

Wingerworth Parish Council

Clerk: Charlotte Taylor  
36 Hawksley Avenue  
Chesterfield S40 4TW



WINGERWORTH  
PARISH COUNCIL

1 May 2018

Dear Councillor

**Notice of meeting of the Annual Meeting of the Parish Council on Wednesday 9 May 2018 – 7:00pm at the Parish Hall, commencing with the Annual Meeting of Electors from 6:45pm**

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in black ink that reads 'cm Taylor'.

Charlotte Taylor  
Clerk to the Council

## Wingerworth Parish Council

Meeting of the Council on Wednesday 9 May 2018

1. Election of Chair and Declaration of Office
2. Election of Vice Chair and Declaration of Office
3. Apologies for absence
4. Variation of order of business
5. Declaration of interests
6. Public forum
7. Confirmation of previous minutes (enclosed)
8. Chair's announcements
9. Clerk's report – information (page 3)
10. Clerk's report – decisions (page 3)
11. Derbyshire Association of Local Councils (page 4)
12. Planning applications (page 4)
13. Planning decisions (page 6)
14. Accounts (page 9)
15. Finance (page 10)
16. Reports from Council committees
17. Date of next meeting – Wednesday 6 June 2018

### Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

WINGERWORTH PARISH COUNCIL

#### Clerk's Report – Matters of Information

1. Pot holes and pavements – reported issues on Adlington Avenue, Halcyon Approach and Greenway to DCC.
2. Successful Litter Pick.
3. Update on DCC Libraries Service (circulated).
4. Wingerworth Neighbourhood Plan referendum date set for 14 June 2018.
5. DALC Spring Seminar – theme, maximising impact.
6. Local Council Award Scheme – achieved Foundation Award in the scheme.
7. Communication regarding parking around Deer Park primary school (enclosed)
8. Update regarding bus services (DCC confirmed that following approval at Cabinet the 55A weekday evening service will cease after 26 May 2018).
9. Resident raised concerns over safety of pedestrians on Malthouse Lane.

#### Clerk's Report – Matters for Decision

1. Approve Section 1 Annual Governance Statement 2017/18 – to approve
2. Approve Section 2 – Accounting Statements 2017/18 – to approve
3. Income and Expenditure Account for Year Ending 31 March 2018 – to note
4. Approve Balance Sheet at Year End 2017/18
5. Analysis of Significant Variations on Statement of Accounts – to note
6. Explanation of Variation between Box 7 and Box 8 – to note
7. Bank Reconciliation for Year Ending 31 March 2018 – to note
8. Annual Internal Audit Report for Year Ending 31 March 2018 – to note
9. Adoption of Data Protection Policy (enclosed)
10. Request to purchase additional cutlery for use at Parish Hall – letter from hirer (enclosed)
11. Approval to proceed with essential building works at Parish Hall (estimated costs £1,250)
12. Decision on second boiler at Parish Hall
13. Request from The Avenue Washlands Nature Reserve to support Open Day event on 30 June 2018
14. Decision on referendum regarding new build
15. Request from local charity to use Parish Hall
16. Request to purchase replacement stepladders for caretakers (cost £150)
17. Replacement bench for one damaged on Deer Park (options and costs enclosed)
18. Derbyshire Lamp Post Poppy Campaign 2018 (information enclosed)
19. Bowls Club – replacement gully's in progress, issue with water draining from the path onto the green (quotes to resolve issue £485 plus VAT).

## DALC

DALC Circular 05/2018 circulated

- General Data Protection Regulations
- DALC Spring Seminar – 17 April 2018
- Review of Local Government Ethical Standards
- Internal and External Audit 2017/18
- DALC Survey
- MP's Lobby Day

DALC Circular 06/2018 circulated

- External audit news
- Section 137 allowance for 2018-19 (£7.86)
- GDPR update
- Updated Model Standing Orders (NALC)
- Training – Community Organising webinar, Project Management and Councillor Essential

### Planning Applications

**Application No:** NED 18/00150/FLH

**Parish:** Wingerworth

**Ward:** Wingerworth

**Officer:** Miss Emily Roper

Single storey rear extension with balcony at 88 Chartwell Avenue Wingerworth Chesterfield for Mr & Mrs Gascoigne

