

Wingerworth Parish Council

Clerk: Mike Taylor MBA, BSc, Cert Ed, CiLCA
36 Hawksley Avenue
Chesterfield S40 4TW



WINGERWORTH
PARISH COUNCIL

24 January 2017

Dear Councillor

Notice of meeting of Council on Wednesday 1 February 2017 - 7pm at the Parish Hall

The next meeting of the Council will take place as detailed above. The agenda and supporting papers for this meeting are attached.

In the event that you are unable to attend you should inform me in advance of the meeting so that I am able to record your apologies.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mike Taylor', with a long horizontal flourish extending to the right.

Mike Taylor

Clerk to the Council

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Wingerworth Parish Council

Meeting of the Council on Wednesday 1 February 2017

7pm at the Parish Hall

AGENDA

Part One – Open Items

1. Apologies for absence
2. Variation of order of business
3. Declaration of interests
4. Public forum
5. Confirmation of previous minutes (page 4)
6. Chair's announcements
7. Clerk's report – information (page 7)
8. Clerk's report – decisions (page 7)
9. Derbyshire Association of Local Councils (page 7)
10. Planning applications (page 8)
11. Planning decisions (page 9)
12. Accounts – receipts, payments and profiled budgets (page 10)
13. Finance – bank reconciliation and balances (page 14)
14. Reports from Council committees
15. Date of next meeting – Wednesday 1 March 2017

Part Two – Exempt Items

16. Dealing with projected deficit in budget 2017/18

Notes:

Members have submitted Declarations of Interest forms to the District Council and these are available as a matter of public record. Any interests not registered in this way that are relevant to this agenda should be entered on the Declaration of Interest Sheet prior to the start of the meeting and must indicate the action to be taken, whether to leave the meeting or to stay in the meeting without participating in either discussion or voting on the relevant item. All entries on the Declarations of Interest Sheet for the meeting will be read out by the Clerk and confirmation sought that the record is correct.

The public forum section of the meeting is a period of no more than ten minutes in total that is available for members of the public to raise matters of concern or interest.

Where it is resolved in view of the confidential nature of the business about to be transacted that it is advisable in the public interest for the press and public to be temporarily excluded they will be instructed to withdraw from the meeting for items in Part Two of the agenda.

Wingerworth Parish Council

Minutes of meeting of Council on 4 January 2017

Present:

P	Cllr Diana Ruff (Chair)	P	Cllr Chris Hutchings
A	Cllr Dawn Hart (Vice Chair)	P	Cllr Anne Knyhynyckyj (<i>from 6</i>)
P	Cllr Pat Antcliff	P	Cllr Nick Knyhynyckyj
P	Cllr Colin Berry (<i>until 16</i>)	P	Cllr Margaret Millar
P	Cllr Kevin Broughton	P	Cllr Geoff Ruff
P	Cllr Michael Hardman	P	Cllr John Windle
P	Cllr Cecilia Harper	P	Mike Taylor (Clerk)

Also County Councillor Barry Lewis, District Councillor David Hancock and six members of the public

1. Apologies for absence were received from Cllr Dawn Hart.
2. Variation of order of business – agreed that Agenda Item 7.1 to be brought forward to accommodate Kerry Bailey of Digital Derbyshire.
3. Declaration of interests – there was one declaration of interest from Cllr Pat Antcliff in respect of agenda item 10 (Planning)

4. Public Forum

Concerns were raised over the poor state of paths and land around the new surgery although it was assumed that these would be tidied up on completion of the building work. Thanks were expressed on behalf of the Wingerworth Community Association for the Council's help with the successful carol concert.

Frustration was expressed on behalf of the footpath volunteers over the continuing and now lengthy delays over work on Martins Lane (BW 50), the reduction of the height of a stile (FP 9) and drainage problems off Malthouse Lane (FP 8). Cllr Barry Lewis offered to follow these issues up with officers at the County Council.

