

Wingerworth Parish Council

Clerk: Charlotte Taylor
36 Hawksley Avenue
Chesterfield S40 4TW



WINGERWORTH
PARISH COUNCIL

26 December 2017

Dear Councillor

Notice of meeting of Council on Wednesday 3 January 2018 – 7:00pm at the Parish Hall

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in black ink that reads 'Charlotte Taylor'.

Charlotte Taylor
Clerk to the Council

Wingerworth Parish Council

Meeting of the Council on Wednesday 3 January 2018

1. Apologies for absence
2. Variation of order of business - proposal for agenda item 8.6 and 8.8 to be considered as an exempt item at the end of the meeting due to personnel and commercial confidentiality
3. Declaration of interests
4. Public forum
5. Confirmation of previous minutes (enclosed)
6. Chair's announcements
7. Clerk's report – information (page 3)
8. Clerk's report – decisions (page 3)
9. Derbyshire Association of Local Councils (page 3)
10. Planning applications (page 4)
11. Planning decisions (page 5)
12. Accounts (page 7)
13. Finance (page 8)
14. Reports from Council committees
15. Date of next meeting – Wednesday 7 February 2018

PC Sarah Dolby and PCSO Mario Montisci will be in attendance.

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

Clerk's Report – Matters of Information

1. Action Plan review.
2. Quality status update.
3. Winter Neighbourhood Scheme update.
4. Christmas Tree lights.

Clerk's Report – Matters for Decision

1. Adoption of updated Consultations with the Community Policy.
2. Adoption of Social Media Policy.
3. Approval to set up Wingerworth Parish Council Facebook page.
4. Request to review website and look at alternative providers.
5. Request to purchase replacement noticeboards for Parish Hall and Edinburgh Court shops.
6. Review applications for Handyperson role.
7. Approval of precept for 2018/19.
8. Insurance.

DALC

15/2017 circulated.

External audit arrangements for 2017/18

GDPR update

Planning Applications

Application No: NED 17/01114/RM
Parish: Wingerworth
Ward: Wingerworth
Officer: Mr Nigel Bryan

Reserved Matters application (approval sought for access, landscaping, appearance, layout and scale) for residential development (234 houses) with associated access, drainage and open space (Outline consent 16/00656/OL) (Major Development) at Telecommunications Mast At Hanging Banks Derby Road Wingerworth for Mr Simon Harrison - Bellway Homes (East Mids)

Application No: NED 17/01254/TPO
Parish: Wingerworth
Ward: Wingerworth
Officer: Ms Emily Roper

Application to fell 4no Oak Trees in group G3 covered by NEDDC Tree Preservation Order 258 at 9 Central Drive Wingerworth Chesterfield for Mrs D James

Application No: NED 17/01205/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Ms Emily Roper

Application for detached stone built garage at 50A Nethermoor Road Wingerworth Chesterfield for Mr J Marples

Application No: NED 17/01210/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Ms Emily Roper

Proposed single storey front extension with garage conversion to provide bedroom at 1 Deerlands Road Wingerworth Chesterfield for Mr Reay

Application No: NED 17/01246/AMEND
Parish: Wingerworth
Ward: Wingerworth
Officer: Ms Emily Roper

Non-material amendment to planning approval 16/00481/FL to add chimney to both plots and facilitate a wider garage at 25 New Road Wingerworth Chesterfield for Mr Bright

Planning Decisions

Application No: NED17/01246/AMEND
Parish: Wingerworth
Officer: Ms Emily Roper
Responsibility: Delegated
Agent: Mr A Porter

Non-material amendment to planning approval 16/00481/FL to add chimney to both plots and facilitate a wider garage at 25 New Road Wingerworth Chesterfield S42 6TD for Mr Bright

APPROVED - 13 December 2017

Application No: NED17/00759/DISCON
Parish: Wingerworth
Officer: Graeme Cooper
Responsibility: Delegated
Agent:

Application to discharge Conditions 12 (water discharge) and 13 (resiting of street light) pursuant to 16/00161/FL at 10 Adlington Avenue Wingerworth Chesterfield S42 6NJ for Mr B Hodgson - Merlin Development Partnership