**Application No:** NED 18/00340/FLH

**Parish:** Wingerworth

**Ward:** Wingerworth

**Officer:** Miss Emily Roper

Application for extension to first floor and raising of roof at 63 Central Drive Wingerworth Chesterfield for Michael Thacker

**Application No:** NED 18/00402/LDC

**Parish:** Wingerworth

**Ward:** Wingerworth

**Officer:** Mr Stephen Kimberley

Application for Lawful Development Certificate to certify enlarged curtilage is Lawful by virtue of time at 1 Swathwick Lane Wingerworth Chesterfield for Mr Peter Rhodes

**Application No:** NED 18/00379/RM  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Mr Nigel Bryan

Reserved matters application (approval sought for landscaping, appearance, layout and scale) for residential development (222 houses) with associated access, drainage and open space (Outline 16/00656/OL)(Major Development)(Amendment of 17/01114/RM) at Telecommunications Mast At Hanging Banks Derby Road Wingerworth for Mr Simon Harrison - Bellway Homes (East Mids)

**Application No:** NED 18/00355/FLH  
**Parish:** Wingerworth  
**Ward:** Brampton And Walton  
**Officer:** Miss Emily Roper

Application for extension to dwelling at Barker Cottage Swathwick Lane Wingerworth for Mr J Wright

**Application No:** NED 18/00270/FLH  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Miss Emily Roper

Single storey side extension and conversion of garage to living space at 12 Lakelands Wingerworth Chesterfield for Mr Karl Slatcher

**Application No:** NED 18/00294/FLH  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Miss Emily Roper

Demolition of existing garage, conservatory and store and erection of new single-storey side extension to form garage and utility room and new fence to rear at 29 Belfit Drive Wingerworth Chesterfield for Charles Worthington

**Application No:** NED 18/00304/FL  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Miss Emily Roper

Application for side and rear extensions at 70 Nethermoor Road Wingerworth Chesterfield for Mr M De Bruyne Walker

**Application No:** NED 18/00331/DISCON  
**Parish:** Wingerworth  
**Ward:** Tupton  
**Officer:** Mr Graeme Cooper

Application to discharge conditions 3 (deck materials), 4 (landscaping) and 7 (written scheme of investigation) relating to planning approval 17/00998/FL at The Wingerworth Derby Road Wingerworth for Loren Pope

## **Planning Decisions**

**Application No:** NED18/00163/FL  
**Parish:** Wingerworth  
**Officer:** Aspbury Planning  
**Responsibility:** Delegated  
**Agent:** Mr Alan Porter

Application to vary condition 2 of planning approval 16/00481/FL to add an orangery to Plot 2 at 25 New Road Wingerworth Chesterfield S42 6TD for Mr Nick Hogan

**CONDITIONALLY APPROVED - 25 April 2018**

**Application No:** NED18/00215/FLH  
**Parish:** Wingerworth  
**Officer:** Miss Emily Roper  
**Responsibility:** Delegated  
**Agent:** Mr Craig Russell

Two storey side extension, two storey front extension , single storey rear extension and new detached double garage (Revised scheme of 17/00293/FLH) at 21 Longedge Lane Wingerworth Chesterfield S42 6PB for Ms Lindsay Ball

**CONDITIONALLY APPROVED - 24 April 2018**

**Application No:** NED18/00194/DISCON  
**Parish:** Wingerworth  
**Officer:** Mr Graeme Cooper  
**Responsibility:** Delegated  
**Agent:**

Application to discharge conditions 2 (samples) and 3 (fire escape window) of planning application 17/00994/RM and Condition 18 (Site investigation) of planning application 16/00176/OL at 20 Hockley Lane Wingerworth Chesterfield S42 6QG for Mr D Thirtle

**CONDITIONS DISCHARGED - 13 April 2018**

**Application No:** NED18/00331/DISCON  
**Parish:** Wingerworth  
**Officer:** Mr Graeme Cooper  
**Responsibility:** Delegated  
**Agent:**

