

Wingerworth Parish Council

Clerk: Charlotte Taylor  
36 Hawksley Avenue  
Chesterfield S40 4TW



WINGERWORTH  
PARISH COUNCIL

27 February 2018

Dear Councillor

**Notice of meeting of Council on Wednesday 7 March 2018 – 7:00pm at the Parish Hall**

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in black ink that reads 'cm Taylor'.

Charlotte Taylor  
Clerk to the Council

Wingerworth Parish Council

Meeting of the Council on Wednesday 7 March 2018

1. Apologies for absence
2. Variation of order of business
3. Declaration of interests
4. Public forum
5. Confirmation of previous minutes (enclosed)
6. Chair's announcements
7. Clerk's report – information (page 3)
8. Clerk's report – decisions (page 3)
9. Derbyshire Association of Local Councils (page 3)
10. Planning applications (page 4)
11. Planning decisions (page 5)
12. Accounts (page 6)
13. Finance (page 7)
14. Reports from Council committees
15. Date of next meeting – Wednesday 4 April 2018

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

WINGERWORTH PARISH COUNCIL

## Clerk's Report – Matters of Information

1. May Parish Council meeting – change of date to Wednesday 9 May.
2. Facebook page statistics for previous month.
3. New Parish Hall.
4. Meeting with Allotment Association.
5. Litter picking event with Footpath Group.
6. Watersafe contract.
7. LEADER grant.
8. Allendale shops.
9. Proposed street names for development at Derby Road, Wingerworth.
10. Minor Maintenance Grant for Footpaths submitted.
11. Donation of £1,654.06 received from Wingerworth Bridleways Group.
12. Local Plan update.

## Clerk's Report – Matters for Decision

1. GDPR audit and adoption of privacy notice.
2. Budget 2018/19 approval.
3. Tennis courts maintenance.
4. Insurance renewal.
5. Play equipment at Chartwell.

## DALC

### 03/2018 circulated

- Data Protection Bill and GDPR
- HR issues
- Councillor Essential Training

### 04/2018 circulated

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- DALC Spring Seminar
- New Training Offer
- There are 2 new legal briefings from NALC:
  - GDPR: Reporting Personal Data Breaches
  - Financial Assistance to Churches

## Planning Applications

**Application No:** NED 18/00121/FLH  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Miss Emily Roper

Application for hobby room and showroom with associated storage at 15 Deerpark Crescent Wingerworth Chesterfield for Mr Mark Wells

**Application No:** NED 18/00125/FL  
**Parish:** Wingerworth  
**Ward:** Tupton  
**Officer:** Mr Philip Slater

Creation of a new roundabout on A61 cantered on the current Nottingham Drive junction. Creation of a spur on the eastern arm of the roundabout heading east. Creation of a short connection highway linking with Mill Lane. The closure of the current Mill Lane junction with the A61 and creation of a turning head at the new cul-de-sac. Installation of shared footways and modification of bus stops for Derbyshire County Council (Major Development) at Roundabout Junction Nottingham Drive Derby Road Wingerworth for Mr Dave Massingham - Derbyshire County Council

**Application No:** NED 18/00121/FLH  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Miss Emily Roper

Application for hobby room and showroom with associated storage at 15 Deerpark Crescent Wingerworth Chesterfield for Mr Mark Wells

**Application No:** NED 17/01278/FLH  
**Parish:** Wingerworth  
**Ward:** Tupton  
**Officer:** Miss Emily Roper

Demolition of existing garage and erection of two-storey side and single-storey rear extension with lowering of kitchen roof pitch and new integral garage at 12 Mill Crescent Wingerworth Chesterfield for Mr Jamie Wilmot

**Application No:** NED 18/00074/DISCON  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Aspbury Planning

Application to discharge conditions 3 (materials), 4 (surface water and foul sewage), 7 (contamination), 8 (site investigation), 10 (levels) and 11 (permeable drive surfacing) of planning approval 16/00481/FL at 25 New Road Wingerworth Chesterfield for Mr S Bright - Nouveau Homes And Land Ltd