CONDITIONS DISCHARGED - 29 November 2017

Application No: NED17/00994/RM
Parish: Wingerworth
Officer: Graeme Cooper
Responsibility: Delegated
Agent: Mr Dave Thirtle

Reserved matters application pursuant of 16/00176/OL for change of design of new single storey dwelling with first floor bedrooms within roof (Revised scheme of 16/01300/RM) (amended plans) at 20 Hockley Lane Wingerworth Chesterfield S42 6QG for Ms Sally Lawton

CONDITIONALLY APPROVED/P.D. REMOVED - 29 November 2017

Application No: NED17/01006/DISCON
Parish: Wingerworth
Officer: Colin Wilson
Responsibility: Delegated
Agent:

Application to discharge conditions 3 (ground levels), 4 (samples), 5 (Boundary treatments), 6 (access), 11 (Drainage plan) and 12 (hedge positions) pursuant of 16/00891/FL at Belfit Hill Farm Birkin Lane Wingerworth Chesterfield for Steve Byard

FURTHER DISCHARGE REQUIRED - 27 November 2017

Application No: NED17/01052/FLH
Parish: Wingerworth
Officer: Ms Emily Roper
Responsibility: Delegated
Agent: Mr Boyd McAfee

Application to raise roof height of garage with new single pitch and dual pitch roof with alterations to external walls to convert garage to living space at 27 Nethermoor Road Wingerworth Chesterfield S42 6LN for Mr & Mrs B Shepherd

CONDITIONALLY APPROVED - 30 November 2017

Application No: NED17/01082/FL
Parish: Wingerworth
Officer: Graeme Cooper
Responsibility: Delegated
Agent:

Application for proposed milking shed at Woodthorpe Grange Ashover Road Old Tupton Chesterfield for Mr R Marriott

CONDITIONALLY APPROVED - 7 December 2017

Application No: NED17/01215/AMEND
Parish: Wingerworth
Officer: Ms Emily Roper
Responsibility: Delegated
Agent:

Non-material amendment to planning approval 16/00179/FLH to omit the store and alter the style of windows at 28 Nethermoor Road Wingerworth Chesterfield S42 6LJ for Mr P Wright

APPROVED - 7 December 2017

Application No: NED17/00846/FL
Parish: Wingerworth
Officer: Aspbury Planning
Responsibility: Delegated
Agent: Matt Grisdale

Erection of two storey, three bed dwelling at Land West Of 39 Rectory Drive Wingerworth for Mr A And Mrs J Maughan

CONDITIONALLY APPROVED/P.D. REMOVED - 24 November 2017

Application No: NED17/00985/FL
Parish: Wingerworth
Officer: Mr Nigel Bryan
Responsibility: Delegated
Agent: Mr Sean Tucker

Erection of a bungalow with access from Pond Lane at Land To The East Of 20 Pond Lane Wingerworth for Mr And Mrs Hooper

CONDITIONALLY APPROVED/P.D. REMOVED - 22 November 2017

Receipts and Payments for November 2017

Receipts

Date	Reference	Payer	Amount (£s)	Detail
07-Nov-17	BAC	W Table Tennis	254.73	Lettings
07-Nov-17	848	NHS Bookings	25.00	Lettings
08-Nov-17	BAC	NS & JLN Baker	198.80	Lettings
09-Nov-17	BAC	NS & JLN Baker	149.10	Lettings
13-Nov-17	BAC	J Gasgoine	216.00	Lettings
13-Nov-17	BAC	Fletcher-Bates	57.75	Lettings
16-Nov-17	852	J Hutchings	250.64	Lettings
22-Nov-17	BAC	All Saints Church	58.48	Lettings
29-Nov-17	853	J Hutchings	339.89	Lettings
		Total for the month	1,550.39	

