

Wingerworth Parish Council

Clerk: Mike Taylor MBA, BSc, Cert Ed, CiLCA  
36 Hawksley Avenue  
Chesterfield S40 4TW



WINGERWORTH  
PARISH COUNCIL

22 February 2017

Dear Councillor

**Notice of meeting of Council on Wednesday 1 March 2017 - 7pm at the Parish Hall**

You are summoned to the next meeting of the Council will take place as detailed above. The agenda and some supporting papers for this meeting are attached. The minutes and any other pertinent papers will be enclosed.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mike Taylor', with a long horizontal flourish extending to the right.

Mike Taylor  
Clerk to the Council

Wingerworth Parish Council

Meeting of the Council on Wednesday 1 March 2017

7pm at the Parish Hall

## AGENDA

### Part One – Open Items

1. Apologies for absence
2. Variation of order of business – agenda item 7.1 Pegasus Planning and agenda item 8.1 Co-option of a Member
3. Declaration of interests
4. Public forum
5. Confirmation of previous minutes (enclosed)
6. Chair's announcements
7. Clerk's report – information (page3)
8. Clerk's report – decisions (page 3)
9. Derbyshire Association of Local Councils (page 3)
10. Planning applications (page4)
11. Planning decisions (page 5)
12. Accounts – receipts, payments and profiled budgets (page 7)
13. Finance – bank reconciliation and balances (page 11)
14. Reports from Council committees
15. Date of next meeting – Wednesday 5 April 2017

### Part Two – Exempt Items

16. Proposals for a land exchange

#### Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for items in Part Two of the agenda.

## WINGERWORTH PARISH COUNCIL

### Clerk's Report – Matters of Information

1. Pegasus Planning Group – presentation of a new housing application by Paul Burton of Hallam Land Management and Gary Lees of Pegasus Group
2. Resignation of a Member
3. Groundwork Locality – confirmation of further funding towards Neighbourhood Plan
4. NEDDC – Local Plan and Wingerworth Neighbourhood Plan preparation
5. NEDDC – reply to concerns raised over Neighbourhood Plan process
6. NEDDC – request to move a footpath warning sign
7. Residents – letters about a possible new Parish Hall

### Clerk's Report – Matters for Decision

1. Co-option of a Member
2. Budget for 2017/18 – for consideration with a view to adoption (enclosed)
3. Internal Financial Controls – for consideration with a view to adoption (forwarded)
4. Retention of Documents – for consideration with a view to adoption (forwarded)
5. Risk Management Schedule – for consideration with a view to adoption (forwarded)
6. Zurich Municipal – confirmation of renewal of insurance policy at a cost of £6,753.19
7. DALC – renewal of annual subscription at a cost of £871.94
8. Annual Meeting of Electors – possible change of arrangements
9. Personnel Services & Solutions Ltd – proposal to engage at £100 plus VAT per month
10. Shared Access – proposal to install 4G mast on the Deer Park
11. Wingerworth Community Festival – request for donation for 2017 Family Fun Day

### DALC

1. 2017/03 – General

## Planning Applications

Application No: NED 17/00077/FLH  
Parish: Wingerworth  
Ward: Wingerworth  
Officer: Ms Emily Roper

Alterations and Extensions to include new garage, conversion of existing garage to incorporate existing dwelling and new link between house and garage. at 2 Barn Cottages Wingerworth Hall Estate Wingerworth for Miss Sam Yeomans

Application No: NED 17/00037/OL  
Parish: Wingerworth  
Ward: Wingerworth  
Officer: Graeme Cooper

Outline application with all matters reserved for a single dwelling at Land South Of 193 To 195 Longedge Lane Accessed Via Allendale Road Wingerworth for Rykneld Homes Ltd.