Cllr Barry Lewis reported on one complaint received about the gritting of a steep section of a road in the Parish but had explained that the prioritisation of roads across the county had already been carefully considered and subsequently published by Highways.

5. Confirmation of previous minutes – the previous minutes were approved
6. Chair's announcements

The Chair reported on the very successful Christmas event with over 100 people at the Parish Hall including 27 children. There had been a meeting with Shared Access.

7. Clerk's report – the following items of information were noted:

1. Digital Derbyshire. The Chair welcomed Kerry Bailey from the County Council who outlined the way in which BT Open Reach had been providing internet connectivity in the more populated parts of the county and role of Digital Derbyshire in extending cover to some of the other parts which included one box in Wingerworth. Some of the current issues and challenges were covered as well as possible ways forward towards a target of having virtually all of the county with access to a good broadband service before Kerry responded to questions after which the Chair thanked her for an interesting and helpful presentation.
2. Office for National Statistics – Quarterly Vacancy Survey

3. DCC PROW – response to queries raised by Footpath Volunteers
4. Co-option of Councillor – update on expressions of interest
5. Correction – quoted cost of £400,000 loan from PWLB would be equivalent to £7.50 if added to the precept rather than indicative cost of £50 per year per residence
8. Clerk’s report – the following resolutions were made:
 1. New Initial draft budget for 2017/18 – initial work on the budget was producing a deficit in excess of £10,000 and it was agreed to refer to this to the Finance & General Purposes Committee
 2. Appointment of Internal Auditor for 2016/17 – agreed to re-appoint Mr B Wood
 3. Future provision of a community building for Wingerworth – agreed that the Council provide some form of facility for the future of a type and location to be decided
 4. Continuation of Assistant Clerk’s post – agreed to extend the appointment of Charlotte Taylor from 1 February 2017 subject to the total costs being contained within the budget allocation for the Clerk
 5. Government’s electoral review of NEDDC warding arrangements – agreed to submit the retention of the size of the Council in terms of 14 Members but that there be no warding arrangements for the future
 6. DCC – Minerals Local Plan – sites consultation – agreed no comments
 7. Shared Access – proposal to improve digital connectivity – agreed that the Council express interest in the erection of a large 4G pole and associated cabinets at the south western side of the Deer Park and await a detailed scheme from Shared Access for careful consideration by the Council to include various impacts and commitments as well as financial consideration
 8. Friends of Wingerworth Parks – agreed unable to offer a lease on Council land for the purpose of a grant application to Tesco
 9. Wingerworth Allotment Holders’ Association – an indicative cost of £4,900 had been received for a hard standing section with associated drainage just inside the allotments from the entrance gate with associated drainage – it was agreed that the matter could be taken to the Allotment Holders’ Society’s AGM for comments and suggestions of how to contribute to the overall cost after which any proposals would be submitted to the Council
 10. Wingerworth Tennis Club – agreed to note the new measures to limit risk of playing on courts including the stopping of the pay to play scheme and the playing of matches away while further research undertaken into ways of improving the surface
 11. Revisions to membership of Committees
 - a) Finance and General Purposes Committee – agreed that Cllr John Windle and Cllr Michael Hardman join Cllr Dawn Hart, Cllr Cecelia Harper, Cllr Anne Knyhynyckyj and Cllr Diana Ruff on this committee
 - b) Standards and Governance Committee – agreed to consider adding to this committee currently composed of Cllr Dawn Hart, Cllr Cecelia Harper and Cllr Diana Ruff with the Clerk

c) Premises Committee – agreed to consider adding to this committee currently composed of Cllr Diana Ruff, Cllr Pat Antcliff, Cllr Dawn Hart, Cllr Cecelia Harper, Cllr Kevin Broughton and Cllr Anne Knyhynyckyj with the Clerk

d) Wingerworth Churchyard Committee – agreed to consider adding to this committee currently composed of Cllr Pat Antcliff, Cllr Cecelia Harper and Cllr Chris Hutchings with the Clerk and PCC representatives