**Application No:** NED 18/00086/LB  
**Parish:** Wingerworth  
**Ward:** Tupton  
**Officer:** Mr Graeme Cooper

Listed building consent application for 1no Hanging Sign, 2no halo illuminated lettering signs and 4no non-illuminated signs at The Wingerworth Derby Road Wingerworth for Mr Travis Toyne - Chilled Pubs

**Application No:** NED 18/00087/AD  
**Parish:** Wingerworth  
**Ward:** Tupton  
**Officer:** Mr Graeme Cooper

Application for advertising consent for 1no Hanging Sign, 2no halo illuminated lettering signs and 4no non-illuminated signs (Listed Building) at The Wingerworth Derby Road Wingerworth for Mr Travis Toyne- Chilled Pubs

### Planning Decisions

**Application No:** NED17/01260/AD  
**Parish:** Wingerworth  
**Officer:** Mr Graeme Cooper  
**Responsibility:** Delegated  
**Agent:** Mr C Bland

Application for advertising consent for retention of 2no single sided, double legged banner frames with trough lights at The Smithy Pond Nethermoor Road Wingerworth Chesterfield for Greene King PLC - Mr S Butcher

**CONDITIONALLY APPROVED - 7 February 2018**

**Application No:** NED17/00856/FL  
**Parish:** Wingerworth  
**Officer:** Aspbury Planning  
**Responsibility:** Delegated  
**Agent:** Mr John Liggett

Demolition of existing workshop/garage and erection of new two storey extension to provide chapel of rest preparation room, office , delivery area, showroom and ancillary facilities with living accommodation above (Amended Plans) at 329 Langer Lane Wingerworth Chesterfield S42 6TY for Mr John Nicholson

**CONDITIONALLY APPROVED - 2 February 2018**

## Receipts and Payments for January 2018

### Receipts

Date	Reference	Payer	Amount (£s)	Detail
03-Jan-18	854	J Hutchings	320.21	Lettings
08-Jan-18	BAC	J Gascoigne	270.00	Lettings
09-Jan-18	BAC	Madin	114.80	Lettings
16-Jan-18	855	J Hutchings	386.15	Lettings
19-Jan-18	BAC	NS & JLN Baker	99.40	Lettings
19-Jan-18	BAC	Derbyshire County Council	875.00	Lettings
25-Jan-18	849	Bowls Club rent	638.00	Fees
31-Jan-18	INT	RBS	22.63	Interest
		Total for the month	2,726.19	

### Payments

Date	Reference	Payee	Amount (£s)	Detail
03-Jan-18	6536	Town & Country UK CC	78.12	Window cleaning at P Hall
03-Jan-18	6537	Eurooffice	39.49	Stationery
03-Jan-18	6538	DALC	40.00	Training - one delegate
09-Jan-18	6539	Wingerworth Church Centre	300.00	Café WY
09-Jan-18	6540	J Sloane	200.00	Bond refund
09-Jan-18	6541	D Ruff	200.00	Chairs Allowance
09-Jan-18	6542	British Gas	616.24	Gas P Hall
12-Jan-18	6543	British Gas	217.32	Electricity P Hall
12-Jan-18	6544	Yellow Publications	26.60	Maps of Wingerworth
15-Jan-18	6545	Paul Smart	417.00	WNS drop and grit run 18.12.17
15-Jan-18	6546	British Gas	99.79	Electricity P Hall
15-Jan-18	6547	Interserve FS (UK) Ltd	59.62	Watersafe contract
19-Jan-18	6548	Hags SMP Ltd	354.00	Swing repair - Adlington
19-Jan-18	6549	British Gas	2,420.32	Gas P Hall
23-Jan-18	6550	Eurooffice	100.73	Toners and A4 paper
31-Jan-18	6551	Spirrac	94.80	Air con service P Hall
31-Jan-18	6552	John Gregory & Sons Ltd	43.20	RoW boards Fpaths
31-Jan-18	6553	NEDDC	1,234.80	Emptying dog bins
31-Jan-18	6554	Yellow Publications	53.20	Maps of Wingerworth
15-Jan-18	DD	BT	90.12	Phone line at P Hall
19-Jan-18	CHG	RBS	9.80	Bank charges
19-Jan-18	SO	NEDDC	7,550.00	Salaries and expenses
22-Jan-18	SO	Mr D Robins	450.00	Bowling green maintenance
22-Jan-18	SO	Personnel Advice	120.00	HR services
		Total for month	14,815.15	

