

Wingerworth Parish Council

Clerk: Charlotte Taylor  
36 Hawksley Avenue  
Chesterfield S40 4TW



WINGERWORTH  
PARISH COUNCIL

30 January 2018

Dear Councillor

**Notice of meeting of Council on Wednesday 7 February 2018 – 7:00pm at the Parish Hall**

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in black ink that reads 'cm Taylor'.

Charlotte Taylor  
Clerk to the Council

## Wingerworth Parish Council

Meeting of the Council on Wednesday 7 February 2018

1. Apologies for absence
2. Variation of order of business - proposal for agenda item 8.3 and 8.5 to be considered as an exempt item at the end of the meeting due to commercial confidentiality
3. Declaration of interests
4. Public forum
5. Confirmation of previous minutes (enclosed)
6. Chair's announcements
7. Clerk's report – information (page 3)
8. Clerk's report – decisions (page 3)
9. Derbyshire Association of Local Councils (page 3)
10. Planning applications (page 4)
11. Planning decisions (page 5)
12. Accounts (page 6)
13. Finance (page 7)
14. Reports from Council committees
15. Date of next meeting – Wednesday 7 March 2018

### Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

WINGERWORTH PARISH COUNCIL

## Clerk's Report – Matters of Information

1. Handy person vacancy – Richard Fuller was appointed to the post, commencing from 1 February 2018.
2. Met with residents and Yorkshire Water on 23 January to discuss ongoing drainage issues.
3. Attended event at Dalbury Lees Village Hall on 24 January to celebrate the first Rural Action for Derbyshire's "Village Hall Week".
4. S56/9 Notices for bikes in Hardwick Wood.
5. Facebook page live; Wingerworth Parish Council.
6. Footpath Advisory Group have maps of walks in Wingerworth, Holymoorside and Ashover available to purchase at £3.99.
7. Email from parishioner regarding a vehicle causing an obstruction for vehicles and pedestrians and the state of the grass verges on Hilltop Road.
8. Footpath Advisory Group have obtained some yellow post caps for footpath signs, these will be installed on ten posts around the village.
9. Woodall Homes advised that around the 11 January the protective fencing around the Hockley House site was subjected to vandalism.
10. Section set up on website for committee papers, these are now available online.
11. Update on Foundation Status in the Local Council Award Scheme.
12. Winter Neighbourhood Scheme.
13. British Gas, electricity at pavilion.
14. Building control have advised of a new dwelling, at address 172 Nethermoor Road.
15. Neighbourhood Plan update.

## Clerk's Report – Matters for Decision

1. Request for a grit bin at Spindle Drive.
2. Request for Clerk to attend HR and Appraisal Training, taking place on 13 February 2018 at DALC.
3. Churchyard maintenance tender.
4. Litter picking at Edinburgh Court.
5. Insurance.
6. Request from Kier Living for street name suggestions for the first phase of The Avenue.
7. Parish Hall hiring charges from September 2018.
8. Health and Safety – window damaged in main hall, quotes obtained for play area repairs.
9. Request from Bowls Club.

## DALC

01/2018 circulated.

Index of most important elements of 2017 DALC circulars.

02/2018 circulated.

Annual Governance and Accountability Return.

GDPR, HR and Appraisal Training.

## **Planning Applications**

**Application No:** NED 17/01225/FLH  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Miss Emily Roper

Proposed single storey conservatory and store to side at 72 Nethermoor Road Wingerworth Chesterfield for Mr G Johnson

**Application No:** NED 18/00036/FLH  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Miss Emily Roper

Single storey front extension, new dormer windows to front, single storey rear extension with rooms in the roof space and new detached garage (Affecting the setting of a Listed Building) at 11 New Road Wingerworth Chesterfield for Julia Williams

**Application No:** NED 17/01368/AD  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Mr Philip Slater

Erection of 2 non-illuminated folded aluminium panel post mounted directional signs at Wingerworth Medical Centre Allendale Road Wingerworth for Graeme Finch

**Application No:** NED 18/00001/DISCON  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Mr Nigel Bryan

Planning application to discharge conditions 3 (Materials), 4 (Surface Water Drainage), 5 (Foul Drainage Works) and 11 (Floor Levels) attached to planning permission 17/00985/FL at Land To The East Of 20 Pond Lane Wingerworth for Mr And Mrs Hooper