12. Community Engagement Strategy – agreed to form a working group to consider ways whereby the Council could more systematically listen to and communicate with the community it served

9. Derbyshire Association of Local Councils - the two circulars were noted.

10. Planning applications – the applications were noted and it was agreed that Cllr Diana Ruff and Cllr Cecilia Harper would attend the planning visit to Wingerworth scheduled for 11.10am on Monday 9 January 2017

11. Planning decisions – the listed decisions were noted.

12. Accounts – receipts and profiled budgets noted and the payments below approved:

Date	Reference	Payee	Amount (£s)	Detail
02-Nov-16	6327	Town & Country UK C Co	52.08	Window cleaning at PH
02-Nov-16	6328	Mitchell & Proctor	1,080.00	Costings Report
02-Nov-16	6329	Paul Smart	1,368.00	Grounds maintenance
02-Nov-16	6330	Woolley Moor Nurseries	1,008.00	Floral display
02-Nov-16	6331	John Barnes	322.83	Electrical work at PH
11-Nov-16	6332	S Johnson & Son Ltd	40.14	Environment items
11-Nov-16	6333	Canx	0.00	Cancelled cheque
11-Nov-16	6334	Arden Winch & Co Ltd	32.82	Cleaning materials
11-Nov-16	6335	Wingerworth Church Centre	214.50	Café WY room hire
11-Nov-16	6336	Canx	0.00	Cancelled cheque
11-Nov-16	6337	Pro Direct Warehouse	308.00	Footballs for Barley Mow
11-Nov-16	6338	David Robins	1,780.00	Bowling green maintenance
11-Nov-16	6339	Jacksons the Bakers	42.00	Mince pies for event
11-Nov-16	6340	Canx	0.00	Cancelled cheque
11-Nov-16	6341	RBL Poppy Appeal	51.00	Wreathes for Remb Day
21-Nov-16	6342	Blakemoor Retail	5.00	Fuel for Churchyard
21-Nov-16	SO	NEDDC	7,550.00	Salaries and staff costs
21-Nov-16	CHG	Royal Bank of Scotland	17.35	Bank charges
15-Nov-16	DD	British Gas Business	788.41	Supply of gas to PH
29-Nov-16	DD	British Gas Business	264.54	Supply of electricity to PH
30-Nov-16	DD	British Gas Business	29.10	Supply of electricity to Pav
			14,953.77	

13. Finance – the bank reconciliation and balances were noted.

14. Reports from Council committees and advisory groups – Cllr Colin Berry provided a brief update on progress towards the 2017 Produce Show scheduled for 9 September.

15. Date of next meeting – Wednesday 1 February 2017

The Chair thanked members of the public for their attendance at the meeting.

The Chair closed the meeting at 8.16pm.

WINGERWORTH PARISH COUNCIL

Clerk's Report – Matters of Information

1. Digital Derbyshire survey
2. Battle's Over- A Nation's Tribute and WW1 Beacons of Light
3. Severn Trent – notification of transfer to Water Plus
4. Neighbourhood Plan Working Group – report on progress with the plan
5. DCC Rights of Way Officer – stiles on FP9 are reasonable and acceptable
6. DCC Cllr Barry Lewis – reply on issues raised with Martins Lane and FP8
7. Footpath Volunteers – dissatisfaction with responses from DCC Rights of Way
8. Update on Co-option of a Parish Councillor
9. DCC Local Government Pension Scheme Draft Results Schedule for Formal Valuation

Clerk's Report – Matters for Decision

1. Shared Access – proposal to improve digital connectivity
2. Wingerworth Tennis Club – deep clean and chemical treatment at £1,591.50
3. Wild Flower Field – purchase of nursery grown plants and two A4 signs at est £150
4. Confirmation of membership of Committees