Application to discharge conditions 3 (deck materials), 4 (landscaping) and 7 (written scheme of investigation) relating to planning approval 17/00998/FL at The Wingerworth Derby Road Wingerworth Chesterfield for Loren Pope

**CONDITIONS DISCHARGED - 17 April 2018**

**Application No:** NED17/01368/AD  
**Parish:** Wingerworth  
**Officer:** Mr Philip Slater  
**Responsibility:** Delegated  
**Agent:** Alison Lancaster

Erection of 2 non-illuminated folded aluminium panel post mounted directional signs (Amended Plan) at Wingerworth Medical Centre Allendale Road Wingerworth Chesterfield for Graeme Finch

**APPROVED - 10 April 2018**

**Application No:** NED18/00001/DISCON  
**Parish:** Wingerworth  
**Officer:** Mr Nigel Bryan  
**Responsibility:** Delegated  
**Agent:** Sean Tucker

Planning application to discharge conditions 3 (Materials), 4 (Surface Water Drainage), 5 (Foul Drainage Works) and 11 (Floor Levels) attached to planning permission 17/00985/FL at Land To The East Of 20 Pond Lane Wingerworth for Mr And Mrs Hooper

**CONDITIONS DISCHARGED - 9 April 2018**

**Application No:** NED18/00174/FL  
**Parish:** Wingerworth  
**Officer:** Mr Graeme Cooper  
**Responsibility:** Delegated  
**Agent:** Miss Joanne Stanley

Proposed agricultural building to house a milking robot system and 2 No. feed silos at Bolehill Farm Bole Hill Wingerworth Chesterfield for Mr G Halford

**CONDITIONALLY APPROVED - 12 April 2018**

**Application No:** NED17/01278/FLH  
**Parish:** Wingerworth  
**Officer:** Miss Emily Roper  
**Responsibility:** Delegated  
**Agent:** Mr Paul Morrison

Demolition of existing garage and erection of two-storey side and single-storey rear extension with lowering of kitchen roof pitch and new integral garage at 12 Mill Crescent Wingerworth Chesterfield S42 6NN for Mr Jamie Wilmot

**CONDITIONALLY APPROVED - 28 March 2018**

**Application No:** NED18/00178/FLHPD  
**Parish:** Wingerworth  
**Officer:** Miss Emily Roper  
**Responsibility:** Delegated  
**Agent:** Mr A Bellas

Application under the neighbour notification scheme for a single storey rear extension to replace existing at 16 Nottingham Drive Wingerworth Chesterfield S42 6ND for Mr Dean Hopkinson

**PERMITTED DEVELOPMENT - 28 March 2018**

**Application No:** NED18/00270/FLH  
**Parish:** Wingerworth  
**Officer:** Miss Emily Roper  
**Responsibility:** Delegated  
**Agent:** Sam Taylor

Single storey side extension and conversion of garage to living space at 12 Lakelands Wingerworth Chesterfield S42 6XJ for Mr Karl Slatcher

