

Wingerworth Parish Council

Clerk: Charlotte Taylor
36 Hawksley Avenue
Chesterfield S40 4TW



WINGERWORTH
PARISH COUNCIL

27 November 2018

Dear Councillor

Notice of meeting of the Parish Council on Wednesday 5 December 2018 – 7:00pm at the Parish Hall.

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in black ink that reads 'cm Taylor'.

Charlotte Taylor
Clerk to the Council

Wingerworth Parish Council - Meeting of the Council on Wednesday 5 December 2018.

1. Apologies for absence
2. Variation of order of business – request to cover agenda items 7.5 and 7.11 as exempt items due to commercial and personnel confidentiality
3. Declaration of interests
4. Public forum
5. Confirmation of previous minutes
6. Chair’s announcements
7. Clerk’s report – information
 - 7.1. Christmas Tree lights switch on – Friday 7 December from 6:00pm
 - 7.2. Notice boards installed and repaired
 - 7.3. Letter of thanks received from Derbyshire War Widows
 - 7.4. Progress on Deer Park upgrade
 - 7.5. Communication from Banner Jones regarding purchase of land on Allendale Road
 - 7.6. Insurance renewal for 2019
 - 7.7. The Planning Inspectorate Appeal Decision in respect of Land at Deerlands Road
 - 7.8. Report from Health & Safety consultant - replacing a wall in a public car park
 - 7.9. Winter Neighbourhood Scheme
 - 7.10. Notice of Public Inquiry in respect of Land to the rear of Hockley House
 - 7.11. Co-option Vacancy
8. Clerk’s report – decisions
 - 8.1. Approval of draft 2019/20 budget (enclosed)
 - 8.2. Approval of 2019/20 precept (enclosed)
 - 8.3. Approval of Reserves Policy (enclosed)
 - 8.4. Approval to register for online banking
 - 8.5. Consider request from Bellway Homes to adopt lagoon at Hanging Banks (circulated)
9. Derbyshire Association of Local Councils
 - 9.1. DALC Circular 15/2018 circulated:
 - 9.1.1. DALC Spring Seminar – 1st April 2019
 - 9.1.2. Clerk Essential Training – 10 January 2019
 - 9.1.3. General Power of Competence Update
 - 9.1.4. Exemption of Public Toilets from Business Rates – Support requested
 - 9.1.5. Subscription fees 2019/20 – increase of 1.9%
 - 9.1.6. Latest Guidance on Accessibility to Websites and Mobile Devices
 - 9.1.7. NALC Digital Mapping Toolkit
 - 9.1.8. Weather Ready – Met Office guidance
10. Planning Applications (page 4)
11. Planning Decisions (page 5)
12. Accounts (page 7)
13. Budget (page 8)
14. Bank Reconciliation (page 10)
15. Reports from Council Committees, Advisory Groups and Workshops
 - 15.1. Allotment Association
 - 15.2. Produce Show
 - 15.3. Remodelling Group
 - 15.4. New Build Group
 - 15.5. Finance and General Purposes Committee

- 15.6. Community Speedwatch Scheme
 - 15.7. Meeting with Bowls Club
 - 15.8. Meeting with Friends of Wingerworth Parks
16. Date of next meeting – Wednesday 2 January 2019

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

WINGERWORTH PARISH COUNCIL

10. Planning Applications

Full details of the application can be viewed by following the link below and then inputting the application reference number: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/>

10.1

Application No: NED 18/01063/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Construction of additional parking and turning area with associated drive; Construction of residential annex building (revised design to application 18/00222/FLH). at 574 Derby Road Wingerworth Chesterfield for Mr & Mrs Shaun Smithson

10.2

Application No: NED 18/01064/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Proposed two storey front and rear extensions, raising of roof to create rooms in the roofspace and new detached garage at 33 Longedge Lane Wingerworth Chesterfield for Mr Gavin Ord

10.3

Application No: NED 18/01067/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Miss Emily Roper

Conversion of garage in to living accommodation, raising roof of garage and proposed rear extension at 18 Wellspring Close Wingerworth Chesterfield for Mr Suresh Panchal

10.4 (Late Item)

Application No: NED 18/01148/DISCON
Parish: Wingerworth
Ward: Wingerworth
Officer: Mr Nigel Bryan