**Application No:** NED 17/01300/OL  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Aspbury Planning

Proposed detached dwelling (all matters reserved) at 74 New Road Wingerworth Chesterfield for Mrs Val Farmer

**Application No:** NED 17/01260/AD  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Mr Graeme Cooper

Application for advertising consent for retention of 2no single sided, double legged banner frames with trough lights at The Smithy Pond Nethermoor Road Wingerworth for Greene King PLC - Mr S Butcher

## Planning Decisions

**Application No:** NED17/01254/TPO  
**Parish:** Wingerworth  
**Officer:** Miss Emily Roper  
**Responsibility:** Delegated  
**Agent:**

Application to fell 4no Oak Trees in group G9 covered by NEDDC Tree Preservation Order 258 at 9 Central Drive Wingerworth Chesterfield S42 6QJ for Mrs D James

**CONDITIONALLY APPROVED - 17 January 2018**

**Application No:** NED17/01205/FLH  
**Parish:** Wingerworth  
**Officer:** Ms Emily Roper  
**Responsibility:** Delegated  
**Agent:** Mr A Hill

Application for detached stone built garage at 50A Nethermoor Road Wingerworth Chesterfield S42 6LH for Mr J Marples

**CONDITIONALLY APPROVED - 10 January 2018**

**Application No:** NED17/01210/FLH  
**Parish:** Wingerworth  
**Officer:** Ms Emily Roper  
**Responsibility:** Delegated  
**Agent:** Mr Warhurst

Proposed single storey front extension with garage conversion to provide bedroom at 1 Deerlands Road Wingerworth Chesterfield S42 6UL for Mr Reay

**CONDITIONALLY APPROVED - 10 January 2018**

**Application No:** NED17/00998/FL  
**Parish:** Wingerworth  
**Officer:** Mr Graeme Cooper  
**Responsibility:** Delegated  
**Agent:** Mr Darryn Buttrill

Application for change of use to create first floor restaurant and new car park to the rear, internal alterations downstairs, creation of a terrace area with stairs, new lighting, erection of air conditioning units ,erection of vent silencer, timber pergola and outside bar with associated works (Listed Building) at The Wingerworth Derby Road Wingerworth Chesterfield for Mr R Pope - Chilled Pubs

**CONDITIONALLY APPROVED - 19 December 2017**

**Application No:** NED17/00999/LB  
**Parish:** Wingerworth  
**Officer:** Mr Graeme Cooper  
**Responsibility:** Delegated  
**Agent:** Mr Darryn Buttrill

Listed building consent application for change of use to create first floor restaurant and new car park to the rear, internal alterations downstairs, creation of a terrace area with stairs, new lighting, erection of air conditioning units, erection of vent silencer, timber pergola and outside bar with associated works at The Wingerworth Derby Road Wingerworth Chesterfield for Mr R Pope - Chilled Pubs

**CONDITIONALLY APPROVED - 19 December 2017**

**Application No: NED17/01080/OL**  
**Parish: Wingerworth**  
**Officer: Mr Graeme Cooper**  
**Responsibility: Delegated**  
**Agent: Mrs Linda Trollope**

Application with all matters reserved for construction of 1no dwelling at Land South Of South View Top Road Hardwick Wood Wingerworth for Ms Helen Hailey

**REFUSED - 21 December 2017**

## Receipts and Payments for December 2017

### Receipts

Date	Ref	Payer	Amount (£s)	Detail
01-Dec-17	BAC	NEDDC	1,422.58	Refund for football pitch maint.
04-Dec-17	BAC	W Table Tennis	207.61	Lettings
04-Dec-17	BAC	Mother & Toddler	46.40	Lettings
21-Dec-17	BAC	P Sloane	298.96	Lettings
27-Dec-17	BAC	W Table Tennis	153.68	Lettings
28-Dec-17	BAC	J Gascoigne	216.00	Lettings
28-Dec-17	INT	Interest	58.95	Interest
		Total for the month	2,404.18	