DALC

- 2017/01 – Review of 2016 Circulars
- 2017/02 – General

Planning Applications

Application No: NED 17/00010/TPO
Parish: Wingerworth
Ward: Wingerworth
Officer: Ms Emily Roper

Application to fell 3no trees covered by area TPO50 at 92 Chartwell Avenue Wingerworth Chesterfield for Mr W Woolgar

Application No: NED 17/00011/FL
Parish: Wingerworth
Ward: Brampton And Walton
Officer: Graeme Cooper

Application to remove Condition 5 (removal of building once quarry use ends) relating to 89/01305/FL at Bolehill Quarry Bole Hill Wingerworth for Grants Of Shoreditch Ltd

Application No: NED 17/00012/DISCON
Parish: Wingerworth
Ward: Wingerworth
Officer: Aspbury Planning

Application to discharge condition 3 (Materials) of planning permission 16/00720/FL at 108 Davids Drive Wingerworth Chesterfield for Mr & Mrs D Foulkes

Application No: NED 17/00033/FL
Parish: Wingerworth
Ward: Wingerworth
Officer: Mr Nigel Bryan

Application for a new dwelling (re submission of 16/00662/FL) at Land To The East Of 20 Pond Lane Wingerworth for Mr Hooper

Application No: NED 17/00069/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Ms Emily Roper

Application for first floor side extension at 88 Chartwell Avenue Wingerworth Chesterfield for Mr & Mrs Gascoigne

Application No: NED 17/00074/FLH
Parish: Wingerworth
Ward: Wingerworth
Officer: Ms Emily Roper

Application for first floor side extension at 21 Windsor Drive Wingerworth Chesterfield for Mr Goodridge

Planning Decisions

Application No: NED16/01124/FLH
Parish: Wingerworth
Officer: Ms Emily Roper
Responsibility: Delegated
Agent: Mr Andrew Pearson

Application for two storey extension to rear at 570 Derby Road Wingerworth Chesterfield S42 6LY for Mr Kevin Jones

CONDITIONALLY APPROVED - 3 January 2017

Application No: NED16/01249/FLHPD
Parish: Wingerworth
Officer: Ms Emily Roper
Responsibility: Delegated
Agent: Yorkshire Window Co. Ltd

Application under the neighbour notification scheme for a single storey sunroom at 16 Lydgate Drive Wingerworth Chesterfield S42 6TF for Mr Mark Ward

PERMITTED DEVELOPMENT - 5 January 2017

Application No: NED16/01027/AD
Parish: Wingerworth
Officer: Graeme Cooper
Responsibility: Delegated
Agent: Mr Alex Templer

Application for advertisement consent for signs (Amended Plans) at The Wingerworth Derby Road Wingerworth Chesterfield for Mr Michael Glancy

CONDITIONALLY APPROVED - 17 January 2017

Receipts and Payments for December 2016

Receipts

Date	Reference	Payer	Amount (£s)	Detail
07-Dec-16	BACS	Wilson S/Select	56.40	Lettings
07-Dec-16	786	Jan Hutchings	506.02	Lettings
07-Dec-16	827	W Tennis Club	690.00	Fees
07-Dec-16	827	Cllr Diana Ruff	341.80	Craft Fair
09-Dec-16	BACS	W Table Tennis Club	236.30	Lettings
12-Dec-16	BACS	Davis Jacqueline	120.00	Lettings
16-Dec-16	BACS	Chesterfield Child Care	747.50	Lettings
19-Dec-16	BACS	Chesterfield Child Care	1,000.00	Lettings
19-Dec-16	BACS	C Martial Arts	242.50	Lettings
21-Dec-16	787	Jan Hutchings	187.37	Lettings
29-Dec-16	INT	Royal Bank of Scotland	54.30	Bank interest
			4,182.19	