Application to discharge condition 40 (Affordable Housing) of planning application 14/00763/OL at Telecommunications Mast At Hanging Banks Derby Road Wingerworth for Mr Mitesh Rathod - Bellway Homes Limited (East Midlands)

11. Planning Decisions

11.1

Application No: NED18/00877/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent:

Application for extension to first floor and raising of roof (revised scheme of 18/00340/FLH) at 63 Central Drive Wingerworth Chesterfield S42 6QN for Mr Michael Thacker

CONDITIONALLY APPROVED - 16 November 2018

11.2

Application No: NED18/00887/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Matt Grisdale

Proposed first floor extension with new dormer windows to the front and rear and demolition of existing garage with construction of new replacement garage (Amended Title/Amended Plans) at 22 Hockley Lane Wingerworth Chesterfield S42 6QG for Mr White

CONDITIONALLY APPROVED - 12 November 11.26.2018

11.3

Application No: NED18/00908/OL
Parish: Wingerworth
Officer: Aspbury Planning
Responsibility: Delegated
Agent:

Outline application with all matters reserved for 1 no residential detached dwelling at Land Adjacent 8 Central Drive Wingerworth for Mr Simon Smith

CONDITIONALLY APPROVED - 12 November 2018

11.4

Application No: NED18/00999/HRN
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent:

Application to remove hedge near manor farm at Hillcrest Farm Nethermoor Road Wingerworth Chesterfield for Mr John Barlow

APPROVED - 16 November 2018

11.5

Application No: NED18/01000/HRN
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent:

Application to remove hedgerow near manor farm owned by Hillcrest farm at Hillcrest Farm Nethermoor Road Wingerworth Chesterfield for Mr John Barlow

APPROVED - 16 November 2018

11.6

Application No: NED18/00795/FLH
Parish: Wingerworth
Officer: Miss Emily Roper

Responsibility: Delegated
Agent: Haxton Koyander Architecture Ltd

Application for two storey side and rear extension at 11 Pond Lane Wingerworth Chesterfield S42 6TW for Mr & Mrs Schinkel

CONDITIONALLY APPROVED - 25 October 2018

11.7

Application No: NED18/00876/TPO
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent:

Application to Dead wood, thin and reduce branches from 1no Oak Tree covered by TPO order number 211 (T1) at 37 New Road Wingerworth Chesterfield S42 6TD for Mr Shaun Laughton

CONDITIONALLY APPROVED - 23 October 2018

11.8

Application No: NED18/00898/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent:

Application to demolish existing garage frontage and replace with new extension and internal modifications at 47 Deerpark Crescent Wingerworth Chesterfield S42 6XE for Mrs Sarah Nelson

CONDITIONALLY APPROVED - 22 October 2018

11.9

Application No: NED18/00906/FLH
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr Nick Taylor

Demolition of existing garden room and erection of new single storey rear extension and single storey rear extension to attached link (Revised scheme of previously approved 17/00815/FLH) at 23 Hockley Lane Wingerworth Chesterfield S42 6QG for Mr & Mrs N Bestwick

CONDITIONALLY APPROVED - 29 October 2018

11.10

Application No: NED18/00924/DISCON
Parish: Wingerworth
Officer: Miss Emily Roper
Responsibility: Delegated
Agent: Mr A Porter

Application to discharge Condition 4 (Drainage) of planning permission 16/00481/FL at 25 New Road Wingerworth Chesterfield S42 6TD for Nouveau Homes And Land Ltd

CONDITIONS DISCHARGED - 2 November 2018

12. Accounts

Receipts and Payments for October 2018

Receipts

Date	Reference	Payer	Amount (£s)	Detail
03-Oct-18	BAC	J Gascoigne	238.00	Lettings
05-Oct-18	866	J Hutchings	176.52	Lettings
08-Oct-18	961	WW1 concert	733.00	Proceeds from concert
11-Oct-18	BAC	NS Baker	72.00	Lettings
15-Oct-18	BAC	Table Tennis	238.50	Lettings
23-Oct-18	962	Tennis Club fees	2,050.00	Rent
23-Oct-18	963	Bowls Club fees	1,075.45	Rent
31-Oct-18	964	FP Maps	80.00	Sales of maps
31-Oct-18	INT	RBS	43.72	Interest
		Total for the month	4,707.19	