### Payments

Date	Ref	Payee	Amount (£s)	Detail
11-Dec-17	6526	Heron Publications Ltd	624.00	4 page advertisement
11-Dec-17	6527	Eurogarages	5.00	Petrol for strimmer
11-Dec-17	6528	Ashover Brass Band	75.00	Christmas light switch on
11-Dec-17	6529	L Hammond	200.00	Refund of letting bond
11-Dec-17	6530	Amazon	21.99	Toner
11-Dec-17	6530	Amazon	29.85	Cleaning consumables for P Hall
13-Dec-17	6531	Wingerworth Festival	250.00	Donation for 2018 fun day
14-Dec-17	6532	British Gas	467.01	Electricity for pavilion
14-Dec-17	6533	British Gas	203.50	Electricity for P Hall
19-Dec-17	6534	Interserve FS (UK) Ltd	575.82	Watersafe contract
19-Dec-17	6535	PRS for music	113.87	Annual licence fees
19-Dec-17	SO	NEDDC	7,550.00	Salaries and expenses
21-Dec-17	CHG	RBS	24.60	Bank charges
21-Dec-17	SO	Mr D Robins	450.00	Bowling green maintenance
22-Dec-17	SO	Personnel Advice	120.00	HR services
29-Dec-17	DD	Water Plus	5.34	Water rates
		Total for month	10,715.98	

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison end December	2017/18 (£'s)	to Date (£'s)	to Date (£'s)	to Date %age
<b>INCOME</b>				
NEDDC Precept & CTSG Funding	149,277	149,277	150,647	101%
Grants	30	30	2,035	6783%
Parish Hall - General Lettings less Refunds	8,000	6,000	12,058	201%
Parish Hall - Contract Rents	875	656	875	133%
Allotments Rent	606	454	273	60%
Bowling Rent	2,849	2,137	2,452	115%
Tennis Rent	963	722	613	85%
Angling Fees	248	248	248	100%
Other Income	3,000	2,250	1,232	55%
<b>TOTAL INCOME</b>	<b>165,848</b>	<b>161,775</b>	<b>170,432</b>	<b>105%</b>
<b>EXPENDITURE</b>				
<b>ADMINISTRATION</b>				
Salaries and Expenses	30,502	22,877	20,178	88%
Chairperson's Allowance	800	600	600	100%
Election Expenses	2,000	2,000	0	0%
Printing, Photocopying and Stationery	718	538	359	67%
Computers, Software and Internet Costs	1,353	1,015	0	0%
Audit Fees	494	494	687	139%
Subscriptions	1,128	846	248	29%
Advertising inc Annual Report	2,255	2,067	1,300	63%
Recruitment and Training	1,200	900	448	50%
Special Events	350	350	751	N/A
Other Costs	615	461	3,124	677%
<b>ADMINISTRATION TOTAL</b>	<b>41,414</b>	<b>32,147</b>	<b>27,696</b>	<b>86%</b>
<b>GRANTS AND DONATIONS TOTAL</b>	<b>1,000</b>	<b>750</b>	<b>500</b>	<b>67%</b>
<b>PARISH HALL</b>				
Salaries and Expenses	37,060	27,795	24,462	88%
Business Rates	51	46	0	0%
Electricity Supply	4,100	3,075	1,338	43%
Gas Supply	4,613	3,459	1,725	50%
Gas Service	439	439	441	100%
Water Supply	1,148	861	553	64%
Water Testing	706	530	1,284	242%
Phone	267	200	239	119%
Fire Alarm	687	687	0	0%
Trade Refuse	1,258	943	1,275	135%
Window Cleaning	285	214	234	110%
Hygiene Contract	989	989	772	78%
Cleaning Materials	836	627	348	55%
Insurance	7,000	0	56	N/A
Grounds Maintenance	350	263	0	0%
Other Costs	1,000	750	4	1%
Repairs and Renewals	2,000	1,500	2,027	135%
<b>PARISH HALL TOTAL</b>	<b>62,789</b>	<b>42,378</b>	<b>34,757</b>	<b>82%</b>