Application No: NED 17/00118/DISCON  
Parish: Wingerworth  
Ward: Brampton And Walton  
Officer: Colin Wilson

Application to discharge conditions 3 (Materials), 4 (Mortar Mix), 5 (Colour finish) and 6 (Boundary Treatment) relating to planning approval 15/00305/FL for the removal of condition 6 at Swathwick Cottage Swathwick Lane Wingerworth for Mr P Thorpe

Application No: NED 17/00134/LDC  
Parish: Wingerworth  
Ward: Wingerworth  
Officer: Mr Stephen Kimberley

Application for Lawful Development Certificate to allow continuation of use of dwelling without compliance with condition 3 of planning permission NED/388/216 at Stubbing View Steep Lane Wingerworth for Mrs M Mott

Application No: NED 16/01262/FLH  
Parish: Wingerworth  
Ward: Wingerworth  
Officer: Ms Emily Roper

Application to finish single storey extension built under permitted development in render, single storey garage to be built facing Hazel Drive at 748 Derby Road Wingerworth Chesterfield for Mr Matthew Lister

Application No: NED 17/00148/FLH  
Parish: Wingerworth  
Ward: Wingerworth  
Officer: Ms Emily Roper

Dormers to roof to provide rooms in roofspace and extension to car hardstanding at 11 Welbeck Drive Wingerworth Chesterfield for Janet Carter

Application No: NED 17/00183/FLH  
Parish: Wingerworth  
Ward: Wingerworth  
Officer: Ms Emily Roper

Application for single storey rear extension at 11 Bradbury Drive Wingerworth Chesterfield for Mrs K McElvaney

Application No: NED 17/00194/FLH  
Parish: Wingerworth  
Ward: Wingerworth  
Officer: Ms Emily Roper

Application for two storey side extension and single storey front and rear extensions at 11A Nottingham Drive Wingerworth Chesterfield for Mr & Mrs McMinn

#### Planning Decisions

Application No: NED16/01283/FLH  
Parish: Wingerworth  
Officer: Ms Emily Roper  
Responsibility: Delegated  
Agent: Mr Francis Collumbine

Proposed two storey rear/front and single storey side/front extension with roof extension and rear facing dormer at 27 New Road Wingerworth Chesterfield S42 6TD for Mr Dale Barnes

CONDITIONALLY APPROVED - 1 February 2017

**Application No: NED16/01287/FLH**  
Parish: Wingerworth  
Officer: Ms Emily Roper  
Responsibility: Delegated  
Agent: Mr John Botham

Application for Demolition of existing single-storey rear extension and construction of new two-storey rear extension; first floor gable extension to front over existing ground floor; ground floor porch extension; new dormer to front and new bay window to rear at 574 Derby Road Wingerworth Chesterfield S42 6LY for Mr & Mrs Shaun Smithson

CONDITIONALLY APPROVED - 1 February 2017

Application No: NED16/01285/FLH  
Parish: Wingerworth  
Officer: Ms Emily Roper  
Responsibility: Delegated  
Agent:

Application for detached garage and hardstanding at the bottom of garden at 32 Greenway Wingerworth Chesterfield S42 6NW for Mr Antony Hooper  
CONDITIONALLY APPROVED/P.D. REMOVED - 6 February 2017

Application No: NED17/00010/TPO  
Parish: Wingerworth  
Officer: Ms Emily Roper  
Responsibility: Delegated  
Agent:

Application to fell 3no trees covered by area TPO50 at 92 Chartwell Avenue Wingerworth Chesterfield S42 6SP for Mr W Woolgar CONDITIONALLY APPROVED - 6 February 2017

Application No: NED16/01225/LB  
Parish: Wingerworth  
Officer: Graeme Cooper  
Responsibility: Delegated  
Agent: Alex Templer

Application for Listed Building consent for additional business signs (Amended Plans) at The Wingerworth Derby Road Wingerworth Chesterfield for Mr Michael Glancy  
CONDITIONALLY APPROVED - 17 February 2017

## Receipts and Payments for January 2017

### Receipts

Date	Reference	Payer	Amount (£s)	Detail
06-Jan-17	BACS	W Table Tennis Club	136.50	Lettings
09-Jun-17	BACS	W Mother & Toddler	22.60	Lettings
09-Jan-17	BACS	W Mother & Toddler	56.50	Lettings
12-Jan-17	BACS	Davis Jacqueline	48.00	Lettings
18-Jan-17	BACS	Chesterfield Child Care	1,000.00	Lettings
19-Jan-17	788	Jan Hutchings	528.24	Lettings
26-Jan-17	BACS	C Martial Arts	97.00	Lettings
31-Jan-17	BACS	Chesterfield Child Care	31.03	Lettings
31-Jan-17	828	HM Courts	25.00	Arson compensation
31-Jan-17	829	W Allotment Holders' Assn	272.50	Fees
			2,217.37	

