

Wingerworth Parish Council

Clerk: Charlotte Taylor  
36 Hawksley Avenue  
Chesterfield S40 4TW



WINGERWORTH  
PARISH COUNCIL

28 November 2017

Dear Councillor

**Notice of meeting of Council on Wednesday 6 December 2017 – 7:00pm at the Parish Hall**

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in black ink that reads 'cm Taylor'.

Charlotte Taylor  
Clerk to the Council

Wingerworth Parish Council

Meeting of the Council on Wednesday 6 December 2017

1. Apologies for absence
2. Variation of order of business
3. Declaration of interests
4. Public forum
5. Confirmation of previous minutes (enclosed)
6. Chair's announcements
  - 6.1 Proposal for Parish Hall project
7. Clerk's report – information (page 3)
8. Clerk's report – decisions (page 3)
9. Derbyshire Association of Local Councils (page 3)
10. Planning applications (page 4)
11. Planning decisions (page 5)
12. Accounts (page 6)
13. Finance (page 9)
14. Reports from Council committees
15. Date of next meeting – Wednesday 3 January 2018

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

WINGERWORTH PARISH COUNCIL

## Clerk's Report – Matters of Information

1. Councillor David Hancock reported on his objection to 17/00937/OL – application to vary condition 3 of permission 12/00072/OL Belway Homes Development.
2. Letter of thanks from The Royal British Legion for the contribution to the Poppy Appeal.
3. Concern raised regarding HGV traffic to and from Mill Lane housing development – response from NEDDC.
4. Confirmation that the next District and Parish Business Meeting will take place on Wednesday 7 March 2018.
5. Correspondence received from a resident raising concerns regarding the cutbacks in public transport.
6. Meeting held with NEDDC to discuss planning in Wingerworth.
7. Neighbourhood Plan – examiner is about to be appointed.
8. The annual switching on of the Christmas Tree lights is due to take place on Friday 8 December from 6:00-8:00pm at the Parish Hall.
9. British Gas have requested photographs of meter readings for the Pavilion as the readings vary considerably from estimates.
10. NEDDC have requested 2018/19 precept requirements to be submitted by 15 December 2017.

## Clerk's Report – Matters for Decision

1. Request from the Wingerworth Community Festival group for a donation towards the 2018 Fun Day.
2. Request from tennis club to clean the courts (following on from maintenance carried out last year) – cost £1,527.84 plus VAT. The tennis club also believe after a clean this year to courts will need repainting and lines remarking, this is a further cost of £4,443.60 plus VAT.
3. Deer Park Football pitch - NEDDC have credited £1,422.58; a partial reduction of football pitch maintenance for the 2017 season.  
Consider if this wants reinstating for 2018 with no team in the village and the availability of new pitches on the Avenue site.

## DALC

13/2017 circulated.

Feedback from DALC AGM.

Confirmation that 6 more clerks across Derbyshire have passed their CiLCA since April this year.

14/2017 circulated.

DALC Spring Seminar 2018 – 17 April 2018.

Planning Applications

Consultations

17/00485/OL - Land West Of Coupe Lane Old Tupton (300 dwellings)

17/00706/FL - Gleeson Homes Development Site Ashover Road Old Tupton (59 homes)

17/00646/OL - The Coal Yard North Wingfield Road Grassmoor (provision of B1 Offices, B2 Workshops and B8 storage including parking)

**Application No:** NED 17/01080/OL  
**Parish:** Wingerworth  
**Ward:** Brampton And Walton  
**Officer:** Graeme Cooper

Application with all matters reserved for construction of 1 no dwelling at Land South Of South View Top Road Hardwick Wood for Ms Helen Hailey

**Application No:** NED 17/01215/AMEND  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Ms Emily Roper

Non-material amendment to planning approval 16/00179/FLH to omit the store and alter the style of windows at 28 Nethermoor Road Wingerworth Chesterfield for Mr P Wright

**Application No:** NED 17/01052/FLH  
**Parish:** Wingerworth  
**Ward:** Wingerworth  
**Officer:** Ms Emily Roper

Application to raise roof height of garage with new single pitch and dual pitch roof with alterations to external walls to convert garage to living space at 27 Nethermoor Road Wingerworth Chesterfield for Mr & Mrs B Shepherd

