

Wingerworth Parish Council

Clerk: Charlotte Taylor
36 Hawksley Avenue
Chesterfield S40 4TW



WINGERWORTH
PARISH COUNCIL

29 May 2018

Dear Councillor

Notice of meeting of the Parish Council on Wednesday 6 June 2018 – 7:00pm at the Parish Hall.

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in cursive script that reads 'cm Taylor'.

Charlotte Taylor
Clerk to the Council

Wingerworth Parish Council

Meeting of the Council on Wednesday 6 June 2018

1. Apologies for absence
2. Variation of order of business
3. Declaration of interests
4. Public forum
5. Confirmation of previous minutes (enclosed)
6. Chair's announcements
7. Clerk's report – information (page 3)
8. Clerk's report – decisions (page 3)
9. Derbyshire Association of Local Councils (page 3)
10. Planning applications (page 4)
11. Planning decisions (page 5)
12. Accounts (page 6)
13. Finance (page 7)
14. Reports from Council committees
15. Date of next meeting – Wednesday 4 July 2018

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

WINGERWORTH PARISH COUNCIL

Clerk's Report – Matters of Information

1. Annual visit to the allotments with the Allotment Association is to take place on 24 June 2018 at 10:00am
2. Chesterfield Borough Council - Public Open Spaces Survey (forwarded by email)
3. Mobile Library Focus Group and Library Drop In Sessions – information forwarded and displayed in notice boards
4. Work on Island Pond completed on 1 June 2018
5. County Councillor Barry Lewis allocated a grant of £250 towards WW1 concert
6. Annual Governance and Accountability Return completed and sent to external auditors
7. Plumber repaired issue with taps in kitchen – essential health and safety works.

Clerk's Report – Matters for Decision

1. Review of Committee and Advisory Group membership for 2018-19 (enclosed)
2. Participation in Parish Poll Project (enclosed)
3. Decision on Tennis Court Refurbishment (enclosed)
4. Follow up letter from DCC regarding School Crossing Patrols (enclosed)
5. Adoption of updated Standing Orders (enclosed)
6. Review of Financial Regulations (enclosed)
7. Adoption of updated Privacy Notice (enclosed)
8. Adoption of Subject Access Request Policy (enclosed)

DALC

DALC Circular 07/2018 circulated

- GDPR updates; Local Councils will most likely not need to appoint a DPO, guidance on keeping contact lists up to date
- Update on Data Protection fees
- Potential issue with PWLB balances
- National Grid gas
- Planning and Building control survey
- Publication: A guide to effective partnership working between principal and local councils

Planning Applications

Application No: NED 18/00441/DISCON
Parish: Wingerworth
Ward: Wingerworth
Officer: Aspbury Planning

Application to discharge condition 9 (Site investigation) of planning application 17/00886/FL at 172 Nethermoor Road Wingerworth Chesterfield for Mr And Mrs Bromhall

Application No: NED 18/00222/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Application for the construction of a new garage and residential annexe at 574 Derby Road Wingerworth Chesterfield for Mr And Mrs Smithson

Application No: NED 18/00423/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Erection of a single storey extension to the rear of the property at 51 New Road Wingerworth Chesterfield for Mr Simon Pass

Application No: NED 18/00468/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Reconfiguration of windows / doors to front elevation, single storey extensions to the side and rear of the dwelling, formation of rooms within a new roof space and application of new materials over existing brickwork at 123 Longedge Lane Wingerworth Chesterfield for Mr & Mrs White

Application No: NED 18/00471/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Two storey side extension and single storey rear extension with link and canopy to front elevation at 32 Central Drive Wingerworth Chesterfield for Mr K Isaac And Miss C Bass

Application No: NED 18/00496/DISCON
Parish: Wingerworth
Ward: Tupton
Officer: Mr Philip Slater

Application to discharge conditions 31 (Remedial Works), 32 (Contaminated Land Assessment), 33(Occupation before remedial works) and 34 (Gas Risk Assessment) pursuant of 15/00867/FL at Cottagehill Farm And Land Between Avenue Access Road And Mill Lane Derby Road Wingerworth for Taylor Wimpey Yorkshire

Planning Decisions

Application No: NED18/00270/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Sam Taylor

Single storey side extension and conversion of garage to living space at 12 Lakelands Wingerworth Chesterfield S42 6XJ for Mr Karl Slatcher

CONDITIONALLY APPROVED - 11 May 2018

Application No: NED18/00294/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent:

Demolition of existing garage, conservatory and store and erection of new single-storey side extension to form garage and utility room and new fence to rear at 29 Belfit Drive Wingerworth Chesterfield S42 6UP for Charles Worthington