### Payments

Date	Reference	Payee	Amount (£s)	Detail
04-Jan-17	6354	Mrs Lisa Hammond	200.00	Refund of deposit
04-Jan-17	6355	Town & Country UK C Co	52.08	Window cleaning at PH
04-Jan-17	6356	PC World	43.99	Ink cartridge
04-Jan-17	6357	Eurooffice	142.12	Printer ink & stationery
04-Jan-17	6358	Mrs S Marsden	200.00	Refund of deposit
09-Jan-17	6359	YourLocale Ltd	2,850.00	Neighbourhood Plan
26-Jan-17	6360	NEDDC	1,168.13	Servicing of dog bins
26-Jan-17	6361	Interserve FS (UK) Ltd	54.71	Risk assessment bowling gn
16-Jan-17	DD	BT Group plc	87.54	Phone services
16-Jan-17	DD	British Gas Business	2,865.79	Supply of gas
18-Jan-17	DD	British Gas Business	220.31	Supply of electricity
19-Jan-17	SO	NEDDC	7,550.00	Salaries and staff costs
20-Jan-17	CHG	Royal Bank of Scotland	20.68	Bank charges
09-Jan-17	DD	Interserve FS (UK) Ltd	528.28	Watersafe contract
30-Jan-17	DD	Severn Trent Water	25.48	Water supply and drainage
			16,009.11	

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2016/17	to Date	to Date	to Date
end January	(£'s)	(£'s)	(£'s)	%age
<b>INCOME</b>				
NEDDC Precept & CTSF Funding	144,527	144,527	145,977	101%
Grants	430	430	430	100%
Parish Hall - General Lettings less Refunds	18,000	15,000	23,573	157%
Parish Hall - Contract Rents	1,050	875	875	100%
Allotments Rent	591	443	545	123%
Bowling Rent	2,780	2,085	2,064	99%
Tennis Rent	940	705	990	140%
Angling Fees	242	242	242	100%
Other Income	4,000	3,333	2,023	61%
<b>TOTAL INCOME</b>	<b>172,559</b>	<b>167,640</b>	<b>176,718</b>	<b>105%</b>
<b>EXPENDITURE</b>				
<b>ADMINISTRATION</b>				
Salaries and Expenses	31,483	26,236	25,041	95%
Chairperson's Allowance	800	800	600	75%
Election Expenses	0	0	400	n/a
Printing, Photocopying and Stationery	700	583	719	123%
Computers, Software and Internet Costs	1,320	1,100	100	9%
Audit Fees	510	510	482	94%
Subscriptions	1,100	917	154	17%
Advertising inc Annual Report	1,800	1,650	1,170	71%
Recruitment and Training	935	779	375	48%
Special Events	150	150	1,019	679%
Other Costs	600	500	542	108%
<b>ADMINISTRATION TOTAL</b>	<b>39,398</b>	<b>33,225</b>	<b>30,601</b>	<b>92%</b>
<b>GRANTS AND DONATIONS TOTAL</b>	<b>1,000</b>	<b>833</b>	<b>857</b>	<b>103%</b>
<b>PARISH HALL</b>				
Salaries and Expenses	36,644	30,537	30,578	100%
Business Rates	1,620	1,620	50	3%
Electricity Supply	3,500	2,917	3,195	110%
Gas Supply	5,000	5,000	4,634	93%
Gas Service	450	450	428	95%
Water Supply	1,100	825	1,001	121%
Water Testing	620	465	621	134%
Phone	275	206	281	136%
Fire Alarm	750	750	671	89%
Trade Refuse	850	850	920	108%
Window Cleaning	360	300	260	87%
Hygiene Contract	750	750	724	97%
Cleaning Materials	1,000	833	612	73%
Insurance	8,350	0	0	n/a
Grounds Maintenance	350	292	0	0%
Other Costs	1,000	833	165	20%
Repairs and Renewals	2,000	1,667	289	17%
<b>PARISH HALL TOTAL</b>	<b>64,619</b>	<b>48,294</b>	<b>44,430</b>	<b>92%</b>



