

Wingerworth Parish Council

Clerk: Charlotte Taylor
36 Hawksley Avenue
Chesterfield S40 4TW



WINGERWORTH
PARISH COUNCIL

24 September 2017

Dear Councillor

Notice of meeting of Council on Wednesday 1 November 2017 – 6:45pm at the Parish Hall

You are summoned to the next meeting of the Council which will take place as detailed above. The agenda and supporting papers for this meeting are attached. The minutes are enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in black ink that reads "cm Taylor". The signature is written in a cursive style.

Charlotte Taylor
Clerk to the Council

Wingerworth Parish Council

Meeting of the Council on Wednesday 1 November 2017

The meeting is due to commence at 6:45pm with a presentation from Derbyshire's Police Crime Commissioner, Hardyal Dhindsa

1. Apologies for absence
2. Variation of order of business
3. Declaration of interests
4. Public forum
5. Confirmation of previous minutes (enclosed)
6. Chair's announcements
7. Clerk's report – information (page 3)
8. Clerk's report – decisions (page 3)
9. Derbyshire Association of Local Councils (page 3)
10. Planning applications (page 4)
11. Planning decisions (page 4)
12. Accounts (page 6)
13. Finance (page 9)
14. Reports from Council committees
15. Date of next meeting – Wednesday 6 December 2017

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for such items which may be dealt with in the final part of the meeting subject to an agreed variation of order of business.

All notes taken by the Clerk during the course of the meeting are destroyed immediately after the minutes for the meeting have been produced.

Clerk's Report – Matters of Information

1. Clerk completed Certificate in Local Council Administration qualification.
2. Two trees down following high winds, both have been cleared.
3. Neighbourhood Planning consultation phase has ended, waiting for NEDDC to appoint an examiner.
4. Attended DALC AGM.
5. Health and Safety audit of all Council facilities completed, pending reports.
6. Attended GDPR training session, new regulations come into force in May 2018.
7. Planning consultation took place on 25 October 2017.
8. Post for Handyperson to replace retiring Operations & Premises Manager has been advertised with a closing date of 29 December 2017.
9. Temporary person due to commence on 6 November 2017 to maintain service.
10. Remembrance Day Service is due to take place on Saturday 11 November at 10:45am at the Parish Hall – everyone welcome.
11. New tables and trolley for Parish Hall arrived.
12. PCSOs Mario Montisci and Sarah Dolby from the SNT will be joining meeting on 3 January 2018.
13. Dates for 2018 meetings circulated.

Clerk's Report – Matters for Decision

1. Request for Clerk to attend a PR Workshop on 8 December 2017 – cost £99 plus VAT.
2. Request from tennis club to clean the courts (following on from maintenance carried out last year) – cost £1,527.84 plus VAT. The tennis club also believe after a clean this year to courts will need repainting and lines remarking, this is a further cost of £4,443.60 plus VAT.

DALC

1. 12/2017 circulated.

A two-hour training course will take place on 9 November from 10am on Freedom of Information

Planning Applications

Application No: NED 17/00998/FL
Parish: Wingerworth
Ward: Tupton
Officer: Graeme Cooper

Application for change of use to create first floor restaurant and new car park to the rear, internal alterations downstairs, creation of a terrace area with stairs, new lighting, erection of air conditioning units, erection of vent silencer, timber pergola and outside bar with associated works (Listed Building) at The Wingerworth Derby Road Wingerworth for Mr R Pope - Chilled Pubs

Application No: NED 17/01082/FL
Parish: Wingerworth
Ward: Clay Cross North
Officer: Graeme Cooper

Application for proposed milking shed at Woodthorpe Grange Ashover Road Old Tupton for Mr R Marriott

Application No: NED 17/01023/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Ms Emily Roper

Application for a two storey side extension at 7 Nottingham Close Wingerworth Chesterfield for Mr Daniel Dillon

Planning Decisions

Application No: NED17/00669/DISCON
Parish: Wingerworth
Officer: Philip Slater
Responsibility: Delegated
Agent:

Application to discharge conditions 5, 7 and 9 pursuant of 10/01026/FL at The Former Avenue Site Derby Road Wingerworth Chesterfield for Kate Williams - Environment Agency

WITHDRAWN - NO DECISION - 19 October 2017

Application No: NED17/00934/FLH
Parish: Wingerworth
Officer: Ms Emily Roper
Responsibility: Delegated
Agent: Malcolm Smith Associates

Proposed single storey extensions to front and side at 18 Nethermoor Road Wingerworth Chesterfield S42 6LJ for Mr John Bown

CONDITIONALLY APPROVED - 18 October 2017

Application No: NED17/00886/FL
Parish: Wingerworth
Officer: Aspbury Planning
Responsibility: Delegated
Agent: Jonathan Clarke

New single storey three bedroomed dwelling house at Land West Of 174 Nethermoor Road Wingerworth for Mr And Mrs Bromhall