Payments

Date	Reference	Payee	Amount	Detail
03-Oct-18	6690	NEDDC	350.48	Trade waste collection (church)
03-Oct-18	6691	NEDDC	509.08	Trade waste collection (P Hall)
03-Oct-18	6692	Hydro X Ltd	298.80	Water hygiene contract Q2
03-Oct-18	6693	Paul Smart	1,640.40	Grounds maintenance
03-Oct-18	6694	Lucion Environmental	810.00	Asbestos survey P Hall
03-Oct-18	6695	D Ruff	200.00	3rd QTR Chairs Allowance
16-Oct-18	6696	Allen & Orr Ltd	39.60	20 boards for fpaths
16-Oct-18	6697	Euroffice Ltd	132.65	Printer Toner
16-Oct-18	6698	RAD	30.00	Conference
16-Oct-18	6699	DALC	108.49	Council Admin Book
16-Oct-18	6700	British Gas	49.21	Elec at pavilion
16-Oct-18	6701	Travis Perkins	9.60	Materials for fpaths
16-Oct-18	6702	Heron Publications	312.00	Advert in Wings (issue 126)
16-Oct-18	6703	British Gas	175.36	Elec at P Hall
16-Oct-18	6704	CPRE	36.00	Annual subscription
16-Oct-18	6705	Blakemore Retail	6.00	Fuel for Churchyard
16-Oct-18	6706	Yorkshire Water	159.72	Sewerage and water CHGS
29-Oct-18	6707	War Widows	300.00	Donation - proceeds from concert
29-Oct-18	6708	Wickes	5.98	Materials for fpaths
29-Oct-18	6709	British Gas	689.49	Gas at P Hall
29-Oct-18	6710	Jacksons the Bakers	39.40	Mince pies for event
29-Oct-18	6711	Post Office	125.00	1st and 2nd class postage stamps
29-Oct-18	6712	Garden Machinery	25.00	Strimmer head for fpaths
29-Oct-18	6713	British Gas	10.12	Elec at pavilion
01-Oct-18	SO	Personnel Advice	120.00	Personnel services
15-Oct-18	DD	BT	93.24	Phone P Hall
19-Oct-18	CHG	RBS	14.00	Bank charges
19-Oct-18	SO	NEDDC	7,550.00	Salaries and expenses
22-Oct-18	SO	D Robins	475.00	Bowling Green maintenance
22-Oct-18	SO	Personnel Advice	120.00	Personnel services
		Total for the month	14,434.62	

13. Budget

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison end October 2018	2018/19 (£'s)	to Date (£'s)	to Date (£'s)	to Date %age
INCOME				
NEDDC Precept	154,103	154,103	154,103	100%
Grants (including CTSG Funding 2018/19)	2,678	2,678	2,678	100%
Parish Hall - General Lettings less Refunds	9,000	5,250	6,420	122%
Parish Hall - Contract Rents	875	510	875	171%
Allotments Rent	621	310	273	88%
Bowling Rent	2,920	1,460	2,451	168%
Tennis Rent	987	494	1,000	203%
Angling Fees	254	254	254	100%
Other Income	2,500	1,458	2,039	140%
TOTAL INCOME	173,938	166,518	170,093	102%
EXPENDITURE				
ADMINISTRATION				
Salaries and Expenses	30,807	17,971	17,176	96%
Chairperson's Allowance	800	600	600	100%
Election Expenses	2,000	2,000	0	0%
Printing, Photocopying and Stationery	1,000	583	382	65%
Computers, Software and Internet Costs	1,500	875	390	45%
Audit Fees	700	700	487	70%
Subscriptions	1,500	875	36	4%
Advertising inc Annual Report	2,300	1,917	1,301	68%
Recruitment and Training	1,500	875	540	62%
External Consultancy	3,500	0	834	0%
Other Costs	700	408	404	99%
ADMINISTRATION TOTAL	46,307	26,804	22,150	83%
GRANTS AND DONATIONS TOTAL	1,000	583	100	17%
PARISH HALL				
Salaries and Expenses	32,000	18,667	21,404	115%
Business Rates	1,620	1,134	0	0%
Electricity Supply	3,500	2,042	732	36%
Gas Supply	4,500	3,375	2,258	67%
Gas Service	450	450	469	104%
Water Supply	900	450	575	128%
Water Testing	1,000	500	342	68%
Phone	270	135	257	191%
Fire Alarm	705	705	750	0%
Trade Refuse	1,289	967	1,018	105%
Window Cleaning	292	170	156	92%
Hygiene Contract	1,014	1,014	1,092	108%
Cleaning Materials	750	438	243	56%
Insurance	7,000	0	0	0%
Grounds Maintenance	359	209	0	0%
Other Costs	1,000	583	1,076	184%
Repairs and Renewals	2,200	1,283	439	34%
PARISH HALL TOTAL	58,849	32,122	30,811	96%