**Application No:** NED 17/01158/CUPDMB  
**Parish:** Wingerworth  
**Ward:** Brampton And Walton  
**Officer:** Graeme Cooper

Application for prior approval for change of use of agricultural building to dwelling house at Barker Cottage Swathwick Lane Wingerworth for Mr J Wright

Planning Decisions

**Application No: NED17/01023/FLH**

**Parish: Wingerworth**

**Officer: Ms Emily Roper**

**Responsibility: Delegated**

**Agent: Mr Jason Fleet**

Application for a two storey side extension at 7 Nottingham Close Wingerworth Chesterfield S42 6NY for Mr Daniel Dillon

**CONDITIONALLY APPROVED - 15 November 2017**

**Application No: NED17/00944/FL**

**Parish: Wingerworth**

**Officer: Mr Stephen Kimberley**

**Responsibility: Delegated**

**Agent:**

Application to regularise development an site comprising barn, water tank, caravan field shelter and storage of tractor and trailers, security container and lean-to implement shed at Land To The East Of Harehill Plantation And North Of Gladwin Wood At Stubbing Steep Lane Wingerworth for Mr D White

**CONDITIONALLY APPROVED - 23 October 2017**

**Application No: NED17/01009/TPO**

**Parish: Wingerworth**

**Officer: Ms Emily Roper**

**Responsibility: Delegated**

**Agent:**

Application to prune branches covered by TPO 101 (T1) at 15 Moorview Close Wingerworth Chesterfield S42 6LU for Mrs M Lowden

**CONDITIONALLY APPROVED - 9 November 2017**

## Receipts and Payments for October 2017

### Receipts

Date	Reference	Payer	Amount (£s)	Detail
03-Oct-17	BAC	Mother & Toddler Wingerworth	46.40	Lettings
03-Oct-17	843	Bowls club cleaning fees	388.25	Fees
03-Oct-17	844	Bowls club rent	688.00	Fees
05-Oct-17	BAC	J Gasgoine	270.00	Lettings
05-Oct-17	BAC	Derbyshire Community Health	336.20	Lettings
06-Oct-17	845	Allotment rent	272.50	Fees
06-Oct-17	846	Produce show	388.50	Lettings
31-Oct-17	847	Tennis club rent	613.00	Fees
09-Oct-17	BAC	W Table Tennis	208.99	Lettings
10-Oct-17	BAC	J Watson	49.80	Lettings
19-Oct-17	BAC	HMRC VAT	17,550.13	VAT reclaim
20-Oct-17	BAC	Groundwork UK	2,035.00	NP grant
23-Oct-17	851	J Hutchings	329.90	Lettings
		Total for the month	23,176.67	

### Payments

Date	Reference	Payee	Amount (£s)	Detail
02-Oct-17	6483	Post Office Ltd	121.00	1st and 2nd class stamps
02-Oct-17	6484	Mrs D Ruff	200.00	Chairs allowance (3rd qtr)
02-Oct-17	6485	C Parsons	200.00	Refund of letting bond
03-Oct-17	6486	NEDDC	473.98	Trade waste collections
04-Oct-17	6487	NEDDC	327.34	Trade waste collections
10-Oct-17	6488	NEDDC	55.00	Pest control (wasps nest P Hall)
10-Oct-17	6489	Blakemore retail	10.00	Fuel for churchyard
10-Oct-17	6490	Heron Publications Ltd	312.00	Article in Wings
11-Oct-17	6491	DALC	40.00	GDPR training - 1 delegate
11-Oct-17	6492	NEDDC	115.20	Playground inspection fees
11-Oct-17	6493	GoPak Ltd	1,968.11	Tables and trolley for P Hall
13-Oct-17	6494	Paul Smart	1,036.80	Grounds maintenance
13-Oct-17	6495	Interserve FS (UK) Ltd	59.62	Watersafe contract
13-Oct-17	6496	British Gas	358.65	Electricity charges - pavilion
13-Oct-17	6497	British Gas	194.04	Electricity charges - P. Hall
17-Oct-17	6498	D Robins	365.00	Extra cuts at bowling green
17-Oct-17	6499	Yorkshire Water	171.52	Water rates
18-Oct-17	6500	B&Q	31.20	Multimort for stone stile (H. Wood)
28-Oct-17	6501	NEDDC	1,337.70	Emptying dog bins
28-Oct-17	6502	Yorkshire Water	25.03	Sewerage charges (P. Hall)
28-Oct-17	6503	British Gas	571.24	Gas P Hall
28-Oct-17	6504	Jacksons Builders	88.80	Aggregate for footpaths
28-Oct-17	6505	Garden Benches	447.45	Bench and engraving (churchyard)
28-Oct-17	6506	Mary Murtagh Media Ltd	99.00	PR Workshop - 1 delegate
31-Oct-17	6507	P Colley - Russet Safety	945.00	Health & safety audit
16-Oct-17	DD	BT	86.57	Telephone contract
17-Oct-17	DD	Interserve FS (UK) Ltd	575.82	Watersafe contract
19-Oct-17	DD	NEDDC	7,550.00	Salaries and expenses
20-Oct-17	CHG	RBS	20.81	Bank charges
23-Oct-17	SO	Mr D Robins	450.00	Bowling green maintenance
23-Oct-17	SO	Personnel Advice	120.00	HR services
		Total for the month	18,356.88	