CONDITIONALLY APPROVED - 12 October 2017

Application No: NED17/00857/FLH
Parish: Wingerworth
Officer: Ms Emily Roper
Responsibility: Delegated
Agent:

Single storey rear extension and alterations to existing openings at 18 Florence Road Wingerworth Chesterfield S42 6SW for Mr Phil Evans

CONDITIONALLY APPROVED - 21 September 2017

Application No: NED17/00271/FLHPD
Parish: Wingerworth
Officer: Ms Emily Roper
Responsibility: Delegated
Agent:

Application under the neighbour notification scheme for single storey rear extension at 49 Adlington Avenue Wingerworth Chesterfield S42 6NQ for Lucy Coughlan

APPROVED - 2 October 2017

Application No: NED17/00683/FL
Parish: Wingerworth
Officer: Mr Nigel Bryan
Responsibility: Delegated
Agent: Mr James Kemp

Proposed new bungalow with dormer windows and roof lights and detached garage (Amended Title) at Land To The Rear Of 34 To 36 Nethermoor Road Wingerworth for Mr Troth

CONDITIONALLY APPROVED/P.D. REMOVED - 2 October 2017

Receipts and Payments for September 2017

Receipts

Date	Reference	Payer	Amount (£s)	Detail
05-Sep-17	BAC	Table Tennis Rent	54.00	Lettings
11-Sep-17	BAC	J Gasgoine	210.60	Lettings
12-Sep-17	842	HM Paymaster	97.50	
19-Sep-17	BAC	Derbyshire Community Health	180.00	Lettings
22-Sep-17	BAC	NEDDC	75,323.50	Precept and grant
25-Sep-17	800	J Hutchings	613.21	Lettings
29-Sep-17	INT	RBS	47.70	Bank interest
		Total for the month	76,526.51	

Payments

Date	Reference	Payee	Amount (£s)	Detail
05-Sep-17	6466	Produce Show	500.00	Produce Show Prizes
05-Sep-17	6467	Denby Pottery	40.00	Clay for well dressing
05-Sep-17	6468	Travis Perkins	13.10	Paint for dog signs
06-Sep-17	6469	Paul Smart	1,132.80	Grounds maintenance
06-Sep-17	6470	Blakemore retail	10.00	Fuel for churchyard
06-Sep-17	6471	Wynsors World of Shoes	40.00	PPE footwear
06-Sep-17	6472	Green fingers store	44.99	Scythe for footpaths
07-Sep-17	6473	Produce Show	28.00	Produce Show Prizes
19-Sep-17	6474	Banner Jones	510.00	Legal fees
19-Sep-17	6475	Andrew Towleron Assoc.	596.00	Development/printing NP
19-Sep-17	6476	Abel Alarm Company	873.60	Dualcom fire support
19-Sep-17	6477	Banner Jones	1,140.00	Legal fees
19-Sep-17	6478	British Gas	334.63	Electricity at Pavillion
19-Sep-17	6479	British Gas	187.95	Electricity at Parish Hall
19-Sep-17	6480	Grant Thornton	720.00	2017 annual return fees
27-Sep-17	6481	British Gas	529.20	Parish Hall care plan
27-Sep-17	6482	Town & Country UK CC	78.12	Window cleaning at P Hall
19-Sep-17	SO	NEDDC	7,550.00	Salaries and expenses
21-Sep-17	CHG	RBS	26.48	Bank charges
21-Sep-17	SO	Mr D Robins	450.00	Bowling green maintenance
22-Sep-17	SO	Personnel Advice	120.00	HR services
26-Sep-17	DD	Personnel Hygiene	88.08	Personal hygiene services
		Total for the month	15,012.95	

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2017/18	to Date	to Date	to Date
end September	(£'s)	(£'s)	(£'s)	%age
INCOME				
NEDDC Precept & CTSG Funding	149,277	149,277	150,647	101%
Grants	30	30	0	0%
Parish Hall - General Lettings less Refunds	8,000	4,000	8,830	221%
Parish Hall - Contract Rents	875	438	0	0%
Allotments Rent	606	303	0	0%

Bowling Rent	2,849	1,425	1,376	97%
Tennis Rent	963	482	0	0%
Angling Fees	248	248	248	100%
Other Income	3,000	1,500	1,173	78%
TOTAL INCOME	165,848	157,702	162,274	103%

EXPENDITURE

ADMINISTRATION

Salaries and Expenses	30,502	15,251	12,817	84%
Chairperson's Allowance	800	400	400	100%
Election Expenses	2,000	2,000	0	0%
Printing, Photocopying and Stationery	718	359	188	52%
Computers, Software and Internet Costs	1,353	677	0	0%
Audit Fees	494	494	687	139%
Subscriptions	1,128	564	134	24%
Advertising inc Annual Report	2,255	1,691	520	31%
Recruitment and Training	1,200	600	150	25%
Special Events	350	0	75	N/A
Other Costs	615	308	1,690	550%
ADMINISTRATION TOTAL	41,414	22,342	16,662	75%