**APPROVAL OF DETAILS REQUIRED - 3 April 2018**



## Receipts and Payments for March 2018

Receipts				
Date	Ref	Payer	Amount (£s)	Detail
05-Mar-18	BAC	Chilled Pubs	134.75	Lettings
08-Mar-18	BAC	Table Tennis Rent	233.55	Lettings
15-Mar-18	BAC	J Gascoigne	216.00	Lettings
16-Mar-18	BAC	Mother & Toddler	34.80	Lettings
16-Mar-18	857	J Hutchings	201.56	Lettings
21-Mar-18	BAC	DCC Maintenance	430.00	Grant
22-Mar-18	BAC	I M Stead	64.70	Lettings
22-Mar-18	BAC	C & S Mann	49.80	Lettings
26-Mar-18	BAC	NS & JLN Baker	149.10	Lettings
29-Mar-18	INT	RBS	7.93	Interest
		Total for the month	1,522.19	
Payments				
Date	Ref	Payee	Amount (£s)	Detail
03-Mar-18	6556	Jacksons Builders	88.78	Aggregate for footpaths
06-Mar-18	6570	Paul Smart	699.60	Grit run and repair to nets
07-Mar-18	6571	Zurich Municipal	6,957.31	Insurance
08-Mar-18	6572	DALC	888.51	Annual subscription
14-Mar-18	6573	Andrew Towleron	2,442.00	Consultation and promotion NP
14-Mar-18	6574	British Gas	207.46	Electricity at P.Hall
14-Mar-18	6575	3rd W Scout Group	250.00	Donation towards trip
14-Mar-18	6576	British Gas	724.08	Electricity at pavilion
16-Mar-18	6577	Eurooffice	35.27	Stationery
16-Mar-18	6578	Yellow Publications Town & Country UK	2.66	Maps of Wingerworth
20-Mar-18	6579	CC	78.12	Window cleaning at P Hall
26-Mar-18	6580	British Gas	222.31	Electricity at pavilion
26-Mar-18	6581	Torne Valley Ltd	1,620.00	Mowers for allotments
26-Mar-18	6582	DALC	40.00	Training - one delegate
26-Mar-18	6583	Eurooffice	167.72	Toners
27-Mar-18	6584	Yellow Publications	106.41	Maps of Wingerworth
27-Mar-18	6585	S D Builders	67.50	Repair to cold water tank at P.Hall
27-Mar-18	6586	Paul Smart	787.20	Grit runs x 3
30-Mar-18	6587	NEDDC	1,337.70	Emptying dog bins
19-Mar-18	SO	NEDDC	7,550.00	Salaries and expenses
21-Mar-18	CHG	RBS	15.40	Bank charges
21-Mar-18	SO	Mr D Robins	450.00	Bowling green maintenance
22-Mar-18	SO	Personnel Advice	120.00	HR services
26-Mar-18	DD	Interserve FS (UK) Ltd	575.82	Watersafe contract
		Total for month	25,433.85	

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2017/18	to Date	to Date	to Date
end March	(£'s)	(£'s)	(£'s)	%age
<b>INCOME</b>				
NEDDC Precept & CTSG Funding	149,277	149,277	146,630	98%
Grants	30	30	6,482	21606%
Parish Hall - General Lettings less Refunds	8,000	8,000	14,364	180%
Parish Hall - Contract Rents	875	875	1,750	200%
Allotments Rent	606	606	545	90%
Bowling Rent	2,849	2,849	2,702	95%
Tennis Rent	963	963	613	64%
Angling Fees	248	248	248	100%
Other Income	3,000	3,000	6,618	221%
<b>TOTAL INCOME</b>	<b>165,848</b>	<b>165,848</b>	<b>179,952</b>	<b>109%</b>
<b>EXPENDITURE</b>				
<b>ADMINISTRATION</b>				
Salaries and Expenses	30,502	30,502	29,953	98%
Chairperson's Allowance	800	800	800	100%
Election Expenses	2,000	2,000	0	0%
Printing, Photocopying and Stationery	718	718	569	79%
Computers, Software and Internet Costs	1,353	1,353	640	47%
Audit Fees	494	494	687	139%
Subscriptions	1,128	1,128	1,023	91%
Advertising inc Annual Report	2,255	2,255	1,560	69%
Recruitment and Training	1,200	1,200	568	47%
Special Events	350	350	489	140%
Other Costs	615	615	6,485	1054%
<b>ADMINISTRATION TOTAL</b>	<b>41,414</b>	<b>41,414</b>	<b>42,773</b>	<b>103%</b>
<b>GRANTS AND DONATIONS TOTAL</b>	<b>1,000</b>	<b>1,000</b>	<b>750</b>	<b>75%</b>
<b>PARISH HALL</b>				
Salaries and Expenses	37,060	37,060	36,693	99%
Business Rates	51	51	0	0%
Electricity Supply	4,100	4,100	2,002	49%
Gas Supply	4,613	4,613	4,614	100%
Gas Service	439	439	441	100%
Water Supply	1,148	1,148	990	86%
Water Testing	706	706	1,207	171%
Phone	267	267	314	118%
Fire Alarm	687	687	728	106%
Trade Refuse	1,258	1,258	948	75%
Window Cleaning	285	285	391	137%
Hygiene Contract	989	989	772	78%
Cleaning Materials	836	836	638	76%