<b>FACILITIES</b>				
Allotment Expenses	205	154	0	0%
Bowling Green Maintenance	6,300	6,300	3,965	63%
Bowling Green Pavilion	500	375	0	0%
Bowling Green Other Expenses	400	300	46	15%
Tennis Courts - Maintenance	750	750	0	0%
Tennis Courts - Other Expenses	200	150	0	0%
Deer Park Pavilion - Electricity	600	450	2,098	466%
Deer Park Pavilion - Water Testing	1,078	809	1,101	136%
Deer Park Pavilion - Cleaning	1,230	923	906	98%
Deer Park Pavilion - Repairs & Renewals	900	675	1,900	281%
Deer Park - Cricket Field	8,027	8,027	5,431	68%
Deer Park - Football Pitch	2,255	2,255	2,201	98%
Deer Park - Other Costs	2,000	2,000	3,582	179%
Deer Park - Wall Pond	1,000	1,000	1,261	126%
Deer Park - Play Area	1,000	750	32	4%
Chartwell Fields - Grass Cutting	2,775	2,775	2,319	84%
Chartwell Fields - Play Area	750	563	32	6%
Adlington - Football Pitch	2,775	2,775	1,742	63%
Adlington - Other Costs	205	154	705	459%
Adlington - Play Area	800	600	32	5%
<b>FACILITIES TOTAL</b>	<b>33,750</b>	<b>31,783</b>	<b>27,351</b>	<b>86%</b>
<b>ENVIRONMENT</b>				
Salary	23,334	17,501	15,402	88%
Planting Schemes	3,500	3,500	2,940	84%
Grounds Maintenance	1,000	750	2,309	308%
Footpaths	1,000	750	775	103%
Litter Bins	700	525	0	0%
Dog Waste Bins	4,200	3,150	3,562	113%
Grit Bins	900	0	0	N/A
Bus Shelters	500	375	0	0%
<b>ENVIRONMENT TOTAL</b>	<b>35,134</b>	<b>26,551</b>	<b>24,987</b>	<b>94%</b>
<b>CHURCH</b>				
Machinery Repairs and Maintenance	150	113	0	0%
Trade Refuse	868	651	327	50%
Other Costs	1,000	750	651	87%
<b>CHURCH TOTAL</b>	<b>2,018</b>	<b>1,514</b>	<b>978</b>	<b>65%</b>
<b>TOTAL EXPENDITURE</b>	<b>176,105</b>	<b>135,123</b>	<b>116,270</b>	<b>86%</b>
<b>NET SURPLUS/(DEFECIT)</b>	<b>-10,257</b>	<b>26,652</b>	<b>54,162</b>	<b>203%</b>
<b>WINGERWORTH PARISH COUNCIL</b>				
Capital Reserve for 2016/17	Budget 2015/16 (£'s)	Credits to Date (£'s)	Spend to Date (£'s)	Change to Date (£'s)
Parish Hall New Build/Renovation Fund	156,749	0	0	0
General Reserve	20,353	0	2,881	-2,881
Total	177,102	0	2,881	-2,881
<b>WINGERWORTH PARISH COUNCIL</b>			<b>2016/17</b>	
<b>Combined Recurrent and Capital Position</b>			<b>to Date</b>	
<b>NET SURPLUS/(DEFECIT)</b>			<b>(£'s)</b>	
			<b>51,282</b>	



## Bank Reconciliation end December 2017

	£s	£s
Cash Book Balance Brought Forward		232,512.91
Total Receipts for the Month		2,404.18
Total Payments for the Month		10,715.98
Cash Book Balance Carried Forward		224,201.11
Wingerworth Parish Council Bank Statements		
Current	300.00	
Deposit	227,038.39	
Fund	0.00	
Total Bank Balances		227,338.39
Receipts Not Yet Cleared		
Total Receipts Not Yet Cleared		0.00
Payments Not Yet Presented		
6503 British Gas	571.24	
6526 Heron Publications Ltd	624.00	
6527 Eurogarages	5.00	
6528 Ashover Brass Band	75.00	
6529 L Hammond	200.00	
6530 Amazon	21.99	
6530 Amazon	29.85	
6531 Wingerworth Comm Festival	250.00	
6532 British Gas	467.01	
6533 British Gas	203.50	
6534 Interserve FS (UK) Ltd	575.82	
6535 PRS for music	113.87	
Total Payments Not Yet Presented		3,137.28
Closing Bank Balances		224,201.11
Difference Between Closing Cash Book Balance and Closing Bank Balances		0.00
Adjustments to Reconciliation		0.00
Unreconciled Difference		0.00