Payments

Date	Reference	Payee	Amount (£s)	Detail
01-Dec-16	6343	NEDDC	1,362.82	Servicing of dog bins
01-Dec-16	6344	Tesco	11.49	Fuel for Footpaths
01-Dec-16	6345	Printshack	63.00	Signs and badges
01-Dec-16	6346	Heron Publications Ltd	624.00	Council pages in Wings
01-Dec-16	6347	Arden Winch & Co Ltd	293.11	Cleaning materials
01-Dec-16	6348	Performing Rights Society	110.56	Licence
01-Dec-16	6349	Paul Smart	120.00	Delivery of grit to homes
01-Dec-16	6350	Canx	0.00	Cancelled cheque
01-Dec-16	6351	Woolley Moor Nurseries	600.00	Christmas Tree
23-Dec-16	6352	Paul Smart	24.00	Delivery of grit to homes
23-Dec-16	6353	Canx	0.00	Cancelled cheque
19-Dec-17	SO	NEDDC	7,550.00	Salaries and staff costs
21-Dec-17	CHG	Royal Bank of Scotland	20.39	Bank charges
28-Dec-17	DD	British Gas Business	240.07	Supply of electricity
29-Dec-17	DD	British Gas Business	14.05	Supply of electricity
29-Dec-17	DD	British Gas Business	286.48	Supply of electricity
22-Dec-17	DD	Severn Trent Water	340.64	Supply & drainage of water
22-Dec-17	DD	Severn Trent Water	229.81	Supply & drainage of water
			11,890.42	

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2016/17	to Date	to Date	to Date
end December	(£'s)	(£'s)	(£'s)	% age
INCOME				
NEDDC Precept & CTSG Funding	144,527	144,527	145,977	101%
Grants	430	430	430	100%
Parish Hall - General Lettings less Refunds	18,000	13,500	21,653	160%
Parish Hall - Contract Rents	1,050	788	875	111%
Allotments Rent	591	443	273	61%
Bowling Rent	2,780	2,085	2,064	99%
Tennis Rent	940	705	990	140%
Angling Fees	242	242	242	100%
Other Income	4,000	3,000	1,998	67%
TOTAL INCOME	172,559	165,719	174,501	105%
EXPENDITURE				
ADMINISTRATION				
Salaries and Expenses	31,483	23,612	22,587	96%
Chairperson's Allowance	800	600	600	100%
Election Expenses	0	0	400	n/a
Printing, Photocopying and Stationery	700	525	564	107%
Computers, Software and Internet Costs	1,320	990	100	10%
Audit Fees	510	510	482	94%
Subscriptions	1,100	825	154	19%
Advertising inc Annual Report	1,800	1,650	1,170	71%
Recruitment and Training	935	701	375	53%
Special Events	150	150	1,019	679%
Other Costs	600	450	521	116%
ADMINISTRATION TOTAL	39,398	30,013	27,972	93%
GRANTS AND DONATIONS TOTAL	1,000	750	857	114%
PARISH HALL				
Salaries and Expenses	36,644	27,483	27,520	100%
Business Rates	1,620	1,458	50	3%
Electricity Supply	3,500	2,625	2,974	113%
Gas Supply	5,000	3,750	1,769	47%
Gas Service	450	450	428	95%
Water Supply	1,100	825	976	118%
Water Testing	620	465	459	99%
Phone	275	206	208	101%
Fire Alarm	750	750	671	89%
Trade Refuse	850	638	920	144%
Window Cleaning	360	270	208	77%
Hygiene Contract	750	750	724	97%
Cleaning Materials	1,000	750	612	82%
Insurance	8,350	0	0	n/a
Grounds Maintenance	350	263	0	0%
Other Costs	1,000	750	165	22%
Repairs and Renewals	2,000	1,500	289	19%
PARISH HALL TOTAL	64,619	42,932	37,973	88%