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2017/18	to Date	to Date	to Date
end October	(£'s)	(£'s)	(£'s)	% age
<b>INCOME</b>				
NEDDC Precept & CTSG Funding	149,277	149,277	150,647	101%
Grants	30	30	2,035	6783%
Parish Hall - General Lettings less Refunds	8,000	4,667	10,460	224%
Parish Hall - Contract Rents	875	510	0	0%
Allotments Rent	606	303	273	90%
Bowling Rent	2,849	1,425	2,452	172%
Tennis Rent	963	482	613	127%
Angling Fees	248	248	248	100%
Other Income	3,000	1,750	1,173	67%
<b>TOTAL INCOME</b>	<b>165,848</b>	<b>158,691</b>	<b>167,900</b>	<b>106%</b>
<b>EXPENDITURE</b>				
<b>ADMINISTRATION</b>				
Salaries and Expenses	30,502	17,793	15,271	86%
Chairperson's Allowance	800	600	600	100%
Election Expenses	2,000	2,000	0	0%
Printing, Photocopying and Stationery	718	419	309	74%
Computers, Software and Internet Costs	1,353	789	0	0%
Audit Fees	494	494	687	139%
Subscriptions	1,128	658	134	20%
Advertising inc Annual Report	2,255	1,879	780	42%
Recruitment and Training	1,200	700	289	41%
Special Events	350	0	75	N/A
Other Costs	615	359	2,776	774%
<b>ADMINISTRATION TOTAL</b>	<b>41,414</b>	<b>25,690</b>	<b>20,921</b>	<b>81%</b>
<b>GRANTS AND DONATIONS TOTAL</b>	<b>1,000</b>	<b>583</b>	<b>250</b>	<b>43%</b>
<b>PARISH HALL</b>				
Salaries and Expenses	37,060	21,618	18,347	85%
Business Rates	51	36	0	0%
Electricity Supply	4,100	2,392	999	42%
Gas Supply	4,613	3,459	1,725	50%
Gas Service	439	439	441	100%
Water Supply	1,148	574	379	66%
Water Testing	706	353	804	228%
Phone	267	133	239	179%
Fire Alarm	687	687	0	0%
Trade Refuse	1,258	943	1,275	135%
Window Cleaning	285	166	234	141%
Hygiene Contract	989	989	772	78%
Cleaning Materials	836	488	303	62%
Insurance	7,000	0	56	N/A
Grounds Maintenance	350	204	0	0%
Other Costs	1,000	583	4	1%
Repairs and Renewals	2,000	1,167	2,008	172%
<b>PARISH HALL TOTAL</b>	<b>62,789</b>	<b>34,233</b>	<b>27,586</b>	<b>81%</b>
<b>FACILITIES</b>				