FACILITIES

Allotment Expenses	205	120	0	0%
Bowling Green Maintenance	6,300	6,300	3,510	56%
Bowling Green Pavilion	500	292	40	14%
Bowling Green Other Expenses	400	233	50	21%
Tennis Courts - Maintenance	750	750	1,273	170%
Tennis Courts - Other Expenses	200	117	0	0%
Deer Park Pavilion - Electricity	600	350	304	87%
Deer Park Pavilion - Water Testing	1,078	539	191	0%
Deer Park Pavilion - Cleaning	1,242	725	793	109%
Deer Park Pavilion - Repairs & Renewals	1,000	583	0	0%
Deer Park - Cricket Field	8,027	8,027	6,496	81%
Deer Park - Football Pitch	500	500	500	100%
Deer Park - Other Costs	2,000	2,000	1,549	77%
Deer Park - Wall Pond	1,000	1,000	0	0%
Deer Park - Play Area	2,000	1,167	500	43%
Chartwell Fields - Grass Cutting	2,775	2,775	2,678	97%
Chartwell Fields - Play Area	750	438	0	0%
Adlington - Football Pitch	2,775	2,775	3,444	124%
Adlington - Other Costs	205	120	0	0%
Adlington - Play Area	800	467	0	0%
FACILITIES TOTAL	33,107	29,276	21,327	73%

ENVIRONMENT

Salary	20,000	11,667	13,477	116%
Planting Schemes	3,500	3,500	2,100	60%
Grounds Maintenance	1,000	583	553	95%
Footpaths	1,000	583	521	89%
Litter Bins	700	408	0	0%
Dog Waste Bins	4,200	3,150	1,352	43%
Grit Bins	900	300	0	0%
Bus Shelters	500	292	0	0%
ENVIRONMENT TOTAL	31,800	20,483	18,002	88%

CHURCH

Machinery Repairs and Maintenance	150	88	0	0%
Trade Refuse	900	675	701	104%
Other Costs	1,000	583	38	7%
CHURCH TOTAL	2,050	1,346	739	55%

TOTAL EXPENDITURE	173,113	110,614	93,130	84%
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NET SURPLUS/(DEFECIT)	825	55,903	76,963	138%
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14. Bank Reconciliation

Bank Reconciliation end October 2018

	£s	£s
Cash Book Balance Brought Forward		262,949.31
Total Receipts for the Month		4,707.19
Total Payments for the Month		14,434.62
Cash Book Balance Carried Forward		253,221.88
Wingerworth Parish Council Bank Statements		
Current	380.00	
Deposit	255,216.91	
Fund	0.00	
Total Bank Balances		255,596.91
Receipts Not Yet Cleared		
Total Receipts Not Yet Cleared		0.00
Payments Not Yet Presented		
6503 British Gas	571.24	
6664 Ebay	22.94	
6674 Dave Robins	185.00	
6689 Town & Country Cleaning	78.12	
6697 Eurooffice Ltd	132.65	
6698 RAD	30.00	
6699 DALC	108.49	
6701 Travis Perkins	9.60	
6704 CPRE	36.00	
6705 Blakemore Retail	6.00	
6707 Derbyshire War Widows	300.00	
6708 Wickes	5.98	
6709 British Gas	689.49	
6710 Jacksons the Bakers	39.40	
6711 Post Office	125.00	
6712 Garden Machinery	25.00	
6713 British Gas	10.12	
Total Payments Not Yet Presented		2,375.03
Closing Bank Balances		253,221.88
Difference Between Closing Cash Book Balance and Closing Bank Balances		
		0.00
Adjustments to Reconciliation		0.00
Unreconciled Difference		0.00