WINGERWORTH PARISH COUNCIL	Budget	Phased	Actual	Position
Actual to Budget Comparison	2016/17	to Date	to Date	to Date
end December	(£'s)	(£'s)	(£'s)	%age
FACILITIES				
Allotment Expenses	200	150	0	0%
Bowling Green Maintenance	5,400	5,400	7,222	134%
Bowling Green Pavilion	500	375	46	12%
Bowling Green Other Expenses	400	300	46	15%
Tennis Courts - Maintenance	500	500	650	130%
Tennis Courts - Other Expenses	200	150	0	0%
Deer Park Pavilion - Electricity	600	450	144	32%
Deer Park Pavilion - Water Testing	900	675	789	117%
Deer Park Pavilion - Cleaning	1,414	1,061	1,019	96%
Deer Park Pavilion - Repairs & Renewals	900	675	323	48%
Deer Park - Cricket Field	7,400	7,400	7,831	106%
Deer Park - Football Pitch	2,200	2,200	2,200	100%
Deer Park - Other Costs	2,000	2,000	502	25%
Deer Park - Wall Pond	1,000	1,000	360	36%
Deer Park - Play Area	1,000	750	304	41%
Chartwell Fields - Grass Cutting	2,400	2,400	2,708	113%
Chartwell Fields - Play Area	750	563	30	5%
Adlington - Football Pitch	2,400	2,400	2,708	113%
Adlington - Other Costs	200	150	0	0%
Adlington - Play Area	800	600	113	19%
FACILITIES TOTAL	31,164	29,198	26,992	92%
ENVIRONMENT				
Salary	23,689	17,767	17,327	98%
Planting Schemes	3,500	3,500	2,940	84%
Grounds Maintenance	1,000	750	962	128%
Footpaths	1,000	750	927	124%
Litter Bins	500	375	0	0%
Dog Waste Bins	3,600	2,700	3,229	120%
Grit Bins	900	0	120	n/a
Bus Shelters	500	375	0	0%
ENVIRONMENT TOTAL	34,689	26,217	25,505	97%
CHURCH				
Machinery Repairs and Maintenance	150	113	0	0%
Trade Refuse	400	300	635	212%
Other Costs	600	450	1,923	427%
CHURCH TOTAL	1,150	863	2,559	297%
TOTAL EXPENDITURE	172,020	129,973	121,858	94%
NET SURPLUS/(DEFECIT)	539	35,746	52,643	147%

WINGERWORTH PARISH COUNCIL Capital Reserve for 2016/17	Budget 2015/16 (£'s)	Credits to Date (£'s)	Spend to Date (£'s)	Net Change to Date (£'s)
Parish Hall New Build/Renovation Fund	156,749	0	0	0
General Reserve	20,353	39,050	46,474	-7,424
Total	177,102	39,050	46,474	-7,424

WINGERWORTH PARISH COUNCIL Combined Recurrent and Capital Position	2016/17 to Date (£'s)
NET SURPLUS/(DEFECIT)	45,219

Bank Reconciliation end December 2016

	£s	£s
Cash Book Balance Brought Forward		210,242.56
Total Receipts for the Month		4,182.19
Total Payments for the Month		11,890.42
Cash Book Balance Carried Forward		202,534.33
Wingerworth Parish Council Bank Statements		
Current	300.00	
Deposit	202,924.33	
Fund	0.00	
Total Bank Balances		203,224.33
Receipts Not Yet Cleared		
Total Receipts Not Yet Cleared		0.00
Payments Not Yet Presented		
6319 Blakemoor Retail	10.00	
6341 RBL Poppy Appeal	51.00	
6342 Blakemoor Retail	5.00	
6351 Woolley Moor Nurseries	600.00	
6352 Paul Smart	24.00	
Total Payments Not Yet Presented		690.00
Closing Bank Balances		202,534.33
Difference Between Closing Cash Book Balance and Closing Bank Balances		0.00
Adjustments to Reconciliation		0.00
Unreconciled Difference		0.00