WINGERWORTH PARISH COUNCIL Actual to Budget Comparison end January	Budget 2016/17 (£'s)	Phased to Date (£'s)	Actual to Date (£'s)	Position to Date %age
<b>FACILITIES</b>				
Allotment Expenses	200	167	0	0%
Bowling Green Maintenance	5,400	5,400	7,222	134%
Bowling Green Pavilion	500	417	46	11%
Bowling Green Other Expenses	400	333	91	27%
Tennis Courts - Maintenance	500	500	650	130%
Tennis Courts - Other Expenses	200	167	0	0%
Deer Park Pavilion - Electricity	600	500	144	29%
Deer Park Pavilion - Water Testing	900	675	1,067	158%
Deer Park Pavilion - Cleaning	1,414	1,178	1,133	96%
Deer Park Pavilion - Repairs & Renewals	900	750	323	43%
Deer Park - Cricket Field	7,400	7,400	7,831	106%
Deer Park - Football Pitch	2,200	2,200	2,200	100%
Deer Park - Other Costs	2,000	2,000	502	25%
Deer Park - Wall Pond	1,000	1,000	360	36%
Deer Park - Play Area	1,000	833	304	36%
Chartwell Fields - Grass Cutting	2,400	2,400	2,708	113%
Chartwell Fields - Play Area	750	625	30	5%
Adlington - Football Pitch	2,400	2,400	2,708	113%
Adlington - Other Costs	200	167	0	0%
Adlington - Play Area	800	667	113	17%
<b>FACILITIES TOTAL</b>	<b>31,164</b>	<b>29,778</b>	<b>27,429</b>	<b>92%</b>
<b>ENVIRONMENT</b>				
Salary	23,689	19,741	19,253	98%
Planting Schemes	3,500	3,500	2,940	84%
Grounds Maintenance	1,000	833	962	115%
Footpaths	1,000	833	927	111%
Litter Bins	500	417	0	0%
Dog Waste Bins	3,600	3,600	4,203	117%
Grit Bins	900	750	120	16%
Bus Shelters	500	417	0	0%
<b>ENVIRONMENT TOTAL</b>	<b>34,689</b>	<b>30,091</b>	<b>28,404</b>	<b>94%</b>
<b>CHURCH</b>				
Machinery Repairs and Maintenance	150	125	0	0%
Trade Refuse	400	400	635	159%
Other Costs	600	500	1,923	385%
<b>CHURCH TOTAL</b>	<b>1,150</b>	<b>1,025</b>	<b>2,559</b>	<b>250%</b>
<b>TOTAL EXPENDITURE</b>	<b>172,020</b>	<b>143,247</b>	<b>134,280</b>	<b>94%</b>
<b>NET SURPLUS/(DEFECIT)</b>	<b>539</b>	<b>24,393</b>	<b>42,438</b>	<b>174%</b>

WINGERWORTH PARISH COUNCIL Capital Reserve for 2016/17	Budget 2015/16 (£'s)	Credits to Date (£'s)	Spend to Date (£'s)	Net Change to Date (£'s)
Parish Hall New Build/Renovation Fund	156,749	0	0	0
General Reserve	20,353	39,050	49,324	-10,274
Total	177,102	39,050	49,324	-10,274

WINGERWORTH PARISH COUNCIL Combined Recurrent and Capital Position	2016/17 to Date (£'s)
NET SURPLUS/(DEFECIT)	32,165

## Bank Reconciliation end January 2017

	£s	£s
Cash Book Balance Brought Forward		202,534.33
Total Receipts for the Month		2,217.37
Total Payments for the Month		16,009.11
Cash Book Balance Carried Forward		188,742.59

### Wingerworth Parish Council Bank

#### Statements

Current	597.00	
Deposit	189,368.43	
Fund	0.00	
Total Bank Balances		189,965.43

#### Receipts Not Yet Cleared

Total Receipts Not Yet Cleared 0.00

#### Payments Not Yet Presented

6360 NEDDC	1,168.13	
6361 Interserve FS (UK) Ltd	54.71	

Total Payments Not Yet Presented 1,222.84

Closing Bank Balances	188,742.59
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#### Difference Between Closing Cash Book Balance and Closing Bank Balances

0.00

#### Adjustments to Reconciliation

0.00

#### Unreconciled Difference

0.00