CONDITIONALLY APPROVED - 11 May 2018

Application No: NED17/01300/OL
Parish: Wingerworth
Officer: Aspbury Planning
Responsibility: Delegated
Agent:

Proposed detached dwelling (all matters reserved except access) (Amended Title/Amended Plans) at 74 New Road Wingerworth Chesterfield S42 6UJ for Mrs Val Farmer

CONDITIONALLY APPROVED - 14 May 2018

Application No: NED18/00304/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr Barry Hodgson

Application for side and rear extensions to form granny annexe (Amended Title) at 70 Nethermoor Road Wingerworth Chesterfield S42 6LH for Mr M De Bruyne Walker

CONDITIONALLY APPROVED - 16 May 2018

Receipts and Payments for April 2018

Receipts

Date	Reference	Payer	Amount (£s)	Detail
03-Apr-18	858	J Hutchings	95.82	Lettings
06-Apr-18	BAC	J Gascoigne	270.00	Lettings
09-Apr-18	BAC	Styring	37.35	Lettings
09-Apr-18	BAC	Table Tennis	213.76	Lettings
09-Apr-18	BAC	Mr B Allen	34.80	Lettings
09-Apr-18	952	Bowls Club	688.00	Rent
09-Apr-18	953	Donation	500.00	Christmas Tree
13-Apr-18	BAC	NEDDC	78,390.50	Precept and CTSG
13-Apr-18	859	J Hutchings	176.89	Lettings
23-Apr-18	BAC	Madin Badminton	65.60	Lettings
24-Apr-18	BAC	L & S Nuttall	43.58	Lettings
25-Apr-18	BAC	Mother & Toddler	34.80	Lettings
25-Apr-18	954	Allotment Association	1,350.00	Refund
30-Apr-18	BAC	NS Baker	99.40	Lettings
30-Apr-18	INT	RBS	9.86	Interest
		Total for the month	82,010.36	

Payments

Date	Reference	Payee	Amount	Detail
09-Apr-18	6588	Mr I Stead	200.00	Refund of bond
09-Apr-18	6589	Jacksons Buildbase	88.78	Aggregate for FP
09-Apr-18	6590	NEDDC	509.08	Waste collection P Hall
10-Apr-18	6591	DALC	100.00	Delegate places - seminar
10-Apr-18	6592	NEDDC	350.48	Waste collection Church
18-Apr-18	6593	British Gas	192.03	Gas P Hall
18-Apr-18	6594	Interserve	59.62	Watersafe contract Bowls Club
18-Apr-18	6595	Cancelled	0.00	Cheque cancelled
18-Apr-18	6596	NEDDC	9,821.12	Grounds maintenance
18-Apr-18	6597	Heron Publications	312.00	Advert in Wings (issue 123)
18-Apr-18	6598	Amazon	21.99	Laptop charger
19-Apr-18	6599	P Colley	120.00	H&S inspection Allotment
20-Apr-18	6600	Get Mapping PLC	123.60	Parish online renewal
20-Apr-18	6601	British Gas	1,039.66	Gas P Hall
16-Apr-18	DD	BT	89.81	Phone P Hall
19-Apr-18	CHG	RBS	23.10	Bank charges
19-Apr-18	SO	NEDDC	7,550.00	Salaries and expenses
		Total for the month	20,601.27	

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2018/19	to Date	to Date	to Date
end April	(£'s)	(£'s)	(£'s)	% age
INCOME				
NEDDC Precept	154,103	77,051	77,052	100%
Grants (including CTSG Funding 2018/19)	2,678	2,678	1,339	50%
Parish Hall - General Lettings less Refunds	9,000	750	1,072	143%
Parish Hall - Contract Rents	875	73	0	0%
Allotments Rent	621	0	0	
Bowling Rent	2,920	0	688	
Tennis Rent	987	0	0	
Angling Fees	254	254	0	0%
Other Income	2,500	208	10	5%
TOTAL INCOME	173,938	81,015	80,160	99%
EXPENDITURE				
ADMINISTRATION				
Salaries and Expenses	30,807	2,567	2,454	96%
Chairperson's Allowance	800	0	0	
Election Expenses	2,000	1,000	0	0%
Printing, Photocopying and Stationery	1,000	83	0	0%
Computers, Software and Internet Costs	1,500	125	125	100%
Audit Fees	700	0	0	
Subscriptions	1,500	125	0	0%
Advertising inc Annual Report	2,300	192	260	136%
Recruitment and Training	1,500	125	100	80%
External Consultancy	3,500	0	0	
Other Costs	700	58	23	40%
ADMINISTRATION TOTAL	46,307	4,276	2,962	69%
GRANTS AND DONATIONS TOTAL	1,000	83	0	0%
PARISH HALL				
Salaries and Expenses	32,000	2,667	3,058	115%
Business Rates	1,620	162	0	0%
Electricity Supply	3,500	292	0	0%
Gas Supply	4,500	2,250	843	37%
Gas Service	450	0	0	
Water Supply	900	0	0	
Water Testing	1,000	0	0	
Phone	270	0	90	
Fire Alarm	705	0	0	
Trade Refuse	1,289	322	509	158%
Window Cleaning	292	24	0	0%
Hygiene Contract	1,014	1,014	0	0%
Cleaning Materials	750	63	0	0%
Insurance	7,000	0	0	
Grounds Maintenance	359	30	0	0%
Other Costs	1,000	83	0	0%
Repairs and Renewals	2,200	183	0	0%
PARISH HALL TOTAL	58,849	7,090	4,500	63%
FACILITIES				