Payments

Date	Reference	Payee	Amount (£s)	Detail
06-Nov-17	6508	Mary Murtagh Media Ltd	99.00	PR Workshop - 1 delegate
06-Nov-17	6509	Paul Smart	2,364.00	Grounds maintenance inc tree removal
06-Nov-17	6510	Spar	3.00	Superglue
06-Nov-17	6511	Blakemore retail	10.00	Fuel for churchyard
10-Nov-17	6512	Woolley Moor Nurseries	600.00	Christmas tree
10-Nov-17	6513	Woolley Moor Nurseries	1,008.00	Winter planting
11-Nov-17	6514	British Legion	51.00	3 wreaths
20-Nov-17	6515	Yorkshire Water	17.52	Sewerage charges (P. Hall)
20-Nov-17	6516	British Gas	211.62	Electricity charges (P. Hall)
20-Nov-17	6517	British Gas	412.68	Electricity charges (Pavilion)
20-Nov-17	6518	M&S	45.00	Mulled wine (Christmas event)
20-Nov-17	6519	Jacksons the Bakers Ltd	38.00	Mince pies (Christmas event)
21-Nov-17	6520	Amazon	14.99	Dust bags * 20 (P. Hall)
21-Nov-17	6521	Amazon	27.53	Cartridge
21-Nov-17	6521	Amazon	15.99	Light bulbs
23-Nov-17	6522	Sainsburys	18.40	Juice and biscuits (Christmas event)
28-Nov-17	6523	DALC	60.00	Grants training - 1 delegate
28-Nov-17	6524	Jacksons the Builders	88.80	Aggregate for footpaths
28-Nov-17	6525	Yorkshire Water	103.84	Sewerage charges (P. Hall)
20-Nov-17	SO	NEDDC	7,550.00	Salaries and expenses
21-Nov-17	CHG	RBS	32.69	Bank charges
21-Nov-17	SO	Mr D Robins	450.00	Bowling green maintenance
22-Nov-17	SO	Personnel Advice	120.00	HR services
24-Nov-17	DD	Water Plus	12.66	Water rates
24-Nov-17	DD	Water Plus	34.66	Water rates
		Total for month	13,389.38	

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2017/18	to Date	to Date	to Date
end November	(£'s)	(£'s)	(£'s)	%age
INCOME				
NEDDC Precept & CTSG Funding	149,277	149,277	150,647	101%
Grants	30	30	2,035	6783%
Parish Hall - General Lettings less Refunds	8,000	4,667	11,135	239%
Parish Hall - Contract Rents	875	510	875	172%
Allotments Rent	606	303	273	90%
Bowling Rent	2,849	1,425	2,452	172%
Tennis Rent	963	482	613	127%
Angling Fees	248	248	248	100%
Other Income	3,000	1,750	1,173	67%
TOTAL INCOME	165,848	158,691	169,451	107%
EXPENDITURE				
ADMINISTRATION				
Salaries and Expenses	30,502	17,793	17,725	100%
Chairperson's Allowance	800	600	600	100%
Election Expenses	2,000	2,000	0	0%
Printing, Photocopying and Stationery	718	419	337	80%
Computers, Software and Internet Costs	1,353	789	0	0%
Audit Fees	494	494	687	139%
Subscriptions	1,128	658	134	20%
Advertising inc Annual Report	2,255	1,879	780	42%
Recruitment and Training	1,200	700	448	64%
Special Events	350	0	676	N/A
Other Costs	615	359	2,980	831%
ADMINISTRATION TOTAL	41,414	25,690	24,367	95%
GRANTS AND DONATIONS TOTAL	1,000	583	250	43%
PARISH HALL				
Salaries and Expenses	37,060	21,618	21,404	99%
Business Rates	51	36	0	0%
Electricity Supply	4,100	2,392	1,175	49%
Gas Supply	4,613	3,459	1,725	50%
Gas Service	439	439	441	100%
Water Supply	1,148	574	547	95%
Water Testing	706	353	804	228%
Phone	267	133	239	179%
Fire Alarm	687	687	0	0%
Trade Refuse	1,258	943	1,275	135%
Window Cleaning	285	166	234	141%
Hygiene Contract	989	989	772	78%
Cleaning Materials	836	488	318	65%
Insurance	7,000	0	56	N/A
Grounds Maintenance	350	204	0	0%
Other Costs	1,000	583	4	1%
Repairs and Renewals	2,000	1,167	2,027	174%
PARISH HALL TOTAL	62,789	34,233	31,021	91%