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2017/18	to Date	to Date	to Date
end January	(£'s)	(£'s)	(£'s)	% age
<b>INCOME</b>				
NEDDC Precept & CTSG Funding	149,277	149,277	150,647	101%
Grants	30	30	2,035	6783%
Parish Hall - General Lettings less Refunds	8,000	6,667	13,248	199%
Parish Hall - Contract Rents	875	729	1,750	240%
Allotments Rent	606	454	273	60%
Bowling Rent	2,849	2,137	3,090	145%
Tennis Rent	963	722	613	85%
Angling Fees	248	248	248	100%
Other Income	3,000	2,500	1,254	50%
<b>TOTAL INCOME</b>	<b>165,848</b>	<b>162,765</b>	<b>173,158</b>	<b>106%</b>
<b>EXPENDITURE</b>				
<b>ADMINISTRATION</b>				
Salaries and Expenses	30,502	25,418	22,632	89%
Chairperson's Allowance	800	800	800	100%
Election Expenses	2,000	2,000	0	0%
Printing, Photocopying and Stationery	718	598	476	80%
Computers, Software and Internet Costs	1,353	1,128	0	0%
Audit Fees	494	494	687	139%
Subscriptions	1,128	940	248	26%
Advertising inc Annual Report	2,255	2,067	1,300	63%
Recruitment and Training	1,200	1,000	488	49%
Special Events	350	350	831	N/A
Other Costs	615	513	3,254	635%
<b>ADMINISTRATION TOTAL</b>	<b>41,414</b>	<b>35,307</b>	<b>30,716</b>	<b>87%</b>
<b>GRANTS AND DONATIONS TOTAL</b>	<b>1,000</b>	<b>833</b>	<b>500</b>	<b>60%</b>
<b>PARISH HALL</b>				
Salaries and Expenses	37,060	30,883	27,520	89%
Business Rates	51	51	0	0%
Electricity Supply	4,100	3,417	1,640	48%
Gas Supply	4,613	4,613	4,441	96%
Gas Service	439	439	441	100%
Water Supply	1,148	861	553	64%
Water Testing	706	530	1,333	252%
Phone	267	200	314	157%
Fire Alarm	687	687	0	0%
Trade Refuse	1,258	1,258	1,275	101%
Window Cleaning	285	237	312	132%
Hygiene Contract	989	989	851	86%
Cleaning Materials	836	697	348	50%
Insurance	7,000	0	56	N/A
Grounds Maintenance	350	292	0	0%
Other Costs	1,000	833	4	0%
Repairs and Renewals	2,000	1,667	2,027	122%
<b>PARISH HALL TOTAL</b>	<b>62,789</b>	<b>47,654</b>	<b>41,115</b>	<b>86%</b>

