window Cleaning	292	195	156	80%
Hygiene Contract	1,014	1,014	1,092	108%
Cleaning Materials	750	500	243	49%
Insurance	7,000	0	0	0%
Grounds Maintenance	359	239	0	0%
Other Costs	1,000	667	1,181	177%
Repairs and Renewals	2,200	1,467	439	30%
PARISH HALL TOTAL	58,849	36,168	34,197	95%

FACILITIES

Allotment Expenses	205	137	0	0%
Bowling Green Maintenance	6,300	6,300	4,185	66%
Bowling Green Pavilion	500	333	40	12%
Bowling Green Other Expenses	400	267	50	19%
Tennis Courts - Maintenance	750	750	1,273	170%
Tennis Courts - Other Expenses	200	133	0	0%
Deer Park Pavilion - Electricity	600	400	304	76%
Deer Park Pavilion - Water Testing	1,078	539	191	0%
Deer Park Pavilion - Cleaning	1,242	828	906	109%
Deer Park Pavilion - Repairs & Renewals	1,000	667	0	0%
Deer Park - Cricket Field	8,027	8,027	6,496	81%
Deer Park - Football Pitch	500	500	500	100%
Deer Park - Other Costs	2,000	2,000	1,549	77%
Deer Park - Wall Pond	1,000	1,000	0	0%
Deer Park - Play Area	2,000	1,333	533	40%
Chartwell Fields - Grass Cutting	2,775	2,775	2,976	107%
Chartwell Fields - Play Area	750	500	0	0%
Adlington - Football Pitch	2,775	2,775	3,742	135%
Adlington - Other Costs	205	137	0	0%
Adlington - Play Area	800	533	321	60%
FACILITIES TOTAL	33,107	29,934	23,065	77%

ENVIRONMENT

Salary	20,000	13,333	15,402	116%
Planting Schemes	3,500	3,500	3,315	95%
Grounds Maintenance	1,000	667	553	83%
Footpaths	1,000	667	521	78%
Litter Bins	700	467	0	0%
Dog Waste Bins	4,200	3,150	2,468	78%
Grit Bins	900	450	240	0%
Bus Shelters	500	333	0	0%
ENVIRONMENT TOTAL	31,800	22,567	22,499	100%

CHURCH

Machinery Repairs and Maintenance	150	100	0	0%
Trade Refuse	900	675	701	104%
Other Costs	1,000	667	43	7%
CHURCH TOTAL	2,050	1,442	744	52%

TOTAL EXPENDITURE	173,113	124,165	105,740	85%
--------------------------	----------------	----------------	----------------	------------

NET SURPLUS/(DEFECIT)	825	44,516	65,560	147%
------------------------------	------------	---------------	---------------	-------------

14. Bank Reconciliation

Bank Reconciliation end November 2018

	£s	£s
Cash Book Balance Brought Forward		253,221.88
Total Receipts for the Month		1,207.22
Total Payments for the Month		61,920.83
Cash Book Balance Carried Forward		192,508.27
Wingerworth Parish Council Bank Statements		
Current	354.00	
Deposit	206,077.54	
Fund	0.00	
Total Bank Balances		206,431.54
Receipts Not Yet Cleared		
Total Receipts Not Yet Cleared		0.00
Payments Not Yet Presented		
6503 British Gas	571.24	
6664 Ebay	22.94	
6674 Dave Robins	185.00	
6710 Jacksons the Bakers	39.40	
6718 Blakemore Retail	6.01	
6720 Woolley Moor Nurseries	1,458.00	
6721 DALC	90.00	
6727 Marks & Spencer	40.50	
6728 Yorkshire Water	129.07	
6729 Project Logistics Architecture	7,716.00	
6730 Timpson Ltd	55.00	
6731 Yorkshire Water	21.63	
6732 Max Spielman	6.00	
6733 Sainsburys	19.45	
6734 Eurooffice Ltd	239.03	
6735 NGS Gritting Services Ltd	288.00	
6736 Trent Furniture	3,036.00	
Total Payments Not Yet Presented		13,923.27
Closing Bank Balances		192,508.27
Difference Between Closing Cash Book Balance and Closing Bank Balances		
		0.00
Adjustments to Reconciliation		0.00
Unreconciled Difference		0.00