Insurance	7,000	7,000	6,907	99%
Grounds Maintenance	350	350	0	0%
Other Costs	1,000	1,000	90	9%
Repairs and Renewals	2,000	2,000	981	49%
PARISH HALL TOTAL	62,789	62,789	57,715	92%
FACILITIES				
Allotment Expenses	205	205	0	0%
Bowling Green Maintenance	6,300	6,300	5,765	92%
Bowling Green Pavilion	500	500	0	0%
Bowling Green Other Expenses	400	400	46	11%
Tennis Courts - Maintenance	750	750	0	0%
Tennis Courts - Other Expenses	200	200	0	0%
Deer Park Pavilion - Electricity	600	600	3,153	526%
Deer Park Pavilion - Water Testing	1,078	1,078	1,262	117%
Deer Park Pavilion - Cleaning	1,230	1,230	1,359	110%
Deer Park Pavilion - Repairs & Renewals	900	900	1,370	152%
Deer Park - Cricket Field	8,027	8,027	6,703	84%
Deer Park - Football Pitch	2,255	2,255	2,201	98%
Deer Park - Other Costs	2,000	2,000	2,923	146%
Deer Park - Wall Pond	1,000	1,000	1,275	128%
Deer Park - Play Area	1,000	1,000	242	24%
Chartwell Fields - Grass Cutting	2,775	2,775	2,983	107%
Chartwell Fields - Play Area	750	750	32	4%
Adlington - Football Pitch	2,775	2,775	2,983	107%
Adlington - Other Costs	205	205	0	0%
Adlington - Play Area	800	800	827	103%
FACILITIES TOTAL	33,750	33,750	33,123	98%
ENVIRONMENT				
Salary	23,334	23,334	23,103	99%
Planting Schemes	3,500	3,500	3,530	101%
Grounds Maintenance	1,000	1,000	293	29%
Footpaths	1,000	1,000	1,476	148%
Litter Bins	700	700	0	0%
Dog Waste Bins	4,200	4,200	5,706	136%
Grit Bins	900	900	1,453	161%
Bus Shelters	500	500	0	0%
ENVIRONMENT TOTAL	35,134	35,134	35,560	101%
CHURCH				
Machinery Repairs and Maintenance	150	150	0	0%
Trade Refuse	868	868	655	75%
Other Costs	1,000	1,000	651	65%
CHURCH TOTAL	2,018	2,018	1,306	65%
TOTAL EXPENDITURE	176,105	176,105	171,227	97%
NET SURPLUS/(DEFECIT)	-10,257	-10,257	8,725	-85%

Bank Reconciliation end March 2018

	£s	£s
Cash Book Balance Brought Forward		205,171.30
Total Receipts for the Month		1,522.19
Total Payments for the Month		25,433.85
<b>Cash Book Balance Carried Forward</b>		<b>181,259.64</b>

Wingerworth Parish Council Bank Statements

Current	300.00	
Deposit	187,096.35	
Fund	0.00	
<b>Total Bank Balances</b>		<b>187,396.35</b>

Receipts Not Yet Cleared

<b>Total Receipts Not Yet Cleared</b>		<b>0.00</b>
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Payments Not Yet Presented

6503 British Gas	571.24
6572 DALC	888.51
6575 3rd W Scout Group	250.00
6579 Town & Country UK CC	78.12
6580 British Gas	222.31
6581 Torne Valley Ltd	1,620.00
6582 DALC	40.00
6583 Eurooffice	167.72
6584 Yellow Publications	106.41
6585 S D Builders	67.50
6586 Paul Smart	787.20
6587 NEDDC	1,337.70

<b>Total Payments Not Yet Presented</b>	<b>6,136.71</b>
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<b>Closing Bank Balances</b>	<b>181,259.64</b>
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Difference Between Closing Cash Book Balance and Closing Bank Balances

	0.00
Adjustments to Reconciliation	0.00
Unreconciled Difference	0.00