Allotment Expenses	205	17	0	0%
Bowling Green Maintenance	6,300	0	0	
Bowling Green Pavilion	500	42	0	0%
Bowling Green Other Expenses	400	33	50	149%
Tennis Courts - Maintenance	750	375	0	0%
Tennis Courts - Other Expenses	200	17	0	0%
Deer Park Pavilion - Electricity	600	50	0	0%
Deer Park Pavilion - Water Testing	1,078	0	0	
Deer Park Pavilion - Cleaning	1,242	104	113	109%
Deer Park Pavilion - Repairs & Renewals	1,000	83	0	0%
Deer Park - Cricket Field	8,027	0	5,156	
Deer Park - Football Pitch	500	0	2,384	
Deer Park - Other Costs	2,000	0	271	
Deer Park - Wall Pond	1,000	0	373	
Deer Park - Play Area	2,000	167	0	0%
Chartwell Fields - Grass Cutting	2,775	463	0	0%
Chartwell Fields - Play Area	750	63	0	0%
Adlington - Football Pitch	2,775	463	0	0%
Adlington - Other Costs	205	17	0	0%
Adlington - Play Area	800	67	0	0%
FACILITIES TOTAL	33,107	1,959	8,347	426%
ENVIRONMENT				
Salary	20,000	1,667	1,925	116%
Planting Schemes	3,500	350	0	0%
Grounds Maintenance	1,000	83	0	0%
Footpaths	1,000	83	89	107%
Litter Bins	700	58	0	0%
Dog Waste Bins	4,200	1,050	0	0%
Grit Bins	900	0	0	
Bus Shelters	500	42	0	0%
ENVIRONMENT TOTAL	31,800	3,333	2,014	60%
		0		
CHURCH				
		0		
Machinery Repairs and Maintenance	150	13	0	0%
Trade Refuse	900	225	350	156%
Other Costs	1,000	83	0	0%
CHURCH TOTAL	2,050	0	350	
TOTAL EXPENDITURE	173,113	16,741	18,173	109%
NET SURPLUS/(DEFECIT)	825	64,274	61,987	96%
WINGERWORTH PARISH COUNCIL				
Capital Reserve for 2017/18	Budget 2017/18 (£'s)	Credits to Date (£'s)	Spend to Date (£'s)	Net Change to Date (£'s)
Parish Hall New Build/Renovation Fund	180,000	0	0	0
General Reserve	19,746	1,850	120	1,730
Total	199,746	1,850	120	1,730
WINGERWORTH PARISH COUNCIL			2018/19	
Combined Recurrent and Capital Position			to Date	
NET SURPLUS/(DEFECIT)			(£'s)	
			63,717	

Bank Reconciliation end April 2018

	£s	£s
Cash Book Balance Brought Forward		181,259.64
Total Receipts for the Month		82,010.36
Total Payments for the Month		20,601.27
Cash Book Balance Carried Forward		242,668.73
Wingerworth Parish Council Bank Statements		
Current	1,650.00	
Deposit	254,194.34	
Fund	0.00	
Total Bank Balances		255,844.34
Receipts Not Yet Cleared		
Total Receipts Not Yet Cleared		0.00
Payments Not Yet Presented		
6503 British Gas	571.24	
6588 Mr I Stead	200.00	
6589 Jacksons Buildbase	88.78	
6590 NEDDC	509.08	
6591 DALC	100.00	
6592 NEDDC	350.48	
6593 British Gas	192.03	
6594 Interserve	59.62	
6596 NEDDC	9,821.12	
6599 P Colley	120.00	
6600 Get Mapping PLC	123.60	
6601 British Gas	1,039.66	
Total Payments Not Yet Presented		13,175.61
Closing Bank Balances		242,668.73

Difference Between Closing Cash Book Balance and Closing Bank Balances

	0.00
--	------

Adjustments to Reconciliation

	0.00
--	------

Unreconciled Difference

	0.00
--	------