<b>FACILITIES</b>				
Allotment Expenses	205	171	0	0%
Bowling Green Maintenance	6,300	6,300	4,415	70%
Bowling Green Pavilion	500	417	0	0%
Bowling Green Other Expenses	400	333	46	14%
Tennis Courts - Maintenance	750	750	0	0%
Tennis Courts - Other Expenses	200	167	0	0%
Deer Park Pavilion - Electricity	600	500	2,098	420%
Deer Park Pavilion - Water Testing	1,078	809	1,101	136%
Deer Park Pavilion - Cleaning	1,230	1,025	1,019	99%
Deer Park Pavilion - Repairs & Renewals	900	750	1,900	253%
Deer Park - Cricket Field	8,027	8,027	5,431	68%
Deer Park - Football Pitch	2,255	2,255	2,201	98%
Deer Park - Other Costs	2,000	2,000	3,582	179%
Deer Park - Wall Pond	1,000	1,000	1,261	126%
Deer Park - Play Area	1,000	833	32	4%
Chartwell Fields - Grass Cutting	2,775	2,775	2,319	84%
Chartwell Fields - Play Area	750	625	32	5%
Adlington - Football Pitch	2,775	2,775	1,742	63%
Adlington - Other Costs	205	171	705	413%
Adlington - Play Area	800	667	327	49%
<b>FACILITIES TOTAL</b>	<b>33,750</b>	<b>32,349</b>	<b>28,209</b>	<b>87%</b>
<b>ENVIRONMENT</b>				
Salary	23,334	19,445	17,327	89%
Planting Schemes	3,500	3,500	2,940	84%
Grounds Maintenance	1,000	833	2,309	277%
Footpaths	1,000	833	811	97%
Litter Bins	700	583	0	0%
Dog Waste Bins	4,200	4,200	4,591	109%
Grit Bins	900	750	347	N/A
Bus Shelters	500	417	0	0%
<b>ENVIRONMENT TOTAL</b>	<b>35,134</b>	<b>30,562</b>	<b>28,325</b>	<b>93%</b>
<b>CHURCH</b>				
Machinery Repairs and Maintenance	150	125	0	0%
Trade Refuse	868	868	327	38%
Other Costs	1,000	833	651	78%
<b>CHURCH TOTAL</b>	<b>2,018</b>	<b>1,827</b>	<b>978</b>	<b>54%</b>
<b>TOTAL EXPENDITURE</b>	<b>176,105</b>	<b>148,531</b>	<b>129,844</b>	<b>87%</b>
<b>NET SURPLUS/(DEFECIT)</b>	<b>-10,257</b>	<b>14,233</b>	<b>43,315</b>	<b>304%</b>
<b>WINGERWORTH PARISH COUNCIL</b>				
Capital Reserve for 2016/17	Budget 2015/16 (£'s)	Credits to Date (£'s)	Spend to Date (£'s)	Change to Date (£'s)
Parish Hall New Build/Renovation Fund	156,749	0	0	0
General Reserve	20,353	0	3,181	-3,181
Total	177,102	0	3,181	-3,181
<b>WINGERWORTH PARISH COUNCIL</b>			<b>2016/17</b>	
<b>Combined Recurrent and Capital Position</b>			<b>to Date</b>	
<b>NET SURPLUS/(DEFECIT)</b>			<b>(£'s)</b>	
			<b>40,134</b>	



## Bank Reconciliation end January 2018

	£s	£s
Cash Book Balance Brought Forward		224,160.41
Total Receipts for the Month		2,726.19
Total Payments for the Month		14,815.15
Cash Book Balance Carried Forward		212,071.45
Wingerworth Parish Council Bank Statements		
Current	300.00	
Deposit	214,773.42	
Fund	0.00	
Total Bank Balances		215,073.42
Receipts Not Yet Cleared		
Total Receipts Not Yet Cleared		0.00
Payments Not Yet Presented		
6503 British Gas	571.24	
6531 Wingerworth Comm Festival	250.00	
6539 Wingerworth Church Centre	300.00	
6548 Hags SMP Ltd	354.00	
6550 Eurooffice	100.73	
6551 Spirrac	94.80	
6552 John Gregory & Sons Ltd	43.20	
6553 NEDDC	1,234.80	
6554 Yellow Publications	53.20	
Total Payments Not Yet Presented		3,001.97
Closing Bank Balances		212,071.45
Difference Between Closing Cash Book Balance and Closing Bank Balances		0.00
Adjustments to Reconciliation		0.00
Unreconciled Difference		0.00