Allotment Expenses	205	120	0	0%
Bowling Green Maintenance	6,300	6,300	3,065	49%
Bowling Green Pavilion	500	292	0	0%
Bowling Green Other Expenses	400	233	46	20%
Tennis Courts - Maintenance	750	750	0	0%
Tennis Courts - Other Expenses	200	117	0	0%
Deer Park Pavilion - Electricity	600	350	1,705	487%
Deer Park Pavilion - Water Testing	1,078	539	656	122%
Deer Park Pavilion - Cleaning	1,230	718	680	95%
Deer Park Pavilion - Repairs & Renewals	900	525	1,370	261%
Deer Park - Cricket Field	8,027	8,027	5,431	68%
Deer Park - Football Pitch	2,255	2,255	2,201	98%
Deer Park - Other Costs	2,000	2,000	3,582	179%
Deer Park - Wall Pond	1,000	1,000	1,261	126%
Deer Park - Play Area	1,000	583	32	5%
Chartwell Fields - Grass Cutting	2,775	2,775	2,031	73%
Chartwell Fields - Play Area	750	438	32	7%
Adlington - Football Pitch	2,775	2,775	1,454	52%
Adlington - Other Costs	205	120	705	590%
Adlington - Play Area	800	467	32	7%
<b>FACILITIES TOTAL</b>	<b>33,750</b>	<b>30,382</b>	<b>24,281</b>	<b>80%</b>
<b>ENVIRONMENT</b>				
Salary	23,334	13,612	11,552	85%
Planting Schemes	3,500	3,500	2,100	60%
Grounds Maintenance	1,000	583	2,021	346%
Footpaths	1,000	583	682	117%
Litter Bins	700	408	0	0%
Dog Waste Bins	4,200	3,150	3,562	113%
Grit Bins	900	300	0	N/A
Bus Shelters	500	292	0	0%
<b>ENVIRONMENT TOTAL</b>	<b>35,134</b>	<b>22,428</b>	<b>19,916</b>	<b>89%</b>
<b>CHURCH</b>				
Machinery Repairs and Maintenance	150	88	0	0%
Trade Refuse	868	651	327	50%
Other Costs	1,000	583	67	11%
<b>CHURCH TOTAL</b>	<b>2,018</b>	<b>1,322</b>	<b>394</b>	<b>30%</b>
<b>TOTAL EXPENDITURE</b>	<b>176,105</b>	<b>114,639</b>	<b>93,348</b>	<b>81%</b>
<b>NET SURPLUS/(DEFECIT)</b>	<b>-10,257</b>	<b>44,053</b>	<b>74,553</b>	<b>169%</b>
<b>WINGERWORTH PARISH COUNCIL</b>				
Capital Reserve for 2016/17	Budget 2015/16	Credits to Date	Spend to Date	Net Change to Date
	(£'s)	(£'s)	(£'s)	(£'s)
Parish Hall New Build/Renovation Fund	156,749	0	0	0
General Reserve	20,353	0	2,881	-2,881
Total	177,102	0	2,881	-2,881
<b>WINGERWORTH PARISH COUNCIL</b>			<b>2016/17</b>	
<b>Combined Recurrent and Capital Position</b>			<b>to Date</b>	
			<b>(£'s)</b>	
<b>NET SURPLUS/(DEFECIT)</b>			<b>71,672</b>	



## Bank Reconciliation end October 2017

	£s	£s
Cash Book Balance Brought Forward		239,532.11
Total Receipts for the Month		23,176.67
Total Payments for the Month		18,356.88
Cash Book Balance Carried Forward		244,351.90
Wingerworth Parish Council Bank Statements		
Current	913.00	
Deposit	247,520.84	
Fund	0.00	
Total Bank Balances		248,433.84
Receipts Not Yet Cleared		
Total Receipts Not Yet Cleared		0.00
Payments Not Yet Presented		
6498 D Robins	365.00	
6499 Yorkshire Water	171.52	
6500 B&Q	31.20	
6501 NEDDC	1,337.70	
6502 Yorkshire Water	25.03	
6503 British Gas	571.24	
6504 Jacksons Builders	88.80	
6505 Garden Benches	447.45	
6506 Mary Murtagh Media Ltd	99.00	
6507 P Colley - Russet Safety	945.00	
Total Payments Not Yet Presented		4,081.94
Closing Bank Balances		244,351.90
Difference Between Closing Cash Book Balance and Closing Bank Balances		0.00
Adjustments to Reconciliation		0.00
Unreconciled Difference		0.00