FACILITIES

Allotment Expenses	205	120	0	0%
Bowling Green Maintenance	6,300	6,300	3,515	56%
Bowling Green Pavilion	500	292	0	0%
Bowling Green Other Expenses	400	233	46	20%
Tennis Courts - Maintenance	750	750	0	0%
Tennis Courts - Other Expenses	200	117	0	0%
Deer Park Pavilion - Electricity	600	350	2,098	599%
Deer Park Pavilion - Water Testing	1,078	539	656	122%
Deer Park Pavilion - Cleaning	1,230	718	793	110%
Deer Park Pavilion - Repairs & Renewals	900	525	1,900	362%
Deer Park - Cricket Field	8,027	8,027	5,431	68%
Deer Park - Football Pitch	2,255	2,255	2,201	98%
Deer Park - Other Costs	2,000	2,000	3,582	179%
Deer Park - Wall Pond	1,000	1,000	1,261	126%
Deer Park - Play Area	1,000	583	32	5%
Chartwell Fields - Grass Cutting	2,775	2,775	2,319	84%
Chartwell Fields - Play Area	750	438	32	7%
Adlington - Football Pitch	2,775	2,775	1,742	63%
Adlington - Other Costs	205	120	705	590%
Adlington - Play Area	800	467	32	7%
FACILITIES TOTAL	33,750	30,382	26,343	87%

ENVIRONMENT

Salary	23,334	13,612	13,477	99%
Planting Schemes	3,500	3,500	2,940	84%
Grounds Maintenance	1,000	583	2,309	396%
Footpaths	1,000	583	771	132%
Litter Bins	700	408	0	0%
Dog Waste Bins	4,200	3,150	3,562	113%
Grit Bins	900	300	0	N/A
Bus Shelters	500	292	0	0%
ENVIRONMENT TOTAL	35,134	22,428	23,058	103%

CHURCH

Machinery Repairs and Maintenance	150	88	0	0%
Trade Refuse	868	651	327	50%
Other Costs	1,000	583	651	112%
CHURCH TOTAL	2,018	1,322	978	74%

TOTAL EXPENDITURE	176,105	114,639	106,017	92%
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NET SURPLUS/(DEFECIT)	-10,257	44,053	63,433	144%
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WINGERWORTH PARISH COUNCIL	Budget	Credits	Spend	Net
Capital Reserve for 2016/17	2015/16	to Date	to Date	Change
	(£'s)	(£'s)	(£'s)	to Date
				(£'s)
Parish Hall New Build/Renovation Fund	156,749	0	0	0
General Reserve	20,353	0	2,881	-2,881
Total	177,102	0	2,881	-2,881

WINGERWORTH PARISH COUNCIL

2016/17

Combined Recurrent and Capital Position

to Date

NET SURPLUS/(DEFECIT)

(£'s)

60,553

Bank Reconciliation end November 2017

	£s	£s
Cash Book Balance Brought Forward		244,351.90
Total Receipts for the Month		1,550.39
Total Payments for the Month		13,389.38
Cash Book Balance Carried Forward		232,512.91
Wingerworth Parish Council Bank Statements		
Current	639.00	
Deposit	234,986.49	
Fund	0.00	
Total Bank Balances		235,625.49
Receipts Not Yet Cleared		
Total Receipts Not Yet Cleared		0.00
Payments Not Yet Presented		
6503 British Gas	571.24	
6512 Woolley Moor Nurseries	600.00	
6513 Woolley Moor Nurseries	1,008.00	
6516 British Gas	211.62	
6517 British Gas	412.68	
6519 Jacksons the Bakers Ltd	38.00	
6522 Sainsburys	18.40	
6523 DALC	60.00	
6524 Jacksons the Builders	88.80	
6525 Yorkshire Water	103.84	
Total Payments Not Yet Presented		3,112.58
Closing Bank Balances		232,512.91
Difference Between Closing Cash Book Balance and Closing Bank Balances		0.00
Adjustments to Reconciliation		0.00
Unreconciled Difference		0.00