GRANTS AND DONATIONS TOTAL	1,000	500	250	50%
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PARISH HALL

Salaries and Expenses	37,060	18,530	15,289	83%
Business Rates	51	31	0	0%
Electricity Supply	4,100	2,050	837	41%
Gas Supply	4,613	3,459	1,180	34%
Gas Service	439	439	441	100%
Water Supply	1,148	574	182	32%
Water Testing	706	353	324	92%
Phone	267	133	152	114%
Fire Alarm	687	687	0	N/A
Trade Refuse	1,258	629	474	75%
Window Cleaning	285	142	234	165%
Hygiene Contract	989	989	787	80%
Cleaning Materials	836	418	303	73%
Insurance	7,000	0	56	N/A
Grounds Maintenance	350	175	0	0%
Other Costs	1,000	500	4	1%
Repairs and Renewals	2,000	1,000	322	32%
PARISH HALL TOTAL	62,789	30,111	20,587	68%

FACILITIES

Allotment Expenses	205	103	0	0%
Bowling Green Maintenance	6,300	6,300	2,250	36%
Bowling Green Pavilion	500	250	0	0%
Bowling Green Other Expenses	400	200	46	23%
Tennis Courts - Maintenance	750	563	0	0%
Tennis Courts - Other Expenses	200	100	0	0%
Deer Park Pavilion - Electricity	600	300	1,363	454%
Deer Park Pavilion - Water Testing	1,078	539	606	112%
Deer Park Pavilion - Cleaning	1,230	615	566	92%

Deer Park Pavilion - Repairs & Renewals	900	450	1,370	304%
Deer Park - Cricket Field	8,027	8,027	5,431	68%
Deer Park - Football Pitch	2,255	2,255	2,201	98%
Deer Park - Other Costs	2,000	2,000	3,582	179%
Deer Park - Wall Pond	1,000	1,000	1,261	126%
Deer Park - Play Area	1,000	500	0	0%
Chartwell Fields - Grass Cutting	2,775	2,775	2,031	73%
Chartwell Fields - Play Area	750	375	0	0%
Adlington - Football Pitch	2,775	2,775	1,454	52%
Adlington - Other Costs	205	103	705	688%
Adlington - Play Area	800	400	0	0%
FACILITIES TOTAL	33,750	29,629	22,865	77%

ENVIRONMENT

Salary	23,334	11,667	9,626	83%
Planting Schemes	3,500	3,500	2,100	60%
Grounds Maintenance	1,000	500	1,157	231%
Footpaths	1,000	500	562	112%
Litter Bins	700	350	0	0%
Dog Waste Bins	4,200	2,100	2,447	117%
Grit Bins	900	150	0	N/A
Bus Shelters	500	250	0	0%
ENVIRONMENT TOTAL	35,134	19,017	15,892	84%

CHURCH

Machinery Repairs and Maintenance	150	75	0	0%
Trade Refuse	868	434	327	75%
Other Costs	1,000	500	58	12%
CHURCH TOTAL	2,018	1,009	386	38%

TOTAL EXPENDITURE	176,105	102,608	76,641	75%
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NET SURPLUS/(DEFECIT)	-10,257	55,094	85,632	155%
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WINGERWORTH PARISH COUNCIL	Budget	Credits	Spend	Net
Capital Reserve for 2016/17	2015/16	to Date	to Date	Change
	(£'s)	(£'s)	(£'s)	to Date
				(£'s)
Parish Hall New Build/Renovation Fund	156,749	0	0	0
General Reserve	20,353	0	2,433	-2,433
Total	177,102	0	2,433	-2,433

WINGERWORTH PARISH COUNCIL
Combined Recurrent and Capital Position

NET SURPLUS/(DEFECIT)

2016/17
to Date
(£'s)
83,199

Bank Reconciliation end September 2017

	£s	£s
Cash Book Balance Brought Forward		178,018.55
Total Receipts for the Month		76,526.51
Total Payments for the Month		15,012.95
Cash Book Balance Carried Forward		239,532.11
Wingerworth Parish Council Bank Statements		
Current	300.00	
Deposit	244,229.61	
Fund	0.00	
Total Bank Balances		244,529.61
Receipts Not Yet Cleared		
Total Receipts Not Yet Cleared		0.00
Payments Not Yet Presented		
6473 Produce Show	28.00	
6474 Banner Jones	510.00	
6475 Andrew Towlerton Assoc.	596.00	
6476 Abel Alarm Company	873.60	
6477 Banner Jones	1,140.00	
6478 British Gas	334.63	
6479 British Gas	187.95	
6480 Grant Thornton	720.00	
6481 British Gas	529.20	
6482 Town & Country UK CC	78.12	
Total Payments Not Yet Presented		4,997.50
Closing Bank Balances		239,532.11
Difference Between Closing Cash Book Balance and Closing Bank Balances		0.00
Adjustments to Reconciliation		0.00
Unreconciled Difference		0.00